



# DISTRICT DIRECTORY 2020-21



## OBJECTIVES OF INNER WHEEL

To promote true friendship

सच्ची मित्रता को बढ़ावा देना

To encourage the ideals of personal service

व्यक्तिगत सेवा को प्रोत्साहन

To foster International Understanding

अन्तर्राष्ट्रीय सद्भावना को बढ़ावा

### PERSONAL MEMORANDA

Name.....

Club.....

Designation.....

Address.....

.....

.....

Contact No.....

E-mail Id.....

### Visit the Official Websites:

International Inner Wheel - [www.internationalinnerwheel.org](http://www.internationalinnerwheel.org)

Association in India - [www.innerwheelindia.com](http://www.innerwheelindia.com)

Inner Wheel District 326 - [www.innerwheeldistrict326.org](http://www.innerwheeldistrict326.org)

*If we can dream... we can do it*

## INNER WHEEL PRAYER

**I** nstill in us O Lord, the true meaning of friendship,  
**N** ever let us forget that we are all thy children,  
**N** ot withstanding the differences in our culture and creeds,  
**E** ndow us with a desire to serve our fellowmen,  
**R** emembering that we too often need help.  
**W** henever or wherever the need for service arises.  
**H** elp us to be ready to serve,  
**E** ndeavouring to make our badge of Inner Wheel worthwhile.  
**E** nsuring that we have not  
**L** ived in vain.

## इनरव्हील प्रार्थना

मित्रभाव के सत्यअर्थ को हम सब में, हे ईश्वर भर दो ।  
 हम सब ही है तेरे बालक भूलें ना यह इतना कर दो ॥  
 धर्म और संस्कृति भेदों का मन में नहीं स्थान रहे ।  
 सभी मानवों की सेवा का हमें सदा ध्यान रहे ॥  
 आवश्यकता हमें मदद की हो सकती है यह याद रहे ।  
 सेवा करने की जरूरतें जभी कहीं भी आन पडे ॥  
 सेवा करने को सब जन की तत्पर हम सब डटे रहें ।  
 'इनरव्हील' की शान बढ़ायें यह वर हमें प्रदान करो ।  
 मानव जीवन व्यर्थ न जाये प्रभु यह कृपा प्रदान करो ॥

## ଇନର ୟୁଇଲ୍ ପ୍ରାର୍ଥନା

ପ୍ରଭୁ ଦିଅ ଭରି ମନରେ ଆମରି ବନ୍ଧୁତାର ସଦାଲୋକ  
 ନଭୁଲିବୁ କେବେ ସନ୍ତାନ ଆମେ ତୁମେ ଆମର ଜନକ ।  
 ଜାତି ଓ ଧରମ ଭେଦଭାବ ଭୁଲି ଜନତାର ସେବା ପାଇଁ  
 ମନେ ଭରିଦିଅ ଚିର ଅଭିଳାଷ ତୁମ କୃପା ଥାଉ ସାଇଁ ।  
 ଯେତେବେଳେ ଅବା ଯେଉଁଠାରୁ ଆସୁ ସେବାର ଡାକ ମହାନ  
 ସେବା କରିବାରେ ଆଗେଇ ଯିବାକୁ ବଳଦିଅ ଭଗବାନ ।  
 ଇନର ୟୁଇଲ୍ ସଂକେତ ଗାଉ ସେବାର ଅମର ଗାଥା  
 କର୍ମ ଆମର ସାର୍ଥକ ହେଉ ଜୀବନ ନ ହେଉ ବୃଥା ।

**Pray with an alert mind & a thankful heart.**  
**There's immense power in it.**

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## FOUNDER OF INNER WHEEL - THE VISIONARY

**Mrs. Margarettte Oliver Golding**

*The Candle that lit the Flame of Inner Wheel*

Mrs. Oliver Golding (Anne Margarettte Owen) in 1923 took first step to form an Organization, which is today considered as one of the largest organizations of women in the world.

Mrs. Oliver Golding the wife of a Manchester Rotarian, was born of Welsh parentage at Hey-Brecon. She was trained as a nurse and had served during the First World War. This triggered off a deep desire to help all ailing, deprived humanity. She was an extremely capable business woman and a great philanthropist; her chief social interest being the Manchester Girls' Orphanage and Ancoats Hospital, for which the Inner Wheel of Manchester provided and furnished a mortuary chapel. She also did a great deal for the Girl Guide Movement, in which she held the Office of the Commissioner.



The wives of Rotarians in Great Britain and Ireland worked together with their husbands to help them in their projects and social service. As a result, the wives became acquainted with the projects and the friendship, which resulted in the club formation. In 1924 Mrs. Oliver started the First Inner Wheel Club at Manchester in England.

She formed, directly and personally, numerous Clubs and several Districts and her inspiration is remembered to this day, she successfully achieved even harder task in persuading Members to look beyond their local concerns and become part of a greater whole and serve the Society. She was versatile and dedicated.

Here was a vital personality combined with a clear brain and the ability to convey ideals to others. She was an excellent speaker and had a lively sense of humour which enriched her words. Nature has bestowed her with gift of inspiring friendship and devotion. Her greatest attribute was courage and courage was what Inner Wheel needed in the beginning. Inner Wheel was firmly established during her lifetime upon the path which it was to follow thereafter.

From the carefully preserved minutes, we come to know that 27 members were present for the first inaugural meeting of the first Inner Wheel Club in the world. The objects were clearly defined as Friendship and Service.

Her passing away on May 2nd 1939 was grievous and untimely end to a life devoted to the service of others.

***This Lady lit the Candle....Let us keep it glowing....***

## IIW THEME 2020-21



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## INTERNATIONAL SOCIAL PROJECT 2020-21



Women are more likely than men to be poor, hungry, victims of violence. We need to ensure that the basic needs of women & girls are met for their well being and secure future.

Feminist is not about making women strong. They are already strong, it's about changing the way world perceives that strength.

Empowering women, girls are a prerequisite for creating a good nation. When women are empowered, society with stability is ensured.

"If mothers are empowered and healthy, so are their families, leading to an alleviation of poverty.

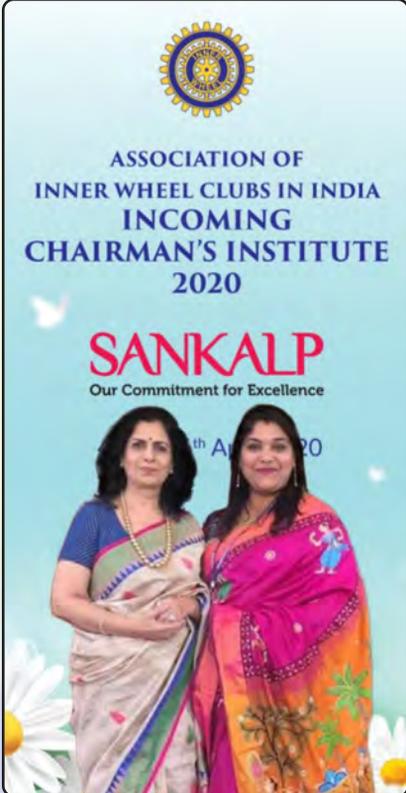
Time is up for crediting just our forefathers, it's time to recognize the sacrifices of our foremothers.

So the International Social Project 2020-2021 -- is

**Caring for Women and Girls.**



### ICI Sankalp & Installation function of AP, Jagruti... The Awakening



### Some Achievements in the Journey



## KNOW YOUR DISTRICT CHAIRMAN

### MRS. INA PUROHIT



Life smiles at Ina, since her birth in the Temple city of Bhubaneswar. She is born in an affluent family of Late Er. Nilakantha Satapathy, retired Chief Engineer of Govt. of Odisha and Mrs. Sailabala Satapathy, a caring and affectionate housemaker with two brothers and one sister. She is daughter-in-law of late Chandrasekhar Purohit, an illustrious retired administrative officer of Govt. of Odisha and Smt. Chitrarekha Purohit, an affectionate, disciplined & religious housewife. Ina has done her Graduation in Economics from the legendary Ravenshaw College, Cuttack, one of the premier institutions of India and graduation in Law from M.S. Law College, Cuttack. With an earnestness to explore new horizons of life, she has done her graduation in Fashion Designing from INIFD, Bhubaneswar too. She is a graduate in Odissi Vocal and now pursuing 3rd year in Hindustani Vocal. She has created a space for herself, in whichever field she has entered into. She is a 'C' Certificate holder in NCC and has won Gold Medal in Signals. In 1992, she was recognised as the Best Cadet at the State level. She was also been selected in NCC for youth Exchange programme at Canada. She is the proud alumni of Secondary Board High School, Cuttack.

Ina is blessed to have Rtn. PHF. Er. Bighnaraj Purohit as her life partner who is ever supportive, efficacious, tenacious, radiant and kind hearted. Mr. Purohit is a Civil Engineer. The loving couple is blessed with one son Aashutosh Purohit who is presently a BioMedical Engineer in Amgen, California.

Along with taking care of the family and friends, she has left no stone unturned to spread herself to various facets of Life. She is a leading Financial consultant in HDFC Life and an achiever of MDRT, for six times. She is a compeer in All India Radio, Cuttack, a member of Jeevan Rekha Theatre Group. She has registered herself as a member of Odisha High Court Bar Association, Cuttack. She is also the Honorary Treasurer of SAHAYA, Red Cross Centre for Special Children (a unit of Odisha State Branch of Indian Red cross Society).

**Ina, as the name stands, has always said 'na' (no) to 'I', thus she always believes in 'WE'.** She is always keen on helping the downtrodden of the Society in skill development and helping the needy students for Higher Technical Study, which has attracted her to Join Inner Wheel.

After a prolonged contribution and dedication to the family, she joined Inner Wheel Club of Bargarh in 2004-05 to work for a wider sphere of Society. Then she shifted to Cuttack in 2005 and joined Inner Wheel Club of Cuttack Silvercity in 2010. After that She has never looked back in her Inner Wheel journey. Ina has tried her level best to justify each and every post she has hold in Inner Wheel. Her thrust area has always been on Environment, Special able Children and Branding Inner Wheel. Some of her works are, Fund Raising PGM “Mukti The Freedom” by & for the Special able children, Multi District Rally cum Seminar on “Go Green –The Paradise Regained Through Friendship with Nature”, Go Green Rally & Park for Special Able Children, Save The Sparrow Movement, Rain Water Harvesting Project, Girls’ Toilet Construction, Wheel Chair Donations, Clean Cuttack Movement. For Branding of Inner Wheel, every year she comes up with some new ideas with various items related to her post.

Ina has successfully handled almost all the posts she held at club level with dedication, sincerity, commitment, for which she has been recognized & acknowledged by the District always. In 2014-15, she entered into the District as Dist. ISO and hosted Multi-District-Rally-Cum-ISO Meet ‘Ujjwala’, Tiny Magnet ISO Flag of District-326 was released. Inorder to justify the motto of IW, i.e, Friendship and Service, during her Multi district Rally, She had donated bird feeders and arranged Smart Cane Sticks to donate to 20 blind persons along with the club ISOs. Ina has participated and outshined in many inter-district competitions. As the District ISO, she has received ISO Queen Award in District 302 & 312 MDR and Best Dance Award in District 301 Rally. As the District Editor, She organized District Editor Meet ‘Srujana’ for the first time in the District and has donated a library and books to a tribal school along with all club editors. During her tenure of District Treasurer, District got its PANCard. This year she led the combined Inner Wheel, Rotary Contingent with Inner Wheel Flag for the first time in the State Republic Day Parade. She had also received appreciation as the ‘Best District Treasurer’ from Association. In the year 2017-18, Ina became the District Secretary. She compiled the second edition of District History Book. Ina as the District ESO, coordinated and organized Multi District Seminar and Workshop on “Membership Growth and Retention, ‘Vridhhi’ – The Expansion. Two new Healthy Clubs were created and onesick Club was revived with a record increase of membership growth of 6%. During her tenure as District Vice Chairman, she had coordinated and conducted District Seminar cum Workshop on Mission Mamta, “Jashoda.. The Motherhood” & represented District in the symposium in East Zone Meet in Guwahati.

Ina has attended several Inner Wheel Events of the Association as well as IIW. She has attended 2 IIW Conventions and 3 Triennial Conferences



as Voting Delegate and has served as Stewardess, in the 14th Triennial Conference at Kolkata. She participated in South Asia Rally in Mumbai. She has attended four East Zone Meets, one south zone Meet and nine Association Presidents' Installation ceremonies. In 2016-17 in the Association event, Fellowship Meet 'Prem Prateek', she was one of the Co-ordinators and Media Promoter. In 2018-19, she acted as the Organizing Secretary in the East Zone Meet hosted by District 326. Besides this, Ina has also attended the Diamond Jubilee Celebration of the IW Clubs in India "Darpan" at New Delhi and the 50th Year Celebration of IIW, "Swarnamanjari" in Varanasi, "Inner Wheel conclave debate and celebrate MDR" at Lucknow and the National Meet "Miration" at Udaipur. She has also attended the Inter District Friendship Meet of District 308 at Kuruskhetra, Multi District Rally "Raas" of District 301, Pearl Jubilee Celebration of IWC Giridih, District 325 and has done many Inter District Projects too.

Known by her Zodiac, the Lioness, Ina is independent, brave & swift & loves to execute skill with precision and Team work. As the Lioness, she loves to present herself gracefully. If you go by the common abbreviations of INA, i.e, Indian National Army, she is disciplined & very much focused on her goal and always believes in;

#### **I - Innovate    N - Nurture &    A - Adapt**

She never leaves her individual characteristics and loves to spread happiness, wherever she goes with her ever beaming smile on her face. Ina Purohit is benevolent, effervescent, sassy, focused, tenacious, tolerant, target oriented, well organized and versatile. In whichever field she has dived into, she has broken the ice. Travelling is her passion and singing & exploring new thing is her hobby. The only secret of her success is her perseverance and firm faith on God.

Her Tagline is "If We Can Dream, We Can Do It".

### **Remember the success Mantra**



- ❖ PERFECT
- ❖ PLANNING
- ❖ PREVENTS
- ❖ POOR
- ❖ PERFORMANCE

## The District Chairman Speaks...

### My Dear Friends !

It's a proud privilege and honor for me to serve as the 36th District chairman of one of the vibrant Districts, Inner Wheel District 326 of Association of Inner Wheel Clubs in India. It gives me immense pleasure to welcome you all to another new Inner Wheel Year 2020-21, A year full of new Hopes, new challenges, new thoughts, new possibilities and actions with dedication to expand the horizon of Friendship & Service. The will power should be kept intact.



This year 2020-21 is a unique year, a year like never before, a year challenging the normal situation due to the outbreak of Pandemic COVID-19. But the Wheel does not stop. We will accept the situation, face the challenge and move ahead. Friends! Without rain, nothing Grows. Let's Learn to embrace the storm and lead the change.

The International Inner Wheel Theme of this year, given by our IIW President Dr. Bina Vyas, **"Lead The Change"** is so appropriate to the current situation. It seems that it can be kept as a motto for all the leaders to lead. Whenever we want to see any change, we must always lead from the front. This year our IIW President has given some wonderful directives to work upon. In her words, we need to implement the recommendations of the UN to bring about changes in our community development programmes.

The word **"HOPE"** given by our Association President Vasudha Chandrachud reflecting her goals of the association is the mantra to plan & workout all our thoughts & dreams into action, because its HOPE that keeps our inner spirit alive & encourages us to move ahead. Our major focus will be on all the aspects of HOPE.

Though we work in the present, we always plan for the future so that tomorrow is better than today. This is thought behind my vision for the District project, **"Udaan.. Ek Nayi Duniya ki ore"**, which also covers a major part of our Association Goal HOPE. We must always aim for the highest so that we can reach some higher level. Some people are fortunate, but there are many who don't have. They require facilities to reach the flight in life inspite of the talent. So, let's reach out to them by means of providing

educational support, vocational training, health facilities and good environment and prepare a better world to live in. Let us reach out to them & lay the foundation so that they can take an easy flight towards a better safe world.

Friends! By delegating the work, it not only becomes easier, but also has better results. For a vast District like ours which is so widely spread, this year we have created 7 zones along with 7 zonal coordinators who will work as an effective link between clubs and District. There will be some suggested zonal Projects too. It's my vision and wish that on the first Day of every month, all the clubs of IWD 326, do one same project, to lead the change in our society. These will be Projects related to our Association Goals, IIW Goals and social project. Please plan and do it. When we do it in so many places together, we will feel the unity & impact of our projects will be more. Such projects will be given to you in my circulars.

The motto of Inner Wheel is Friendship & Service. Along with the humanitarian activities, we also organize events to expand the friendship as well as bring about the needed changes in the working.

The much awaited IIW Convention 2020-21 is knocking at the door, more significantly because India is going to host it for the first time. India is known for good hospitality. So, now the time has come to prove it by participating in the mega event & make it successful. This year our district is going to host East Zone Meet 'LANDMARK' at Puri. Do attend in large number and make it a grand success.

The strength of any organization depends on its Membership. Both internal & external Growth as well as Retention is vital. In addition to it, Branding of Inner Wheel is highly essential so that our organization reaches greater heights. We have to focus on these two aspects too.

Despite the adverse situation due to the pandemic Covid 19, the Wheel has to move on. So, Let us join hands to take steps to move ahead keeping the objectives of Inner Wheel in mind and bring the changes we want to see in the world and prove that **where there is a will, there is a way. Let us lead the change with determination, sincerity and commitment.**

**"If we can dream... we can do it."**

Thank You

**Ina Purohit**

District Chairman, 2020-21

## KNOW OUR INTERNATIONAL INNER WHEEL PRESIDENT



**DR. BINA VYAS**

Dr Bina Vyas is M.A. in English Literature and PhD in Education.

- Was with India's well-known professional Organisation—National Dairy Development Board (NDDB) for 15 years looking after Publications, Press & Public Relations
- Writer of School & College English Textbooks in Gujarat and Master Trainer of English Teachers of Gujarat.
- Member of Inner Wheel Club of Anand
- District Chairman of IWD 306 in 1993-94
- As Extension Chairman for 3 years, started 10 new clubs, revived about 12 clubs and increased more than 180 members.
- First from Gujarat to become the Association President of IWCs in India in 2011-12.

She has given many firsts to Inner Wheel in India and the world.

- Initiated Zone wise Image Building Seminars in India & provided training in Membership Development, IW Information & Club Administration, Publicising Inner Wheel
- Gave Massive Project for India –Adoption of One village for 3 years & execution of all projects in the village. 840 villages were adopted.
- Started 85 new clubs in India in 2011-12
- Increased nearly 3000 members in one year in 2011-12
- Organised a National Conference in India only for Past District Chairmen— VISION 2020 to deliberate on many issues concerning

Inner Wheel, their roles in the smooth functioning of IW & it's growth.

- Took at that time the largest delegation of 101 members from India to the 15<sup>th</sup> IIW Convention at Istanbul, Turkey, in 2012
- Initiated & helped to form the first IW District 350 in Nepal in April 2014 & provided intensive training to 100 members of 15 Clubs in Nepal
- Invited by IWD 322, Sri Lanka to provide exclusive training, motivation & guidance to members of IWCs in Sri Lanka.
- Appointed as the National Literacy Coordinator for IWCs in India for 2014-15.
- Zonal Literacy Coordinator from 2015-19. Handled 19 IW Districts and inspired Clubs to make more than 600 Happy Schools in India.
- Invited to Chair the important session – VISION 2024 – in the 16<sup>th</sup> IIW Convention in Copenhagen, Denmark in May 2015.
- Is Charter President of Rotary Anand Milkcity (RAM) formed in January 2018.
- As Rotary President set up 8 Permanent projects and carried out 45 Significant Projects in Anand, increased membership by 75%, got approval of US\$ 86,000 i.e Rs 60 lakhs Global Grant for upgrading 10 Municipal Schools in Anand.
- Her husband, Mayur Vyas is Past District Governor, Past Rotary Coordinator, former Managing Director of the 3<sup>rd</sup> largest Dairy in Asia - Sabar Dairy, Himatnagar and presently Senior Consultant with Uttam Dairy, Ahmedabad.
- Their daughter, Rohini, is working as Project Executive in a Multi National Company — Tetra Pak Global, at Pune. She is also both a Rotarian and IW Member
- In 2020-21 Bina Vyas is President of International Inner Wheel. She is the 7<sup>th</sup> International President from India and the first to Chair the first International Inner Wheel Convention to be hosted in Jaipur, India in 97 years.

## IIW PRESIDENT SPEAKS...

### “LEAD THE CHANGE”



**DR. BINA VYAS**

IIW President 20-21

Inner Wheel is the largest Women’s Voluntary Service Organisation in the world, very soon ready to celebrate our centenary year in 2024. In the last 96 years, times have changed, needs have changed, humanitarian problems have changed, technology has changed and requirement of infrastructure is totally changed. Inner Wheel has been accommodating changes since years. However, we need to keep pace with the changing times. In fact, we need to have a vision to remain one step ahead of the coming changes.

However, it is we, members of Inner Wheel, who have to ultimately take initiatives and adopt a structured approach to continue fulfilling our programs and ideology.

We need to make an impact internationally by focusing on sustainable large community development projects, making larger clubs and branding of Inner Wheel in the public through our work.

Inner Wheel is being represented in the United Nations on the Commission for Status of Women and Girls. From time to time, United Nations has been giving recommendations to NGOs on which we need to work. UN has lot of expectations from us to cooperate and help in implementing programs as per their guidelines, with special emphasis on Youth, Women and Senior Citizens.

Inner Wheel needs to implement the recommendations of the UN to bring about change in our community development programs.

We need to lead the **change in:** our thinking, attitude, working, interpersonal relations, communication, publicising our brand of Inner Wheel, growth of our organisation both financially and in membership

strength and cooperating with other like-minded organisations by establishing networking.

***As we head for the centenary year, let us lead the changes in***

- Having our own Organisation's Strategic Plan and Goals
- Targeting Membership Growth
- Targeting increase in Number of Clubs
- Initiating Youth Clubs (18-25 age group)
- Initiating Youth Development Project for Girls (12-25 age group)
- Focusing on Projects on the recommendations of the United Nations
- Promoting brand image at club, District and International levels
- Creating awareness about health, financial independence and education in our own members and among the women everywhere
- Shortlisting like-minded cooperating organisations and establishing communication with them
- Working for collective leadership
- Executing Corporate International Projects

If we have to achieve all this, we need to lead the positive change by empowering our own members by guiding, recognising them as leaders in their own rights and accepting and believing in their leadership.

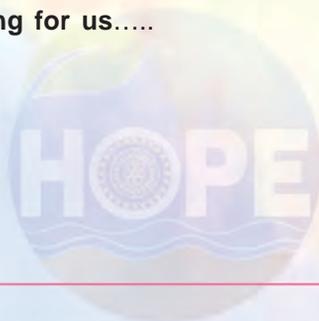
Then only we, the proud members of such a wonderful organisation, can contribute more effectively in developing and bringing a ray of hope in the lives of the needy and underprivileged. We are privileged to have the opportunity to serve those who need us.

Let nothing stop us in becoming a force to reckon with in the world.

Let us then **LEAD THE CHANGE** collectively to bring about positive, significant and meaningful difference in the world.

**The World is waiting for us.....**

**Dr Bina Vyas**  
IIW President 20-21



## KNOW OUR ASSOCIATION PRESIDENT



**Mrs. Vasudhaa Chandrachud**

Born and brought up in Nasik, Vasudhaa is B.Sc. in Microbiology with first class Distinction. She is actively involved in her family business of manufacturing Industrial Chemicals and Aroma therapy Skin Care Products.

Vasudhaa is Charter Secretary of Inner Wheel Club of Deonar. She was twice Club Secretary, twice Club President and twice Zonal Coordinator. As Club President, she started Municipal garbage collection van first time in her area and provided drinking water facilities with water purifiers in many schools. She won several awards and trophies during her Presidential years and always got prizes in various District and Inter District competitions. She joined District Executive Committee in 2004-05 as District Editor. After serving all posts successfully, she became District Chairman in 2009-10.

First time in District 314, as the District Secretary, she introduced very convenient tabulated format for General Body Minutes.

As District Chairman, she executed two mega District coordinated projects. One was on skin donation and rehabilitation of Burn Victims where 16 corrective plastic surgeries were carried out. Second was Vocational Training project where 4900 girls, women, physically challenged, rescued prostitutes and jail mates were trained.

AS District Chairman, she had a privilege of having maximum number of clubs and maximum number of members in her District 314 from all over India.

She has been Chairman for various District Thrust Area Committees. Twice she was Chairman for Greener and Cleaner Environment, twice District Rally Chairman, twice Convener for District Seminars (on Cancer



awareness and on Legal rights of women) and twice Chairman for Vocational Training. She was Chairman for 'Inter District Entertainment program' during South Asia Rally and Chairman for Exhibition and Stalls during Triennial conference, both in Mumbai. She gave presentation on "Communication Skills" in the first ever held All India Past District Chairman's meet in Ahmadabad.

She was National Editor in 2017-18 where she efficiently handled IW website and printed a book-Project Bank – where she published 2 most innovative projects of each District in India. She has also made documentary of her club activities on its completion of 30years.

Year 2020-21 is a special year for Vasudhaa as first time India will be hosting IIW Convention on 3<sup>rd</sup>- 6<sup>th</sup> March 2021 in Jaipur and IIW President for 2020-21, Dr. BinaVyas is also from India.

Vasudhaa has attended 2 IIW conventions, 6 Triennial conferences, 3 south Asia Rallies, Diamond Jubilee celebrations of Association of Inner Wheel Clubs in India, IIW Golden Jubilee celebrations to mention few.

She was recognised as 'Golden woman of Chembur' for her contribution in social service. She has won several prizes in drama, essay writing, elocution competitions and fashion shows.

She is an ardent follower of Vipassana meditation. She has learnt Tarot card reading and completed level 2 of Reiki. Reading is her passion. Travelling & gardening are her hobbies.

She is happily married to Rotarian Past President BallalChandrachud who belongs to eminent family of Lawyers. Vasudhaa and Ballal have got 'Best Rotary Couple' award twice. She is also a Paul Harris Fellow. They are blessed with 2 children. Son Aditya and daughter Almitra, both married and well settled. Her orbit of happiness is complete with 3 grand children around.

She feels her most wonderful achievement in Inner Wheel is getting wonderful friends like you.



Let us make Inner Wheel  
 A symbol of HOPE



## *Message of* **ASSOCIATION PRESIDENT**

My Dear Inner Wheel Friends,

Congratulations and Greetings to Team 2020-21 on taking up the mantle of leadership.

Though community service is the core of Inner Wheel, proper administrative work is needed to make our organization strong. Here District Directory plays a valuable role, not only for promoting friendship; but for efficient communication in the functioning of various programs in District and beyond. District Directory also covers objective, aims, goals, responsibilities and duties. This helps to acquaint members with much needed information.



I know that considerable amount of efforts go in to compiling District Directory and I appreciate the efforts put in it.

Year 2020-21 is a special year for Inner Clubs of India as for the first time India will be hosting IIW Convention on 3<sup>rd</sup>- 6<sup>th</sup> March 2021 in Jaipur and IIW President Dr. Bina Vyas is also from our country. **Register in large numbers.** Let us put our best foot forward to show our strength and credibility to Inner Wheel world.

We are changing the lives of many seen and unseen by our grass root level social activities. I really wish that more and more people recognize the value of our organization for our service to community. For that we need to make our work more visible by proper branding and by increasing our membership strength.

Let us begin the New Year by celebrating past achievements and by preparing for new advents for the coming year. Open the doors to new possibilities. Make best use of opportunities you come across and take your District to new heights.

Let us rise to every situation and offer helping hand.

Let us keep caring for people and environment around.

**LET US MAKE INNER WHEEL THE SYMBOL OF HOPE!**

**Vasudha Chandrachud**

President/ National Representative 2020-21  
Association of Inner Wheel Clubs in India

*Message of*  
**AC MEMBER Mrs. Jagruti Doshi**

Dear District Chairman Ina

I take immense pleasure to welcome you as the New District Chairman for Inner Wheel District 326, for the year 2020-21. The organisation is lucky to have such an enthusiastic and humble Chairman, who has the potential to 'LEAD THE CHANGE' by example. This year, the International Inner Wheel Theme given by International President Dr Bina Vyas, emphasises on leading the changes in adverse situations.



Also to mention, the vision and mission, projected by the Association President Vasudha Chandrachud, through the wonderful goals 'HOPE'.

You, as a District Leader have this golden opportunity to showcase your plans, use your resources, exploit your potential to the fullest and drive the team in the best possible way to attain the aforementioned goals, while observing the theme. From my experience I can share the way ahead is not a cake walk, but that is what makes it so special for strong women with great vision and immense capabilities.

I'm sure INNER WHEEL District 326 has a lot to learn under your guidance and that the entire team will always be very supportive of your decisions.

It's time now that I hand over the baton to you ,to steer us clear to attain our goals as an association. Wishing you an accomplishing and fulfilling year ahead.

Working For Success Will Make You A Master  
But

Working For Satisfaction Will Make You A Legend.

Love Inner Wheel, Live Inner Wheel, Enjoy Inner Wheel.

Thank You

**Jagruti Doshi**

AC Member (District-326) 2020-21

*Message of*  
**Rotary Governor RI DISTRICT 3261**



Dear Mrs. Ina Purohit  
Chairman, 2020-2021  
Inner Wheel District 326

Rotary Greetings!

I wish you to be safe and in good health with your family and near & dear ones.

It is heartening to know that you are going to publish the District Directory for your District IW 326.

The District Directory is the reflection of members and it also reminds the responsibilities bestowed on them.

I wish you and your team all the best for successfully compiling and publishing the directory.

I also take this opportunity to congratulate you for taking over as chairman of IW Dist.326 in the coming year 20-21.

Best of Luck.

Rotary Regards

**F.C. Mohanty**

District Governor 20-21  
RID 3261

*Message of*  
**ROTARY GOVERNOR 3262**



Dear Ina Purohit  
District Chairman  
2020-21  
Inner Wheel District 326

Greetings from RID 3262

It gives me immense pleasure that on the occasion of start the year of your leadership you are releasing a District Directory for your Inner Wheel District which provides a vast network of communication for members to interact each other. Seeing all the smiling ladies together to make a change during this difficult situation due to Covid pandemic, it shows the preparedness towards the passion for community service.

Your theme for 2020 “Lead the Change”, designed with what we are now accepting in our organisation. The pandemic has changed our daily routine and forced the cancellation of many in person meetings and events. But for your organisation all are connected the world through service and fellowships. Even when you can't hold your usual event like in person District Assembly as planned, you can still engaged connect with one another and continue to serve the communities. This is your determination.

As your theme goes, I am sure Inner wheel will act as a catalyst of Change in bringing with a new normal life in the world. With this I congratulate you for a new beginning and best of luck.

**Saumya Mishra**, Advocate  
District Governor 20-21  
RID-3262

### With Past IIW Presidents



### With Past Association Presidents



# IIW CONVENTION



**18<sup>TH</sup> IIW CONVENTION**  
**3<sup>rd</sup> - 6<sup>th</sup> March, 2021 at Jaipur, India**



Chief Steward Shailaja Bhat, Convention Coordinator Renu Balji,  
Convention Treasurer Gomathi Viswanathan,  
Deputy Steward Pushpa Suryamurty

# IIW CONVENTION

**Wednesday, 3rd March 2021**

Information on Jaipur  
Symposium  
Welcome Reception & Dinner

**Thursday, 4th March 2021**

Opening Ceremony  
Business Session  
Friendship Dinner at City Palace

**Friday, 5th March 2021**

Business Session  
Gala Dinner

**Saturday, 6th March 2021**

Business Session  
Closing Ceremony



**IIW CONVENTION JAIPUR 2021**  
Date: 3<sup>rd</sup> - 6<sup>th</sup> March, 2021  
Venue: Jaipur Exhibition and Convention Centre

## Welcome Reception

Savor the Indian hospitality at its best while you make new bonds and friends.

Wednesday, 3<sup>rd</sup> March 2021 | Venue: JECC Lewins  
Time: 18:00-22:00

[www.iiwconvention2021jaipur.com](http://www.iiwconvention2021jaipur.com)

**IIW CONVENTION JAIPUR 2021**  
Date: 3<sup>rd</sup> - 6<sup>th</sup> March, 2021  
Venue: Jaipur Exhibition and Convention Centre

## BUSINESS SESSIONS

Save the dates. Be a part to bring about changes in the Organisation.

4 <sup>th</sup> March, 2021 Time: 14:00 - 16:30	5 <sup>th</sup> March, 2021 Time: 09:00 - 12:30
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[www.iiwconvention2021jaipur.com](http://www.iiwconvention2021jaipur.com)

**IIW CONVENTION JAIPUR 2021**  
Date: 3<sup>rd</sup> - 6<sup>th</sup> March, 2021  
Venue: Jaipur Exhibition and Convention Centre

## Friendship Dinner

Enjoy a grand evening in the royal palace savouring a rich, vivacious heritage with a multitude of Rajasthani folk dance performances!

Thursday 4<sup>th</sup> March 2021 | Venue: City Palace | Time: 19:00-23:00

[www.iiwconvention2021jaipur.com](http://www.iiwconvention2021jaipur.com)

**IIW CONVENTION JAIPUR 2021**  
Date: 3<sup>rd</sup> - 6<sup>th</sup> March, 2021  
Venue: Jaipur Exhibition and Convention Centre

## Gala Dinner

Time to say Au Revoir.  
Carry back lingering memories of sumptuous food, new friends made, and Indian hospitality.

Friday 5<sup>th</sup> March 2021 | Venue: JECC - Hall 2  
Time: 19:00-22:30

[www.iiwconvention2021jaipur.com](http://www.iiwconvention2021jaipur.com)

**IIW CONVENTION JAIPUR 2021**  
Date: 3<sup>rd</sup> - 6<sup>th</sup> March, 2021  
Venue: Jaipur Exhibition and Convention Centre

## CONVENTION BAZAAR

On return take India back from the enchanting bazaar.

[www.iiwconvention2021jaipur.com](http://www.iiwconvention2021jaipur.com)



## INTERNATIONAL INNER WHEEL EXECUTIVE COMMITTEE 2020-2021



*President*  
Dr. Bina Vyas, India



*Imm. Past President*  
Phyllis Charter, GB&I



*Vice President*  
Ebe Martines Panitteri, Italy



*IIW Treasurer*  
Elizabeth Thomas  
Club Great Yarmouth



*Constitution Chairman*  
Corinne Dalleur  
Belgium



*IIW Editor/Media Manager*  
Kerstin Jonson, Sweden

### IIW BOARD DIRECTORS 2020-2021

- Lorna Bradley South, Africa
- Trish Douglas, GB&I
- Zenaida Farcon, Philippines
- Farida Hashem, Bangladesh
- Ria M.T.T. Heijens, Netherlands
- Yanislava Ilieva, Bulgaria
- Marjorie Jones, USA
- Marja Kyrola, Finland
- Sandra Neretljakovic, Croatia
- Mania Papadopoulou – Falidas, Greece
- Gemma Pirondini Venuti, Italy
- Stefani Roeders-Arnold, Germany
- Nur Ustas, Turkey
- Angelika Walde, Switzerland & Liechtenstein
- Margareta Wesslau, Sweden
- Darlene Westrupp, New Zealand

## ASSOCIATION OF INNER WHEEL CLUBS IN INDIA EXECUTIVE COMMITTEE 2020-21



**Association President &  
National Representative**  
**VASUDHAA CHANDRACHUD (Dist.314)**

A-11, Datta Guru Society, Near Telecom Factory,  
Deonar, Mumbai-400088, Maharashtra.  
Mob/Tel: +91-9594066803 / 02225518477  
Email: vasudhachandrachud@gmail.com

**Association Vice-President &  
Deputy National Representative**



**SAROJ KATIYAR (Dist.311)**

112/370, Swaroop Nagar  
KANPUR-208002 Uttar Pradesh  
Mob: 9839085847  
Mail: saroj.katiyar@gmail.com

**Imm. Past Association  
President**



**MAMTA GUPTA (Dist.329)**

Chetak Apartments, 4th Floor, A-124,  
Lake Gardens KOLKATA-700045, West Bengal  
Mob: 9831204787 / 9831284824  
Email: guptamam@gmail.com

**Honorary Association Secretary**



**MRS. SUMITA SOM (Dist.324)**

W/o Rtn. Mr. Debasish Som  
Mela Road, Malugram, Silchar,  
Dist: Cachar, Assam.  
Mob: 9435071290/9101256494  
Email: sumita\_som@rediffmail.com

**Honorary Association Treasurer**



**MRS. RITA BHARGAVA (Dist.312)**

567/166, Shree Villa, Anand Nagar,  
Barha Road, Lucknow-226005, UP.  
Ph: 91-9451244549,  
Email: ritabhargava09@gmail.com

**Association CCC Chairman**



**PAP DR.RASHMI SHARMA (Dist.303)**

Navashakti, 4960, Jamner Road,  
Bhusaval-425201 Mob: 942222612,9225122611  
Dist - Jalgaon, Maharashtra  
Em: rashmisharma9@gmail.com

**National Editor**



**DR. SANDHYA BHAT (Dist.314)**

703/704, Asha Park, Building No.4, Pandurang  
Wadi, Near Model English School, Dombivli  
(East)-421201, Thane, Maharashtra.  
Tel: 9820228931/0251-2885146  
Email: drsandhyabhat@gmail.com

## INNER WHEEL DISTRICT 326

### DISTRICT EXECUTIVE COMMITTEE 2020-21

#### *District Chairman/Deputy AC Member*

**Name - MRS. INA PUROHIT**

Address - H.no 556/E, Malha Sahi, Mangalabag  
Cuttack- 753001 ( Odisha)

DOB - 5th August

DOM - 2nd March

Mob/Tel.no - 09438369444, 7684033883

Email - districtchairmaniwd326@gmail.com

Home Club - Inner Wheel Club of Cuttack Silvercity



#### *District Vice Chairman*

**Mrs. MANISHA SHRIVASTAVA**

Address - 1580/13.Nand Villa,  
Opp.Vice Chancellor Bungalow  
Pachpedi, Jabalpur - 482001 (Madhya Pradesh)

DOB- 25th October

DOM - 5th Jan

Mob/Tel.no - 09425861656, 7000664072

Email - districtvicechairmaniwd326@gmail.com

Home Club - Inner Wheel Club of Jabalpur Midtown



#### *AC Member*

**Name - MRS. JAGRUTI DOSHI**

Address - "Tulsi" Ratanbandha Road,  
Dhamtari - 493773 (Chhattisgarh )

DOB - 15th June

DOM - 2nd Jan

Mob/Tel no - 0942504925, 07752- 238109

Email - acmemberiwd326@gmail.com

Home Club - Inner Wheel Club of Dhamtari



#### *District Secretary*

**Name - MRS. RASIKA BAHADUR**

Address - 4/18, Priyadarshini Parisar (West)  
Bhilai. District Durg - 490020

Chhattisgarh

DOB- 9th June

DOM - 16th February

Mob/Tel.no - 9425292801, 9589936504

Email - districtsecretaryiwd326@gmail.com

Home Club- Inner Wheel Club of Durg



## INNER WHEEL DISTRICT 326

### DISTRICT EXECUTIVE COMMITTEE 2020-21

***District Treasurer*****Name - Mrs. Sandhyarani Mishra**

D-7/ 112, Kendriya Vihar  
 (Near CV Raman Engineering College)  
 Tamando, Bhubaneswar -751028  
 DOB - 6th November  
 DOM - 16th February  
 Email - districttreasureriwd326@hmail.com  
 Mob no - 9337106288,9337227802  
 Home Club - Inner Wheel Club of Bhubaneswar Ekamra

***District ESO*****Name - T Chiranjeevi**

Address - Gandhinagar, Main Road,  
 Spectrum Height Flat no 201,  
 Berhampur - 760001 ( Odisha)  
 DOB- 22nd May  
 DOM- 8th November  
 Mob/Tel.no - 9438211442  
 Email - districtesoibd326@gmail.com  
 Home Club - Inner Wheel Club of Berhampur

***District ISO*****Name - Madhusmita Tripathy**

Address - Flat No. 802,4th floor  
 Satyabadi Enclave, Infront of Maxfort Hospital  
 Chandrasekharpur, Gayatri Vihar  
 Bhubaneswar-751024 (Odisha)  
 DOB- 1st July  
 DOM- 6th May  
 Mobile - 9937158484/7978236623  
 Email: districtisoibd326@gmail.com  
 Home Club- Inner Wheel Club of Shri Jagannathdham,Puri

***District Editor*****Name - Mrs Anjna Bhamra**

Address - House No.42 Hari Singh House  
 Hari Singh Colony, Marhatal  
 Jabalpur 482001 (Madhya Pradesh)  
 DOB- 25<sup>th</sup> September  
 DOM - 20<sup>th</sup> June  
 Mob/Tel.No - 9039021084  
 Email - districteditoriwd326@gmail.com  
 Home Club- Inner Wheel Club of Jabalpur Midtown



# ASSOCIATION GOAL 2020-21

**ASSOCIATION PRESIDENT'S GOALS**  
YEAR 2020-21

LET US MAKE INNER WHEEL THE SYMBOL OF

**H**

**O**

**P**

**E**

**VASUDHAA CHANDRACHUD**  
ASSOCIATION PRESIDENT (2020-21)

**HEALTH & HYGIENE**

---

**EDUCATIONAL SUPPORT TO ORPHANS & OLD PEOPLE**

---

**PATRIOTISM**

---

**ENVIRONMENT**  
OUR MEGA INITIATIVE OF THE YEAR

---

It is never winter in the land of HOPE.  
Once you light the desire HOPE,  
everything is possible.

## GOALS OF ASSOCIATION OF INNER WHEEL CLUBS IN INDIA : 2020-21



**Let us make Inner Wheel  
A symbol of HOPE**

The Tag Line of year 2020-21 is “Let us make Inner Wheel the symbol of HOPE”.

It is never winter in the land of HOPE. Once you light the desire of hope, everything is possible.

Let us bring HOPE to society by serving in following areas

**H**

**Health and Hygiene** – Promote the importance of having good Mental and Physical Health. And offer all possible help.

**O**

**Old People and Orphans** – are one of the most vulnerable sections of the Society. I am happy that Inner Wheel always takes care of them with compassion.

This year let us focus on giving educational support to orphan children.

**P**

**Patriotism** – A time has come where we have to move from ‘I love my India’ to ‘I am a Responsible Indian’!

**E**

### **ENVIRONMENT**

LET US MAKE ENVIRONMENT OUR THRUST AREA AND MEGA INITIATIVE OF THIS YEAR.

I would like all Inner Wheel members to touch 4 verticals of environment.

1. Water conservation - Save Water/Clean and Revive dead water bodies



- 2. Inner Wheel Forests
- 3. Use of Alternate Energy Sources
- 4. Plastic waste and E-waste Management

Dear members, I leave it to all of you in which area you want to work. This is not a mere project as our survival depends upon clean, green environment and balanced ecology. It is a dire need of the hour. Learn from yesterday, take action today and secure our tomorrow.

Let us make an extra effort to improve the quality of environment  
 Let us not work out of Compulsion but work out of Compassion!  
 Let our Interest turn in to Passion and Passion in to Mission!

**Inner Wheel Branding** - As a dedicated Inner Wheel member, each one of us must work towards creating Brand Inner Wheel. Bring visibility to our work. Use Inner Wheel logo everywhere. Wear Inner Wheel pin with pride. Do projects in collaboration with other corporate and Government agencies.

**Membership Growth** - Make Inner Wheel strong by increasing its membership. Reach out to various age groups of women and educate them about working and objectives of this prestigious women's largest voluntary service organization in the world!

**IIW Convention** - Year 2020-21 is a special year for Inner Clubs of India as for the first time India will be hosting IIW Convention on 3<sup>rd</sup> - 6<sup>th</sup> March 2021 in Jaipur and IIW President Dr. Bina Vyas is also from our country. Register in large numbers. Let us put our best foot forward to show our strength and credibility to Inner Wheel world.

As the 45<sup>th</sup> President of Association of Inner Wheel Clubs in India, I appeal to you to leave no stone unturned to fulfill our goals. Be the symbol of HOPE to rejoice the joy being the executioner to change.

**Let us together remind the world –**

**Inner Wheel is the symbol of HOPE!**

<b>I</b>	Identity of Self		<b>W</b>	Work for Peace
<b>N</b>	Noble Cause		<b>H</b>	Heal
<b>N</b>	Networking		<b>E</b>	Enjoyment
<b>E</b>	Empowerment		<b>E</b>	Empathy
<b>R</b>	Responsibility		<b>L</b>	Leadership

## DISTRICT PROJECT

### *Udaan... Ek Nai Duniya Ki Ore*

The District Project 'Udaan... Ek Nai Duniya Ki Ore' has been conceptualised to carry on the noble activities of Inner Wheel in order to create better opportunities and move forward and take a flight to better and safe new world. It also covers the Association President's goals.



#### 1. Adopt New Technology.

- Make your Club members techno savvy.
- Create Club mail id & Create e-mail id's of Club members.
- Create Club Facebook page, Instagram page and upload project pics.
- Focus on E-Projects and Webinars.
- Prepare E-Bulletins.

#### 2. Empower Women through Vocational Training.

- Arrange vocational / e-vocational training for them.
- Sponsor need based materials like sewing machine, Grinder, Computer, parlour materials, DTP Xerox machine, Livestock etc to earn their Livelihood.

#### 3. Care for the Orphans and the Elderly.

- Sponsor education for orphans & needy.
- Help them get employment.
- Care for Senior Citizens.
- Provide need based items or if any construction needed for Old Age Homes.

#### 4. Save the Environment.

##### a. Plantation (during the whole year in various locations)

- Each Club - 100 fruit bearing trees.
- Each Zone - 1000 fruit bearing trees.
- District Target - 7000 fruit bearing trees.
- Inner Wheel Forest and IW Oxygen Park.

##### b. Conservation of Water:

Water is a valuable natural resource which needs to be conserved to prevent water crisis arising every year.

- Pond and well restoration
- Rain water harvesting

Each Club - minimum 1 or jointly more.

Each zone - minimum 7.

District target - 50.

### 5. Inner Wheel Brings Hope in Pandemic Covid 19

The Pandemic Covid-19 has shaken the mankind. We are yet to recover from it. There are many Corona warriors who helped in containing the spread of the Pandemic and cure thousand of patients. Time has come to take a flight & fight against Covid-19 & enter into a better safe new world.

- Help the Covid-19 affected people & their families.
  - Arrange Mental Health Awareness and counselling for Covid-19 survivals
  - Extend a helping hand to the white coat warriors (doctors), Paramedical staffs, Police personnels, scavengers cleaning the cities treating Covid19 patients.
  - Extend help to hospitals and Containment wards as need arises
  - Educate the Youth on Hygiene.
  - Distribute masks & sanitizers to schools, teachers, slum dwellers, old age homes, orphanages & others. Spread Hygiene awareness in schools
- a) One drop sanitizer to every child by class monitor while entering into classroom & before going to lunch.
  - b) Cleaning of desks before sitting.
- Arrange IW recognition for Doctors & health Workers, Police Personnel who toiled to contain the Pandemic.

Think innovatively how you can help victims of Covid 19.

### 6. Focus on

- One mega Zonal Project, one Zonal picnic, One Zonal Sports Meet, One Zonal Fundraising Programme
- Inner Wheel Branding and public image.
- Membership Growth and Retention (Minimum 5 members' Growth per club)
- New Club formation (Each Zone – One club)
- Arrange and attend fellowship programmes.

**DEVELOP FRIENDSHIP & FOCUS ON SERVICE**

**ENTER INTO A BETTER SAFE NEW WORLD**

***IF WE CAN DREAM.....WE CAN DO IT....***



### Some activities along with the journey



### Some activities along with the journey



## Past District Chairmen - The Architects

1985-86

**PDC Mrs. Lalita Jain, IWC Raipur****IIW Theme: Cooperate**

Spouse: Rtn.Soorup Chandra Jain

Address: 21, South Avenue, Choubey Colony,  
Raipur-492001 (CG)

BD: 15th March; WA: 13th May

Tel/Mob: 0771-3269000 / 2254606; 09300246000

Email: jain...scj0001@rediffmail.com

1986-87

**Late PDC Mrs. Rachel Reginald****IIW Theme 'Identity'**

1987-88

**PDC Mrs. Maya Surjan, IWC Raipur****IIW Theme: Have Patience**

Spouse: PDG.Lalit Surjan

Address: Desbandhu Complex,

Ram Sagar Para Layout, Raipur-492001 (CG)

BD: 19th March; WA: 22nd January

Tel/Mob: 0771-2292077, 09926841400/09827141800

E MAIL:- mayasurjan@yahoo.co.uk

1988-89

**PDC Mrs. Gouri Sen, IWC Cuttack****IIW Theme: Protect Children they are the future**

Spouse: Rtn.Shanker Sen

Address: B/071, Ridgewood Estate,

DLF Phase-IV,Gurgaon-122002

BD: 27th July, WA: 15th July

Tel/Mob: 0124-4040409, 07838199173

Email: sankarsen\_ips@yahoo.com

1989-90

**PDC Mrs. Vijay Laxmi Mahawar, IWC Jagdalpur****IIW Theme: Put your heart into it**

Spouse: PP Rtn. Prem Mahawar

Address: "Abhivyakti", Near Gujrati Colony, Raipur  
Road, Dhamtari-493773 (CG)

BD: 16th October. WA: 22nd June

Tel/Mob: 07722-238183/6264477322/7587062820

Email: vijaylaxmimahawar65@gmail.com

## Past District Chairmen - The Architects

1990-91



**Late PDC Mrs. Aruna Immidisetty, IWC Berhampur**  
**IIW Theme: Give our World a Future**

Spouse: PP.I.V.R Narsingh Rao

Address: Flat No. 22, Prince Apartment, Complex-14,  
 Kirlampudi Layout, Visakhapatnam-530028 (AP)

BD: 21st July, WA: 8th May

Tel/Mob: 09866264212

E MAIL:- arunaivr@gmail.com

1991-92

**PDC Mrs. Anjali Deshpande, IWC Raipur Mid-Town**  
**IIW Theme: Take Time**

Spouse: PP. Kishore M. Deshpande

Address: Kishore Kunj, 2 Maidan Path, Raipur-492001 (CG)

BD: 24th March, WA: 9th May

Tel/Mob: 0771-2253176, 09827133176

Email: kishore@k.k.k.india.com

1992-93



**PDC Mrs. Prativa Patnaik, IWC Cuttack**  
**IIW Theme: Understanding**

Spouse: Justice A.K. Patnaik

Address: C/o. Hon Justice A.K Patnaik,  
 1- Rajaji Marg, New Delhi-110011

BD: 4th April, WA: 18th February

Tel/Mob: 09999329922;

Email: prativapatnaik@gmail.com

1993-94



**PDC Mrs. Ranjita Behera, IWC Bhubaneswar**  
**IIW Theme: Expand to Serve Better**

Spouse: Rtn. Stephen Behera

Address: "ZION House", N2/83. Nayapalli,  
 IRC Village, Bhubaneswar-15, Odisha

BD: 6th March, WA: 27th December

Tel/Mob: 0674-2551597, 09938798515

Email: ranjitabehera@hotmail.com

1995-96



**PDC Mrs. Manju Mukherjee, IWC Rourkela MT**  
**IIW Theme: Open your Heart and your Home**

Spouse: Late M.B. Mukherjee

Address: Indo English School, Birsa, Dahar Road,  
 Rourkela-769012, Odisha

BD: 4th February

Tel/Mob: 0661-503141 / 507443 (R), 9437023727

Email: manjumukherjee@rediffmail.com

## Past District Chairmen - The Architects

1996-97



**PDC Mrs. Manjula Shrishrimal, IWC Raipur Midtown**  
**IIW Theme: Look beyond yourself, be involved**

Spouse: Rtn.Prakash Shrishrimal  
 Address: Shrishrimal House, Civil Line,  
 Raipur-492001 (CG)

BD: 31st May, WA: 30th May

Tel/Mob: 09329104079

Email: manjushrishrimal@gmail.com

1997-98

**PDC Mrs. Namita Sinha, IWC Cuttack**  
**IIW Theme 'Together We are Stronger'**

1998-99



**PDC Mrs. Chitra Bahadur, IWC Durg**  
**IIW Theme: Make our World a better Place & Educate**

Spouse: PP.Rajesh Bahadur

Address: SM-46, Padmanabhapur, Durg-491001 (CG)

BD: 19th April, WA: 20th November

Tel/Mob: 0788-232210919; 08435304406

Email: chitra.bahadur66@gmail.com

1999-2000



**PDC Mrs. Vijay Laxmi Tiwari, IWC Raipur MT**  
**IIW Theme: Reach out keep hope alive turn giving into living**

Spouse: PP.Rtn.L.N.Tiwari

Address: Opp. Naveen Market, G.E Road, Raipur (CG)

BD: 19th September, WA: 10th May

Tel/Mob: 0771-2233915 / 5031588, 09977293246

2000-01



**PDC Mrs. Priya Ambrose, IWC Jeypore**  
**IIW Theme: Strangers are friends we have not met**

Spouse: PP.Rtn.Anoop Ambrose

Address: Public School, Jeypore-76, Odisha

BD: 4th July, WA: 31st May

Tel/Mob: 06854-232867; 9437094310

Email: pdcpriya2000@gmail.com

## Past District Chairmen - The Architects

2001-02

**PDC Mrs. Preeti Shah, IWC Raipur West****IIW Theme: Enthusiasm Creates Action**

Spouse: PP.Rtn. Rajendra Shah

Address: D-145, Sector-5, Devendra Nagar,  
Raipur-492001 (CG)

BD: 6th December, WA: 23rd October

Tel/Mob: 0771-2583979; 09827971271

Email: prshah612@gmail.com

2002-03

**PDC Mrs. Puspalata Mohanty, IWC Cuttack MT****IIW Theme: Care for the Future**

Spouse: PP.Rtn. Kamal Kumar Mohanty

Address: Glass Palace Lane, Behind Hotel Bishal,  
Badambadi, Cuttack- 753012, Odisha

BD: 6th June, WA: 11th June

Tel/Mob: 8637225958 / 9437142851

Email: pusalatamctc@gmail.com

2003-04

**PDC Mrs. Punam Grover, IWC Jeypore****IIW Theme: Make the Friendship Positive**

Spouse: PP.Rtn. Ajay Grover

Address: Near City School, Nehru Nagar,  
Jeypore-764001, Odisha

BD: 1st September, WA: 7th June

Tel/Mob: 06854-232770; 9437340533, 8327717600

Email: punamjay@gmail.com

2004-05

**PDC Mrs. Raj Ruprah, IWC Jabalpur Mid-Town****IIW Theme: Work together and give Hope**

Spouse: PP.Rtn. I.S. Ruprah

Address: Ruprah Computers, 458/1, howbaag, Near  
Gorakhpur Gurudwara, Jabalpur 482001 MP

BD: 28th September, WA: 15th January

Tel/Mob: 9425154402(whsap) 7999327129

Email: rajruprah@gmail.com

2005-06

**PDC Mrs. Padma Agarwal, IWC Raipur Mid-Town****IIW Theme: Support Gives Strength**

Spouse: Rtn. Suresh Agarwal

Address: 'Krishna Kunj', Samta Colony,  
Raipur-492001 (CG)

BD: 28th March, WA: 30th November

Tel/Mob: 0771-2253781 / 5036781; 09329112155

Email: padmasagrawal@gmail.com

## Past District Chairmen - The Architects

2006-07



**PDC Mrs. Srinoo Patnaik, IWC Cuttack Mid-Town**  
**IIWTheme: Show that you care through**  
**Friendship and Service**

Spouse: PDG Dilip Patnaik

Address: 'Patsons' Kanika Chowk, Cuttack-753008, Odisha  
 BD: 18th July, WA: 18th March

Tel/Mob: 0671-3201187 / 2301187; 9437072286

Email: srinoo18@gmail.com & srinooiw326@yahoo.com

2007-08



**PDC Mrs. Ranju Jobanputra, IWC Bilaspur**  
**IIW Theme: Communicate your vision**

Spouse: PP.Ramesh Jobanputra

Address: Jayant Cloth & Matching Centre,  
 Sadar Bazar, Bilaspur-495001 (CG)

BD: 8th April, WA: 3rd December

Tel/Mob: 07752-223901, 09425530601 / 09425540720

Email: ranju\_ramesh2004@yahoo.com

2008-09



**PDC Mrs. Sanghamitra Sahoo, IWC Cuttack**  
**IIW Theme: Realise your visions and make a difference**

Spouse: Rtn.Dr.Durga Prasad Sahoo

Address: Poly Dental Clinic, Mangalabag,  
 Cuttack753001, Odisha

BD: 12th June, WA: 18th February

Tel/Mob: 0671-2414552, 2414348, 9337777703

Email: sanghamitrasahoo100@gmail.com

2009-10



**PDC Mrs. Dipti Mohanty, IWC Bargarh**  
**IIW Theme 'Help Brings Hope'**

Spouse: Late PP.Rtn.Subodh Mohanty

Address: Royal Enclave, Flat No 306, 4th Floor,  
 Pragati Vihar, Damana Squire, C.S Pur,  
 Bhubaneswar, Odisha, Pin-751021

BD: 15th October.

Mob: 9437053670 E-mail: diptimohanty326@gmail.com

2010-11



**PDC Mrs. Rekha Saxena, IWC Bilaspur**  
**IIW Theme: Commit with Conviction, Compassion,**  
**Consistency**

Spouse: PP.Dr.R.K. Saxena

Address: Gopal Marg, Sai Mandir Road,  
 Jarhabhata, Bilaspur - 495001 (CG)

BD: 19th July, WA: 21st November

Tel/Mob: 07752-643474, 09300320722, 07869919912

Email: rekhasaxena06@yahoo.co.in & rksaxena06@yahoo.co.in

## Past District Chairmen - The Architects

2011-12



**PDC Mrs. Laxmi Samantaray, IWC Cuttack Midtown**

**IIW Theme: Think Ahead ... Aim High**

Spouse: PP. Subhranshu Samantaray

Address: Raja Bagicha, Cuttack-753009, Odisha

BD: 23rd June, WA: 11th December

Tel/Mob: 0671-2349632, 2519293; 09437066556

Email: laxmi\_samantaray@yahoo.com

2012-13



**PDC Mrs. Mamata Purohit (DISTRICT CCCC), IWC Bargarh**

**IIW Theme: Be a Friend**

Spouse: Dr. R.K. Purohit

Address: Purohit General Hospital, Infront of

Gosala, Gandhi Chhak, Bargarh-768028, Odisha

BD: 15th April, WA: 19th March

Tel/Mob: 06646-232596, 09437052596

FAX: 06646-231597, Email: purohit.mamata@gmail.com

2013-14



**PDC Late Mrs Sapna Jaiswal, IWC Bilaspur Central**  
**IIW Theme: We for Women**

2014-15



**PDC Mrs Anita Pati, IWC Cuttack Midtown**

**IIW Theme: "Light the Path"**

C/o Dr Tophan Pati

Address: Das Lane, Chandni Chowk,

Cuttack-753002, Odisha

BD: 1st December, WA 29th May

Mob/Tel- 09437168822

Email: pati.anita5@gmail.com

2015-16



**PDC Mrs Nalini Mohapatra, IWC Cuttack Central**

**IIW Theme: 'Unique & United'**

C/o CA Rtn P.K. Mohapatra

Address: Biju Patnaik, Colon, Biju Patnaik Chowk

Tulasipur, Cuttack - 753008 (Odisha)

BD 6th May , WA 20th May

Mob. : 09438180148, 7735053774

Email - nalinimohapatractc@gmail.com

## Past District Chairmen - The Architects

2016-17



**Miss Madhumita Mohanty, IWC Bhubaneswar Radiant  
IIW Theme: "Touch a Heart"**

D/o Mr. K. B. Mohanty  
Address: A/14 Krishna Garden (Phase-I)  
Jagamara, Bhubaneswar-751030.  
BD- 16 April  
Mob. 8895013492/9439263373  
Email- premprateek2016@gmail.com

2017-18



**Mrs Jayshree Bhattacharya, IWC Bilaspur  
IIW Theme: 'Leave a Lasting Legacy'**

Address: Dipu Para, Near Durga Mandir,  
Tarbhar Naka, Bilaspur - 495001, Chhattisgarh  
BD - 13th August  
Mob/Tel no - 09981312125  
Email - jayshreebhattacharyya@gmail.com

2018-19



**Mrs. Krishna Mohanty, IWC Sambalpur  
IIW Theme: 'Empower and Evolve'**

Address: 10/1 Hill View Colony,  
Ainthapali Road, Sambalpur - 768004 (Odisha)  
BD - 23rd May  
Mob/ Tel no. 9437307703, 7978494872  
Email - krishnamahajanam@gmail.com  
krishnaiw326@gmail.com

### ***An Ode to all the Past District Chairmen***

*You empowered us  
With the strength of your Knowledge  
With the best guidance  
That you have given at every stage  
You helped us move ahead  
With unending motivation  
As Leaders and Pillars of the District  
You are our true inspiration*

### Some activities along with the journey



### Some cultural activities during the journey



## THE DAZZLING DIVAS DISTRICT CHAIRMEN 2020-21



**IWD 298**  
**Sivakamisundari Kandasamy**  
 226, Salem Main Road,  
 Komarapalayam - 638183  
 Tamil Nadu  
 Mob: 9442226595 / 8838004546  
 Email- sivikandakpm@yahoo.co.in  
 DoB - 15th January  
 DoM - 2nd June



**IWD 304**  
**SHASHI GUPTA**  
 1/31, Mahesh Nagar  
 'Bhagwati Sadan',  
 Indore - 452 002  
 Indore, Madhya Pradesh  
 Ph: 0731 - 2412538  
 Mob: 9229114750/7999929487  
 Email-pramodshashi.gupta@gmail.com  
 DoB - 13th August  
 DoM - 15th June



**IWD 301**  
**RUCHIKA GUPTA**  
 19-20/E, Kamla Nagar  
 Delhi - 110 007  
 Ph: 11 47354691  
 Mob: 9811460335  
 Email-ruchikargupta@yahoo.co.in  
 DoB - 4th June  
 DoM - 12th May



**IWD 305**  
**DR. KALLIOJI JAIN**  
 12, Shastri Nagar, Ajmer  
 Ajmer - 305 006  
 Ajmer, Rajasthan  
 Ph: 0145-2422710,  
 Mob: 9929112591  
 Email- klagonika@gmail.com  
 DoB - 3rd June  
 DoM - 12th November



**IWD 302**  
**DR. P. SUBBA LAKSHMI**  
 D.No.24B-9-3, Sri Nilyam  
 R.R. Peta Eluru - 534 002  
 West Godavari,  
 Andhra Pradesh  
 Ph: 08812 - 222999  
 Mob: 9440183545  
 Email-subbalakshmi.palepu@gmail.com  
 DoB - 28th November  
 DoM - 19th March



**IWD 306**  
**SNEHA JAIN**  
 Rajmani Enterprises,  
 Shed No. C-1, 2229/30  
 Opp. Hotel Nalanda Palace  
 G.I.D.C., Umbergaon-396171  
 Valsad Gujarat  
 Mob: 9824633366  
 Email- jainsneha2608@gmail.com  
 DoB - 26th August  
 DoM -



**IWD 303**  
**MEENAL LATHI**  
 7, Polan Peth  
 Near Pankaj TVS Showroom  
 Jalgaon - 425 001  
 Jalgaon, Maharashtra  
 Ph: 0257 - 2220354  
 Mob: 9420791110 / 8275749291  
 Email- lathi.meenal1920@gmail.com  
 DoB - 10th December  
 DoM - 15th February



**IWD 307**  
**SONIKA GUPTA**  
 26 Professor Colony  
 Kapurthala - 144 601  
 Punjab  
 Mob: 9781130888  
 Email- sonikagupta10@yahoo.com  
 DoB - 10th November  
 DoM - 21st January

**IWD 308****KANTA KAPOOR**

Shiva Associates  
NH-22, Near Tarun  
Filling Centre Sector-2  
Parwanoo - 173 220  
Solun, Himachal Pradesh  
Ph: 01792-233520  
Mob: 9816033372  
Email- kantakapoor72@yahoo.co.in  
DoB - 12th June  
DoM -

**IWD 312****NUSRAT RASHID**

Holiday Biscuit Company  
18C / 2 Karamat KiChowki,  
Kareli, Prayagraj - 211016  
Uttar Pradesh  
Mob: 9795199115 / 9628288498  
Email- agnusrat@gmail.com  
DoB - 25th June  
DoM - 26th November

**IWD 309****SUSHMA GROVER**

House No.42, Ward 5  
Balbir Bhavan,  
Near Railway Station  
Goniana Mandi 151201  
Dist - Bathinda, Punjab  
Mob: 98556 62333  
groversushma@yahoo.co.in  
DoB - 7th April  
DoM - 28th March

**IWD 313****ANURADHA A. CHANDAK**

72-73, Antrolikar Naggar Part 2,  
Hotgi Road, Solapur - 413 003  
Solapur, Maharashtra  
Mob: 8806612338  
Email- iwd313anuradha@gmail.com  
DoB - 15th June  
DoM - 21st January

**IWD 310****SANTOSH SHARMA**

45/8, Kambal Wala  
Bagh Jansath Road  
New Mandi  
Muzaffarnagar-251001  
Muzaffarnagar, Uttar Pradesh  
Ph: 0131 - 2661933  
Mob: 9456224550  
Email- sharmasantosh461@gmail.com  
DoB - 4th October  
DoM - 29th April

**IWD 314****AMALA MEHETA**

701, Juhu Nandadeep  
Vidya Nidhi Rd.,  
Opp-Kaifi Azmi Park  
Juhu Scheme, Vile-Parle (W)  
Mumbai - 400 049, Maharashtra  
Ph: 022 - 2620 3542  
Mob: 9820894509  
Email- amalamehta314@gmail.com  
DoB - 18th April  
DoM - 19th December

**IWD 311****UDITA SHARMA**

108/9, Gandhi Nagar  
Near Ashok Jewellers  
Kanpur - 208 012, U.P.  
Mob: 9335014955  
Email- uditsharma@yahoo.co.in  
DoB - 17th November  
DoM - 9th February

**IWD 315****SULOCHANA MATHUR**

8-3-678/22, Pragathi Nagar  
Yousufguda,  
Hyderabad - 500 045  
Telengana  
Mob: 9246344167  
Email- sulochanamathur39@gmail.com  
DoB - 13th January



**IWD 316**  
**BT VANAJA MOHAN**  
 D.No. 12/290, BTP Nivas  
 Sathyanarayanpeta  
 Guntakal - 515 801  
 Andhra Pradesh, India  
 Mob: 9849714253  
 Email- vajana386@gmail.com  
 DoB - 26th April  
 DoM - 11th February



**IWD 320**  
**DEEPTI ANOOP**  
 41/D-7, Behind  
 Parvathy Nursing Home  
 Tonga Road, Bandi Sholai  
 Ooty - 643 001  
 Nilgiris, Tamil Nadu  
 Ph: 0423 - 2452471  
 Mob: 9843666797  
 Email-deeptianoopiw797@gmail.com  
 DoB - 12th July  
 DoM - 8th May



**IWD 317**  
**DR. JYOTI PATIL**  
 Dental Clinic,  
 Patil Nursing Home  
 Dandeli - 581 325, Karnataka  
 Ph: 08284 - 231157  
 Mob: 9448934096  
 Email- dr.jyoti.m.patil@gmail.com  
 DoB - 21st October  
 DoM - 8th May



**IWD 321**  
**ANNAPOORANI ODAYAPPAN**  
 Soundharyam  
 C-14, 10th B Cross  
 Thillaninagar West  
 Tiruchirapalli - 620 018  
 Tamil Nadu  
 Mob: 9894644004  
 Email- annamddu@gmail.com  
 DoB - 8th March



**IWD 318**  
**VARIJA JAGADEESH**  
 Lakshmi Narayan Nilaya  
 #10, B B Street,  
 Shivamogga - 577 202  
 Karnatak, India  
 Ph: 08182-276266,  
 Mob: 9449928268  
 Email- varijajagadeesh@gmail.com  
 DoB - 23rd December  
 DoM - 29th April



**IWD 323**  
**USHA SARAOGI**  
 'Nithayashree Apartments  
 Flat No.5A,51  
 Chamiers Road, R.A. Puram  
 Chennai - 600 028, Tamil Nadu  
 Ph: 044 - 24352992  
 Mob: 9840738800  
 Email- usha@meridian.biz  
 vicechairman.iwd323@gmail.com  
 DoB - 11th April  
 DoM - 7th December



**IWD 319**  
**SUMA PRAFULLA**  
 #29, Arpitham, Seven Hills  
 Residency Layout Behind  
 Komara Feeds Chikkalasanra  
 Bangalore - 560 061  
 Bangalore, Karnataka  
 Ph: 080 - 26391342  
 Mob: 98809 03217  
 Email- sumaprafulla@gmail.com  
 DoB - 12th August  
 DoM - 1st October



**IWD 324**  
**REENA HUSSAIN MAZUMDER**  
 GM Plot 8A, Station Road,  
 Near LIC Office,  
 P.O.- Duliajan-786 602  
 Dibrugarh, Assam  
 Ph: 0374 - 2800025  
 Mob: 9435007839 / 8638471960  
 Email- 2011reena@gmail.com  
 DoB - 6th June



**IWD 325**  
**SHEELA RANJAN**  
 Opp. Supriya International  
 Bettiah - 845 438  
 West Champaran, Bihar  
 Ph: 06254 - 242567  
 Mob: 9431212567  
 Email- ranjansheela@gmail.com  
 DoB - 18th February  
 DoM - 9th February



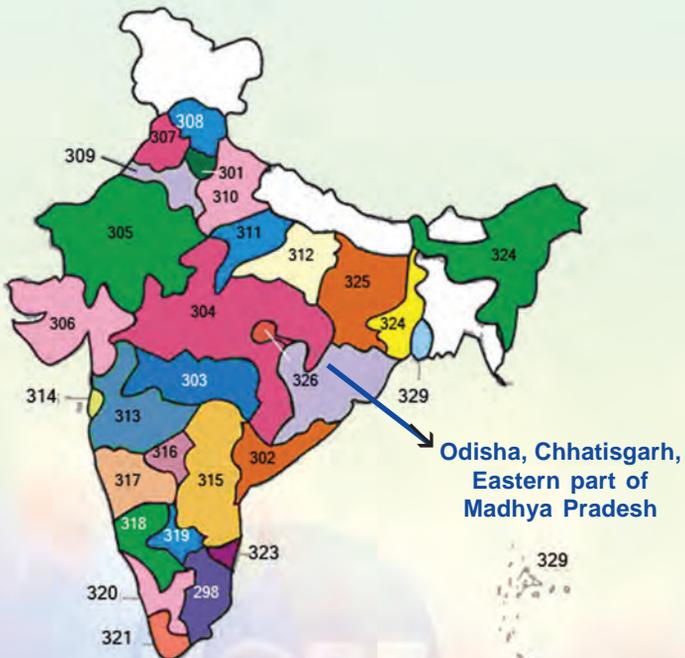
**IWD 329**  
**ANITA GHOSH**  
 20 Park Side Road  
 Kolkata - 700 026  
 West Bengal  
 Ph: 033 - 24630943  
 Mob: 9830411730  
 Email- agjosh@gmail.com  
 DoB - 20th March  
 DoM - 28th November



**IWD 326**  
**INA PUROHIT**  
 556/E, Malha Sahi,  
 Mangalabag, Cuttack-753001  
 Mob: 9438369444, 7684033883  
 Email- inapurohit05@gmail.com  
 DoB - 5th August  
 DoM - 2nd March



**INNER WHEEL DISTRICTS MAP OF INDIA**



## A.C. MEMBERS 2020-21

### DISTRICT 298

#### **Mrs. Sujatha Sen Thilkumaran**

87, South Care Street  
Tiruchengode - 637211  
Mob: 9942012385  
Email: sujathasenthilkumaran.71@gmail.com

### DISTRICT 301

#### **Mrs. Madhu Nagpal**

A 3/3, Vasant Vihar  
New Delhi - 110057  
Mob: 9718410930  
Email: madhu.nagpal1@gmail.com

### DISTRICT 302

#### **Mrs. K Lakshmi**

Flat No.s1, Loven Residecy  
Kirlampudi Layout  
Visakhapatnaim - 530017, Andhra Pradesh  
Mob: 9985096365  
Email: kuchi.lakshmi@yahoo.com

### DISTRICT 303

#### **Mrs. Vajjayanti Pathak**

Chaitanya Banglow, Oke Marg,  
Jatharpeth, Akola - 444001  
Maharashtra  
Mob: 9822565881  
Email: vajjayantipathak@gmail.com

### DISTRICT 304

#### **Mrs. Deepa Kacholia**

522, Kasturba Nagar, Road No.5  
Rattlam - 457001, M.P.  
Mob: 9424020921  
Email: deepa.kacholiya@gmail.com

### DISTRICT 305

#### **Mrs. Rachna Sanghi**

38 Golf Course  
Jodhpur - 342011, Rajasthan  
Mob: 9829027688  
Email: rachna@sanghi.co.in

### DISTRICT 306

#### **Mrs. Kalpana Shah**

Gulabchand House, Malegaon Road  
Dhule-424001, Maharashtra  
Mob: 99238879021  
Email: kalpanashah12@gmail.com

### DISTRICT 307

#### **Mrs. Anita Bhalla**

10, Kairon Colony  
Near Nirmal SwamiAshram  
The Mall, Amritsar  
Punjab - 143001  
Mob: 9915044485  
Email: @gmail.com

### DISTRICT 308

#### **Mrs. Seena Chopra**

798, Model Town  
Near Shivaji Stadium  
Panipat-132103, Haryana  
Mob: 9812505050  
Email: seema19793@gmail.com

### DISTRICT 309

#### **Mrs. Rajni Katia**

Hotel Sepal, Barnala Road  
Bathinda - 151001, Punjab  
Mob: 09915067797  
Email: rajnikatia@gmail.com

### DISTRICT 310

#### **Mrs. Rohini Kansal**

A-29, Gandhi Nagar  
Moradabad, U.P. - 244001  
Mob: 8273886100 / 9837604558  
Email: rohinikansal19@gmail.com

### DISTRICT 311

#### **Mrs. Sadhna Rastogi**

Bankey Lal Jewellers, Madhi Chowk  
Badaun - 243604  
Mob: 9412517988  
Email: sadhnarastogi13@gmail.com

### DISTRICT 312

#### **Mrs. Rita Bhargava**

567/166 Shree Villa  
Anand Nagar, Barha Road  
Lucknow - 226005  
Mob: 9452244549

### DISTRICT 313

#### **Mrs. Saylee Khandeshe**

Charushilp Gajanan HSG Soc  
Station Road, Ahmednagar  
Mob: 9881324721  
Email: saylee.khandeshe@gmail.com

**DISTRICT 314****Dr. Devangi Vakharia**

Inner Wheel Club of Bombay Sea Coast  
Britto Villa, 23/A, St Paula Road  
Off. Turner Road, Bandra (West)  
Mumbai-400050, Maharashtra  
Mob: 982169605  
Email: Drdevangi21@gmail.com

**DISTRICT 315****Mrs. Vinitha Harnathka**

Nico Agro Oil Products Pvt. Ltd.  
Perecherla, Guntur-522009  
Andhra Pradesh  
Mob: 9849396789 / 08632223415  
Email: vinitanil@hotmail.com

**DISTRICT 316****Mrs. V.L. Srivalli**

Flat No.108, Rajahamsa Paradise  
R.C. Nagar  
extn. Anantapur -515001, A.P.  
Mob: 99491844810 / 9346776865  
Email: srivallivedam@gmail.com

**DISTRICT 317****Mrs. Nanda Arun Zadbuke**

Vishwanath, Near Dadge High School  
3 North Shivajinagar,  
Sangi - 416416  
Mob: 9325146545  
Email: nandazadbuke@gmail.com

**DISTRICT 318****Mrs. Anuradha Nandakumar**

Namana, 1571, 4th Cross  
Anikethana Road, Kuvemunagar  
Mysuru - 570023, Karnataka  
Mob: 9448054272  
Email: namanacreatations@gmail.com

**DISTRICT 319****Mrs. Lalana Murthy**

#274/A, 37th Cross  
8th Block, Jayanagar  
Bangalore-560070, Karnataka  
Mob: 9880844757  
Email: lalanamurthy@yahoo.com

**DISTRICT 320****Mrs. Anitha Srinivas**

25-B, Aditya, D.B. Road,  
R.S. Puram Coimbatore-641002, Tamil Nadu  
Mob: 9843543543  
Email: Getanitha4@gmail.com

**DISTRICT 321****Mrs. Lakhmivarthini Rajeswaran**

3/3236, Athmanathasamy Garden  
Pattanmkathan, Ramnathpuram  
Pin-623503, Tamil Nadu  
Mob: 8148258348  
Email: varthini1011@gmail.com

**DISTRICT 323****Mrs. Nallini Olivannan**

15 A, 1 Floor, Casca Major Road  
Egmore, Chennai - 600008  
Mob: 9940050056  
Email: nallinioli@gmail.com

**DISTRICT 324****Mrs. Sumita Som**

Mela Road, Malugramm  
Silchar - 788002, Cachar  
Assam  
Mob: 9435071290  
Email: sumita\_som@rediffmail.com

**DISTRICT 325****Mrs. Sarita Prasad**

N-C 10A, Gayatri Mandir Road  
Kankerbagh, Patna-800020  
Mob: 9431017493/7061205446  
Email: sarita293@rediffmail.com

**DISTRICT 326****Mrs. Jagruti Doshi**

'TULSI', Ratna Bandha Road  
Opp. Nehru Garden  
Dhamtari-493773  
Chattishgarh  
Mob: 9425204925  
Email: jkdoshi326@gmail.com

**DISTRICT 329****Mrs. Ruchi Gupta**

401, Ballygunge Manor  
83B, Bondel Road  
Kolkata - 700019  
Email: docruchigiwd329@gmail.com

## GLORIOUS HISTORY OF DISTRICT 326

Today District 326 covers a vast area comprising of the states of Odisha, Chhattisgarh and the Eastern part of Madhya Pradesh and has 67 Clubs. As It celebrates 36 years of its glorious existence since its inception in the year 1985, it is important to know that how the seed of Inner Wheel was sown and District 326 was formed and took the final shape. Inner Wheel Club of Raipur was organised in 1972. Its Charter President was Mrs. Kanmal Vale Rao. Those days the Raipur Club was associated with District-325 (Andhra Pradesh). Mrs. Anita Sen of Inner Wheel Club of Raipur became the District Chairman in the year 1974-75. Till then there were no other clubs in Odisha and undivided Madhya Pradesh. In 1982 Inner Wheel Club of Madhya Pradesh came into existence. In 1984, Inner Wheel Club of Berhampur, Jeypore and Bhubaneswar in Orissa and Seoni in Madhya Pradesh joined the Inner Wheel movement.

As Inner Wheel Clubs in Odisha and Madhya Pradesh were with IW District 315, members were finding it difficult to do service projects with Andhra Pradesh Clubs because of the distance. The Inner Wheel Clubs were doing most of their projects with Anns & Rotarians of Rotary International District 3260.

January 1985 became the history for our district when Mrs. Maya Surjan President of Inner Wheel Club of Raipur attended the District Conference at Vijayawada and had an opportunity to meet the then Association President Mrs. Maitri Mangaraj. The formation of a new Inner Wheel District was discussed in greater details.

In February 1985, Rotary District 3260 Conference was held at Raipur. The then Rotary Club of Raipur President Rtn. Lalit Surjan (PDG) organised a meeting and proposed to make a new Inner Wheel District for Orissa and Madhya Pradesh and a proposal was handed over to Past District Governor Dr. Sukumar Das. District Governor 1984-85 Dr. K.S.N. Rao accepted the proposal and announced the formation of new Inner Wheel District 326 at the Rotary District Conference.

Then the President of Inner Wheel Club of Cuttack Mrs. Anjali Pattnaik proposed the name of Mrs. Lalita Jain as the first District Chairman and Mrs. Maya Surjan as First District Secretary of Inner

Wheel District 326. Provisional Inner Wheel District was started after the members present accepted the names for the District Chairman and District Secretary.

In July 1985 Past Association President Mrs. Manobhakta Vatsalam officially announced the formation of Inner Wheel District 326 and Presented the District Certificate.

In 1985 Inner Wheel Club of Durg. Raipur Mid-Town, Cuttack Mid-Town Jabalpur, Korba, Raipur West and Damoh joined the Inner Wheel Movements. Inner Wheel District 326 had the opportunity to host the first District Conference of our District on 16th February 1986 at Berhampur. Thus began the long journey of Inner Wheel District 326 on the path of Friendship and Service.

Groomed by the Architects - The Galaxy of District Chairmen the District stands with head high adding new feathers of achievements, milestones with each passing year.

## INNER WHEEL DISTRICT 326 AT A GLANCE



**Area Covered** - Odisha, Chhattisgarh and the Eastern Part of Madhya Pradesh

**Total Number of Clubs** - 66

**Total Number of Members** - 2264

**Club with highest membership:** IWC Berhampur - 104 members.

## IW DISTRICT 326 CLUBS' FORMATION

Year	Name of DC & Clubs	Year	Name of DC & Clubs
1985-86	<b>Mrs. Lalita Jain</b> IWC of Raipur Midtown IWC of Dhenkanal IWC of Cuttack IWC of Baripada IWC of Durg IWC of Jagdalpur IWC of Jeypore IWC of Korba IWC of Raipur	2001-02	<b>Mrs. Preeti Shah</b> IWC of Jagannathdham Puri IWC of Athgarh IWC of Bhubaneswar Elite IWC of Bhubaneswar Metro IWC of Bhubaneswar Toshali
1986-87	<b>Mrs. Rachel Reginald</b> IWC of Bhubaneswar	2002-03	<b>Mrs. Pushpalata Mohanty</b> IWC of Bargarh Central IWC of Bhubaneswar Royal
1987-88	<b>Mrs. Maya Surjan</b> IWC of Cuttack Midtown	2005-06	<b>Mrs. Padma Agarwal</b> IWC of Raipur Cosmopolitan IWC of Infocity Bhubaneswar
1989-90	<b>Mrs. Vijay Laxmi Mahavar</b> IWC of Rourkela Midtown IWC of Bhadrak	2007-08	<b>Mrs. Ranju Jobanputra</b> IWC of Sambalpur IWC of Handloom City IWC of Balangir IWC of Berhampur
1990-91	<b>Mrs. Aruna Immidisetty</b> IWC of Balasore	2009-10	<b>Mrs. Dipti Mohanty</b> IWC of Bhubaneswar Confluence
1991-92	<b>Mrs. Anjali Deshpandey</b> IWC of Sambalpur	2010-11	<b>Mrs. Rekha Saxena</b> IWC of Jabalpur IWC of Bhilai Steel City IWC of Raigarh Steel City
1993-94	<b>Mrs. Ranjita Behera</b> IWC of Raipur North IWC of Jabalpur Midtown IWC of Bargarh IWC of Cuttack Central	2011-12	<b>Mrs. Laxmi Samantary</b> IWC of Berhampur East
1995-96	<b>Mrs. Manju Mukherjee</b> IWC of Jabalpur South	2012-13	<b>Mrs. Mamata Purohit</b> IWC of Transaripa Bilaspur IWC of Jaraka IWC of Jharsuguda Pearl
1996-97	<b>Mrs. Manjula Shrishrimal</b> IWC of Raipur Greater IWC of Katni Murwara IWC of Bilaspur IWC of Bhubaneswar North IWC of Raigarh Central	2014-15	<b>Mrs. Anita Pati</b> IWC of Srikshetra Puri
1997-98	<b>Mrs. Namita Sinha</b> IWC of Puri IWC of Jajpur IWC of Keonjhar IWC of Khordha	2015-16	<b>Mrs. Nalini Mohapatra</b> IWC of Jabalpur Midtown Next IWC of Mandla Maikal IWC of Kalinganagar IWC of Bhubaneswar Ekamra IWC of Saswata Balasore
1998-99	<b>Mrs. Chitra Bahadur</b> IWC of Dhamtari	2016-17	<b>Miss Madhusmita Mohanty</b> IWC of Jajpur Road
1999-00	<b>Mr. Bijay Laxmi Tiwari</b> IWC of Cuttack Silver City	2017-18	<b>Mrs. Jayshree Bhattacharya</b> IWC of Jagatsinghpur IWC of Bhubaneswar Radiant
2000-01	<b>Mrs. Priya Ambrose</b> IWC of Jaleswar IWC of Raipur Capital	2018-19	<b>Mrs. Krishna Mohanty</b> IWC of Nayagarh IWC of Vyasanagar
		2019-20	<b>Mrs. Jagruti Doshi</b> IWC of Balaghat Tigress IWC of Jabalpur Gems IWC of Udala IWC of Rourkela Riverside

**1. ATHAGARH****Charter No 5192**

**Date of Formation - 07.07.2002**  
**Date of Registration - 08.01.2003**  
**No. of members - 15**



**President**  
**MRS. KALPALATA DASH**  
 Athagarh  
 Pin - 754029

**Designation**  
**Name**  
**Address**

**Secretary**  
**MRS. DEEPLAI DASH**  
 Athagarh  
 Pin - 754029

4<sup>th</sup> June  
 22<sup>nd</sup> January  
 kalpalatadash55@gmail.com  
 9438706003

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

1<sup>st</sup> December  
 26<sup>th</sup> November  
 deepalidash@gmail.com  
 9437204694

**Treasurer**  
**MRS. MANOJINI TRIPATHY**  
 Padma Sahi  
 Athagarh  
 Pin - 754029

**Designation**  
**Name**  
**Address**

**I.S.O.**  
**MRS. ANJANA MISHRA**  
 Birakishorepur  
 Athagarh  
 Pin - 754029

8<sup>th</sup> May  
 18<sup>th</sup> January  
 --  
 9937704562

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

3<sup>rd</sup> February  
 3<sup>rd</sup> March  
 --  
 7008105582

**2. BALAGHAT TIGRESS****Charter No 6799**

**Date of Formation - 15.07.2019**  
**Date of Registration - 22.08.2019**  
**No. of members - 70**



**President**  
**MRS. RASHMI BISEN**  
 Wainganga ITI, Industrial Area  
 Garra, Balaghat  
 Madhya Pradesh, Pin - 481001  
 10<sup>th</sup> December  
 24<sup>th</sup> January  
 rashmibisen927@gmail.com  
 9424999365

**Designation**  
**Name**  
**Address**

**Secretary**  
**MRS. RIYA PASRICHA**  
 Ward No.29, Vivekanand Colony  
 Gondia Road, Balaghat  
 Madhya Pradesh, Pin - 481002  
 19<sup>th</sup> October  
 18<sup>th</sup> February  
 jasnainji@gmail.com  
 9827939999

**Treasurer**  
**MRS. NAMITA NISCHAL TRIVEDI**  
 A.P. Trivedy Sons  
 Main Road, Balaghat  
 Madhya Pradesh, Pin - 481001

**Designation**  
**Name**  
**Address**

**I.S.O.**  
**MRS. RADHIKA ASATI**  
 Mahaveer Colony,  
 Ward No.6, Balaghat  
 Madhya Pradesh, Pin - 481001  
 9<sup>th</sup> December  
 19<sup>th</sup> May  
 radhikaasati9@gmail.com  
 9407080565

14<sup>th</sup> October  
 11<sup>th</sup> May  
 namitatrivediy@gmail.com  
 9425876213

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**3. BALANGIR Charter No 5587**



**Date of Formation - 13.08.2008**  
**Date of Registration - 30.10.2008**  
**No. of members - 26**



**President**  
**MRS. SABITA JAIN**  
 Akay Steel  
 Club Road  
 Balangir, Pin - 767001  
 11<sup>th</sup> August  
 3<sup>rd</sup> December  
 sabitajain88@gmail.com  
 9438001122

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. MEERA AGRAWAL**  
 Bibek Medical Store  
 Gopalji Mandir Road  
 Balangir, Pin - 767001  
 19<sup>th</sup> July  
 22<sup>nd</sup> February  
 hariharpharmaceuticals@gmail.com  
 9439028841

**Treasurer**  
**MRS. KIRAN AGRAWAL**  
 Laxmi Hardware  
 Club Road  
 Balangir, Pin - 767001  
 21<sup>st</sup> May  
 6<sup>th</sup> June  
 agrawal.kiran91@icloud.com  
 9437024531

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SAROJ AGRWAL**  
 Sai Dubhal Barai Nagar  
 Railway Station Road  
 Balangir, Pin - 767001  
 10<sup>th</sup> January  
 3<sup>rd</sup> March  
 --  
 9861161475

**4. BALASORE Charter No 4129**



**Date of Formation - 02.10.1991**  
**Date of Registration - 07.05.1992**  
**No. of members - 22**



**President**  
**MRS. SUMITA CHAND**  
 C/o - Rtn. Kalyan Kumar Chand  
 Chandmari Padia, Sahadevkhunta  
 Balasore, Pin - 756001  
 31<sup>st</sup> May  
 19<sup>th</sup> July  
 kchand9@gmail.com  
 9437095717

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SINDHU UDAY KUMAR**  
 C/o - V. Uday Kumar  
 Chandmari Padia, Sahadevkhunta  
 Balasore, Pin - 756001  
 8<sup>th</sup> July  
 5<sup>th</sup> September  
 sindhu88830@gmail.com  
 9861088875

**Treasurer**  
**MRS. KALPANA DAS**  
 Angara Gadia, ITI Square  
 Behind RTO Office  
 Balasore, Pin - 756001  
 12<sup>th</sup> July  
 13<sup>th</sup> March  
 kalpana.das2642@gmail.com  
 9439333353

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SHIPRA REKHA MOHAPATRA**  
 C/o - Padarbinda Mohapatra  
 Golghar Royan Queen, Balia  
 Balasore, Pin - 756001  
 23<sup>rd</sup> April  
 19<sup>th</sup> February  
 queen.mohapatra82@gmail.com  
 9861083999

**5. BARGARH****Charter No 4322**

**Date of Formation - 13.03.1993**  
**Date of Registration - 26.01.1994**  
**No. of members - 29**



<b>President</b>	Designation	<b>Secretary</b>
<b>MRS. JYOTIRMAYEE SAHU</b>	Name	<b>BULBUL JINDAL</b>
C/o. Nihar Ranjan Sahu	Address	Pushp Kunj, Nea L.I.C. Office
Glass House, Brahmchari Road		Bandhutikra, Bargarh
At/Po - Bargarh-768 028 (Odisha)		Pin - 768028 (Odisha)
4 <sup>th</sup> July	D.O.B	13 <sup>th</sup> July
17 <sup>th</sup> February	D.O.M	1 <sup>st</sup> December
Jyotirmayee88.sahu@gmail.com	E-mail	bulbuljindal13@gmail.com
9861230194	Tel. No.	7008610515

<b>Treasurer</b>	Designation	<b>I.S.O.</b>
Name: Anupama Agrawal	Name	<b>SUMAN AGARWAL</b>
RajLaxmi Jewellers, shop no. 7,	Address	Koushlya Nibash, Ashakiran
women's college complex,		Bargarh
Bargarh - 768028. Odisha		Pin - 768028, (Odisha)
18th April	D.O.B	15 <sup>th</sup> July
	D.O.M	22 <sup>nd</sup> June
agrawalrohini18@gmail.com	E-mail	maheshagrawal94696@gmail.com
9337670037, 90901 49249	Tel. No.	9348354540

**6. BARGARH CENTRAL****Charter No 5232**

**Date of Formation - 31.10.2003**  
**Date of Registration - 17.12.2003**  
**No. of members - 54**



<b>President</b>	Designation	<b>Secretary</b>
<b>MRS. NEHA AHUJA TULI</b>	Name	<b>MRS. APSANA LODHIA</b>
W/o Saurabh Tuli	Address	C/o - M.D. Javed Lodhia
Govt Hospital Road, Opposite SBI		B Block, Flat No-306, Opp.of Rukmani
town branch, Bargarh, Orissa-768028		Cineplex, At/Po/Dist - Bargarh-768028
24.7.1983	D.O.B	29 <sup>th</sup> November
21.4.2008	D.O.M	28 <sup>th</sup> November
neha.ahuja1983@gmail.com	E-mail	parifashion2k13@gmail.com
9438606266	Tel. No.	9437917302 / 7752008370

<b>Treasurer</b>	Designation	<b>I.S.O.</b>
<b>MRS. NISHA LATH</b>	Name	<b>MRS. MOUSMI NOOKALA</b>
C/o - Dinesh Lath	Address	C/o - Krishna Nookala
A 2 Friends Villa, Bhatli Road		At - VSS Nagar, Ward No-09
At/Po/Dist - Bargarh, Pin-768028		At/Po/Dist - Bargarh, Pin-768028
10 <sup>th</sup> September	D.O.B	13 <sup>th</sup> September
19 <sup>th</sup> January	D.O.M	29 <sup>th</sup> November
lathnishabgh@gmail.com	E-mail	mdash13@gmail.com
7008422355	Tel. No.	9437158702



**7. BARIPADA Charter No 2702**



**Date of Formation - 21.10.1982**  
**Date of Registration - 26.01.1984**  
**No. of members - 32**



**President**  
**MRS. SANJUKTA CHAND**  
 Parodet Podia, Bela Nives  
 Ward No. 16, Baripada  
 Mayurbhanj  
 1<sup>st</sup> July  
 24<sup>th</sup> June  
 sanjukta chand1@gmail.com  
 8763363063

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SUPRITI DALBEHERA**  
 Puruna Sivalaya, Forest Colony  
 Ward No.3, Baripada  
 Mayurbhanj, Pin - 757002  
 1<sup>st</sup> September  
 13<sup>th</sup> June  
 supritidb@gmail.com  
 9438546685

**Treasurer**  
**DR. PUSPA PATRA**  
 Near Ambika Mandir  
 P.O - Baripada, Ward No.1,  
 Baripada, Mayurbhanj  
 23<sup>rd</sup> May  
 --  
 kanha888@gmail.com  
 9437238041

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**PARBATI BARIK**  
 Belgadia, Ward No. - 2  
 P.O. - Bhanjpur,  
 Baripada, Mayurbhanj  
 27<sup>th</sup> April  
 5<sup>th</sup> July  
 parbatibarik11@gmail.com  
 9853100425

**8. BERHAMPUR Charter No 5594**



**Date of Formation - 24.10.2008**  
**Date of Registration - 07.01.2009**  
**No. of members - 104**



**President**  
**MRS. BANDITA TRIPATHY**  
 Shivapadma Habitats  
 H.No.12, Khodasingi  
 Berhampur, Ganjam, Pin - 760010  
 13<sup>th</sup> September  
 14<sup>th</sup> August  
 bandita.priya@gmail.com  
 7437967189

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. RATNAMANI COTTON**  
 "Cotton's House"  
 Station Road, Beside SBI Bank  
 Berhampur, Ganjam, Pin- 760005  
 15<sup>th</sup> January  
  
 ratnamanicotton@gmail.com  
 7093841425 / 8249875075

**Treasurer**  
**MRS. U. JANAKI PATRO**  
 C/o - U. Manoj Kumar Patro  
 Kapileswarpetta, Near Sano Bazar  
 Berhampur, Ganjam - 760002  
 14<sup>th</sup> September  
 26<sup>th</sup> November  
 janakipatro1976@gmail.com  
 8280020498

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. P. DIVYA RUPA**  
 Spectrum Heights  
 Gandhi Nagar Main Road  
 Berhampur, Ganjam - 760001  
 4<sup>th</sup> November  
 12<sup>th</sup> November  
 divyarupapakanati@gmail.com  
 9861065678

## 9. BERHAMPUR EAST

Charter No 5884



**Date of Formation - 08.01.2012**  
**Date of Registration - 14.03.2012**  
**No. of members - 36**



**President**  
**MRS. ARUNIMA DASH**  
 W/o. Ranjit Patro  
 Basudev Nagar, Lane-3 (Gajapati Nagar)  
 Berhampur, Ganjam, Pin - 760010  
 26<sup>th</sup> November  
 22<sup>nd</sup> June  
 arunimadash2@gmail.com  
 9438520121 / 7165709

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SANJUKTA PANIGRAHY**  
 W/o Prasanta Choudhury  
 Friends Colony, 2nd Lane, Goilundi  
 Berhampur, Ganjam-760004  
 26<sup>th</sup> Oct.  
 29<sup>th</sup> June  
 sanjuktalili72@gmail.com  
 9437021710 / 7008620330

**Treasurer**  
**MRS. CHHABI RANI SETHY**  
 C/o - Sri Lokanath Sethy  
 Basudev Nagar 2nd Lane  
 Berhampur, Ganjam, Pin - 760010  
 6<sup>th</sup> July  
 --  
 sethychabi1@gmail.com  
 8917684337

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SWATI PRUSTY**  
 Flat No-508, Nandighosh Atrium  
 Apartment , Old Bus Stand , Berhampur  
 Pin code - 760002  
 10<sup>th</sup> Dec.  
 11<sup>th</sup> July  
 swatiprusty77@gmail.com  
 7978936373

## 10. BHADRAK

Charter No 3783



**Date of Formation - 01.01.1989**  
**Date of Registration - 20.06.1989**  
**No. of members - 24**



**President**  
**MISS SNEHALATA BEHERA**  
 Naripur, Astal  
 Dist - Bhadrak  
 Pin - 756100  
 20<sup>th</sup> August  
 --  
 snehalata.behera58@gmail.com  
 7008752388

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. KADAMBINI MOHANTY**  
 Gabasahi  
 (Back Side of Salandi Hospital)  
 Dist - Bhadrak, Pin - 756100  
 21<sup>st</sup> April  
 5<sup>th</sup> July  
 kadambini.mohanty60@gmail.com  
 9937693464

**Treasurer**  
**MRS. BINAPANI PANDA**  
 Sai Nidam, Apartibindha  
 New Colony, Bhadrak  
 Pin - 756100  
 10<sup>th</sup> May  
 9<sup>th</sup> March  
 beenapani00@gmail.com  
 7978399892

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. PRANATI MALLICK**  
 Gabasahi, Motel Chhak  
 Dist - Bhadrak  
 Pin - 756100  
 15<sup>th</sup> March  
 29<sup>th</sup> June  
 pranatimallick1968@gmail.com  
 9937346462

**11. BHILAI STEEL CITY Charter No. 5805**



**Date of Formation - 04.04.2011**  
**Date of Registration - 12.05.2011**  
**No. of members - 16**



**President**  
**MRS. RAVINDER BAJWA**  
 452, MIG 'C' Padmanabhpur  
 Durg (C.G.)  
 Pin - 491009  
 21<sup>st</sup> July  
 15<sup>th</sup> November  
 ravinderkaurbajwa51@gmail.com  
 9424203110

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. JYOTI BINDRA**  
 51/4A, Nehru Nagar  
 Bhilai  
 Pin - 490021  
 21<sup>st</sup> November  
 19<sup>th</sup> October  
 bindra21harjot@gmail.com  
 9522931616

**Treasurer**  
**MRS. ANITA SHARMA**  
 In front of Tripti Restaurant  
 Padmanabhpur  
 Durg (C.G.) Pin - 491009  
 14<sup>th</sup> May  
 21<sup>st</sup> January  
 minaisharma.minil@gmail.com  
 9109186662

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. GUNJAN MISHRA**  
 C-2/328, Surya Vihar Colony  
 Near T.I. Mall  
 Bhilai, Pin - 490020  
 11<sup>th</sup> June  
 12<sup>th</sup> May  
 gunjanravimishra@gmail.com  
 9425246260

**12. BHUBANESWAR Charter No 3404**



**Date of Formation - 26.01.1986**  
**Date of Registration - 02.02.1987**  
**No. of members - 54**



**President**  
**MRS. NADIA MOGHBELPOUR**  
 Blossoms School  
 Bharatpur, Bhubaneswar  
 Pin-751003  
 23<sup>rd</sup> July  
 11<sup>th</sup> November  
 nadiamoghbelpour@yahoo.com  
 9437022499

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. MADHUSMITA MISHRA**  
 Plot No.387, Damana Square  
 B/H Metro Homes, Maxlane  
 CS Pur, Bhubaneswar, Pin-751016  
 26<sup>th</sup> October  
 27<sup>th</sup> January  
 madhusmitajrp387@gmail.com  
 9437027723

**Treasurer**  
**DR. (MRS.) SUCHETA ROUT**  
 2920, Lewis Road  
 Garage Chhak  
 Bhubaneswar, Pin - 751002  
 2<sup>nd</sup> December  
 20<sup>th</sup> May  
 suchetarout2@gmail.com  
 0674-2341218 / 933700071

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SUREKHA PRASAD SAHOO**  
 102, Prakashdeep Tower  
 Jay Durga Nagar  
 Bhubaneswar, Pin - 751006  
 8<sup>th</sup> July  
 27<sup>th</sup> January  
 sahoosurekha@gmail.com  
 7894411106

### 13. BHUBANESWAR CONFLUENCE Charter No 5669



**Date of Formation - 18.09.2009**  
**Date of Registration - 14.01.2010**  
**No. of members - 25**



**President**  
**MRS. SASMITA BEHERA**  
 D-12, Maruti Villa  
 Near KIIT, Patia  
 Bhubaneswar, Pin - 751024  
 2<sup>nd</sup> May  
 14<sup>th</sup> February  
 sasmitabehera.181@gmail.com  
 7978647211

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. SASWATI SAMAL**  
 C/o - Ashok Samal  
 Kalinga Nagar, Ghatikia,  
 Plot No.K-3, B-25, BBSR - 751003  
 6<sup>th</sup> August  
 19<sup>th</sup> June  
 saswatisamal8@gmail.com  
 9438173871

**Treasurer**  
**MRS. SUCHISNATA RATH**  
 Flat No. 303, Niladri Vihar  
 Niladri Mansion  
 Bhubaneswar - 751016  
 15<sup>th</sup> July  
 6<sup>th</sup> March  
 suchisnatarath@gmail.com  
 8908375028

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. LIPSITA PRIYADARSHINI**  
 C/o - Sasmita Behera  
 D-12, Maruti Villa, Near KIIT  
 Bhubaneswar - 751024  
 1<sup>st</sup> July  
 -  
 lipsitapriyadarshini.93@gmail.com  
 9437155362

### 14. BHUBANESWAR EKAMRA Charter No 6307



**Date of Formation - 11.07.2015**  
**Date of Registration - 22.10.2015**  
**No. of members - 28**



**President**  
**MRS. SUSAMA BEHERA**  
 Plot No. 525  
 Vivekananda Road  
 Bhubaneswar, Pin - 751002  
 5<sup>th</sup> May  
 9<sup>th</sup> June  
 sushamabehera379@gmail.com  
 6372610244

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. LALITA MUKHERJEE**  
 C-002, Basant Villa Apartments  
 In front of Ekamra Talkies  
 Bhubaneswar, Pin - 751010  
 14<sup>th</sup> June  
 10<sup>th</sup> December  
 lalitamukherjee002@gmail.com  
 9438674328

**Treasurer**  
**MRS. GOURI MISHRA**  
 303, Swastik Enclave  
 Vivekananda Marg  
 Bhubaneswar, Pin - 751002  
 26<sup>th</sup> March  
 9<sup>th</sup> May  
 mishragouri52@gmail.com  
 9437941615

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. MOUSUMI PATNAIK**  
 Flat No, 507, Block-A  
 Krishna Apartment  
 Bhubaneswar, Pin - 751002  
 1<sup>st</sup> January  
 28<sup>th</sup> February  
 hr.trupti@yahoo.co.in  
 9861697781

**15. BHUBANESWAR ELITE Charter No 5193**



**Date of Formation - 05.09.2002**  
**Date of Registration - 27.07.2003**  
**No. of members - 30**



**President**  
**MRS. USHA NANDA**  
 Nayapalli, Nuasahi  
 Plot No.1864, 'Jeet Nilya'  
 Bhubaneswar - 751012  
 8<sup>th</sup> February  
 --  
 usha.nandabini@gmail.com  
 9437132950

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. KALPANA HALI**  
 C/o - Dilip Hali  
 Badagda  
 Bhubaneswar - 751018  
 16<sup>th</sup> January  
 20<sup>th</sup> May  
 kalpanahali05@gmail.com  
 9337510085 / 9861938757

**Treasurer**  
**MRS. ROSY PANDEY**  
 C/o - Pradip Pandey  
 Kokila Vihar, Lane-2, At/Po-Pokhariput  
 Plot No.526/769, BBSR - 751020  
 2<sup>nd</sup> December  
 28<sup>th</sup> June  
 rosy.pandey76@gmail.com  
 977684551

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SUSMITA MOHANTY**  
 C/o - Subhransu Mohanty  
 Plot No. B-17, BJB Nanagar  
 Bhubaneswar, Pin - 751014  
 29<sup>th</sup> October  
 9<sup>th</sup> December  
 sumimohanty29@gmail.com  
 9337233759 / 9437002789

**16. BHUBANESWAR METRO Charter No 5102**



**Date of Formation - 01.02.2002**  
**Date of Registration - 01.03.2002**  
**No. of members - 42**



**President**  
**MRS. SUKREETI PATNAIK**  
 C/o. Gr. Capt. Soumendra K. Patnaik  
 23 B- Shree Villa Apartment  
 Tankapani Road, Bhubaneswar-751018  
 20<sup>th</sup> March  
 29<sup>th</sup> May  
 keertitidu@gmail.com  
 0674-2432600

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SUJATA MISHRA**  
 C/o - Rtn. S.K. Mishra  
 1309, Tower-3, Royal Lagon Appt.  
 Nandankan Road, BBSR-751024  
 10<sup>th</sup> September  
 17<sup>th</sup> May  
 sujata1057@gmail.com  
 0674-2469266

**Treasurer**  
**MRS. SANDHYARANI SAHOO**  
 C/o. Rtd. P. K. Sahoo  
 1113, Nayapall, C/o.P.K. Sahoo & Co.  
 Behind Krishna Tower, BBSR-751012  
 29<sup>th</sup> July  
 28<sup>th</sup> June  
 sandhyaranisahoo67@gmail.com  
 9776207336

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**PROF. RAJALAXMI MOHAPATRA**  
 C/o. PP. Rtn. Girish Mohanty  
 Plot No.70/4126, Jaydev Vihar  
 Bhubaneswar, Pin - 751013  
 7<sup>th</sup> November  
 3<sup>rd</sup> November  
 rim3262@yahoo.com  
 09937745359 / 0674-2360349

**17. BHUBANESWAR NORTH****Charter No 4638**

**Date of Formation - 02.10.1996**  
**Date of Registration - 26.11.1996**  
**No. of members - 35**



**President**  
**MRS. NIRU KAKAR**  
 15, Govind Vihar, Bomikhal  
 Near Ekamra Cinema Hall  
 Bhubaneswar, Pin - 751010  
 12<sup>th</sup> June  
 12<sup>th</sup> December  
 nirukakar@gmail.com  
 9437053377

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. SASMITA ROUT**  
 Qr. No. IV, 46/1  
 Road No. 10, Unit 1  
 Bhubaneswar - 751009  
 29<sup>th</sup> May  
 14<sup>th</sup> Decembe  
 sasmita.rout2606@gmail.ocm  
 9437283235

**Treasurer**  
**MRS. SUDHA MISHRA**  
 Plot No. 558  
 Sahid Nagar  
 Bhubaneswar, Pin - 751009  
 21<sup>st</sup> March  
 17<sup>th</sup> June  
 sudhamishra85@yahoo.com  
 9438872828

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. CHANDANA TRIPATHY**  
 Metrocity Apartment, Block-5,  
 Flat No. 20, Nayapalli, Behera Sahi  
 Bhubaneswar - 751012  
 4<sup>th</sup> May  
 10<sup>th</sup> June  
 reena.mishra9438@gmail.com  
 9438001701

**18. BHUBANESWAR RADIANT****Charter No 6633**

**Date of Formation - 03.08.1997**  
**Date of Registration - 10.10.1997**  
**No. of members - 22**



**President**  
**MRS. ANNAPURNA RAY**  
 Plot No.100, Lane - 7  
 Bapuji Nagar  
 Bhubaneswar - 751019  
 13<sup>th</sup> January  
 --  
 annapurna.ray13@gmail.com  
 9778153780

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. SMITA MOHANTY**  
 Plot No. 31/A  
 B.J.B. Nagar  
 Bhubaneswar - 751019  
 6<sup>th</sup> August  
 5<sup>th</sup> June  
 smitamohanty9200@gmail.com  
 9777451111

**Treasurer**  
**MRS. RASHMITA BISWAL**  
 T6, 1003, Z1 Apartment  
 Bubaneswar  
 Pin - 751024  
 26<sup>th</sup> June  
 18<sup>th</sup> February  
 rashmitabiswal1201@gmail.com  
 9438182117

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. ARCHANA SINGH**  
 Plot No. HIG C/86  
 Housing Board Colony, Baramunda  
 Bubaneswar - 751003  
 10<sup>th</sup> July  
 5<sup>th</sup> May  
 littlechampsschool12012@gmail.com  
 8847838562

**19. BHUBANESWAR ROYAL Charter No 5231**



**Date of Formation - 29.03.2003**  
**Date of Registration - 09.12.2003**  
**No. of members - 52**



**President**  
**MRS. SAGARIKA SAMAL**  
 Narmada Niwas, Plot No.3673/5438  
 Gauri Garden Phase-2, Garage Chowk  
 Bhubaneswar, Pin - 751002  
 14<sup>th</sup> June  
 4<sup>th</sup> June  
 sagarikasamal39@gmail.com  
 9556114893 / 7978321167

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. KALPANA BISWAL**  
 Kharakhia Baidanath Lane  
 Plot No.3323/B, Old Town  
 Bhubaneswar, Pin - 751002  
 14<sup>th</sup> June  
 4<sup>th</sup> July  
 kalpanabiswal14@gmail.com  
 9437418949

**Treasurer**  
**MRS. LALEE BANERJEE**  
 C/o - A.K. Banerjee  
 Qr.No. VII-1, Delta Colony  
 Bhubaneswar, Pin - 751003  
 31<sup>st</sup> July  
 16<sup>th</sup> June  
 lali.yesican@gmail.com  
 9438370023

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. PRATIVA PANDA**  
 Flat No.281, Saheed Nagar  
 Bhubaneswar  
 Pin - 751007  
 17<sup>th</sup> September  
 17<sup>th</sup> February  
 prativa71@gmail.com  
 9438370023

**20. BHUBANESWAR TOSHALI Charter No 5002**



**Date of Formation - 29.10.2000**  
**Date of Registration - 30.01.2001**  
**No. of members - 16**



**President**  
**MRS. DIPTI RATH**  
 134, Saheed Nagar  
 Bhubaneswar  
 Pin - 751007  
 18<sup>th</sup> March  
 2<sup>nd</sup> July  
 diptiprava7935@gmail.com  
 9937156501

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. PRITINANDA MOHAPATRA**  
 307/A, Saheed Nagar  
 Bhubaneswar  
 Pin - 751007  
 5<sup>th</sup> January  
 26<sup>th</sup> June  
 pritinandamohapatra5@gmail.com  
 9439177562

**Treasurer**  
**MRS. LAXMIPRIYA DAS**  
 A-502, 5th Floor  
 Hira Block, Bhubaneswar  
 Pin - 751007  
 25<sup>th</sup> June  
 1<sup>st</sup> May  
 laxmipriya1964@gmail.com  
 9861021240

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. LILI SIMON**  
 Tower 3-1504, TATAARIANA  
 P.O- Mahalaxmi Vihar  
 Bhubaneswar, Pin - 751029  
 19<sup>th</sup> July  
 7<sup>th</sup> June  
 lilisimon.iwc@gmail.com  
 9337121423

**21. BILASPUR****Charter No 4648**

**Date of Formation - 15.05.1996**  
**Date of Registration - 05.12.1996**  
**No. of members - 40**



**President**  
**ASMA NASIR KHAN**  
 Vyapur Vihar  
 Bilaspur

Designation  
 Name  
 Address

**Secretary**  
**MRS. LEENA SINGH**  
 137, A-44, Priyadarshi Nagar  
 Bilaspur

5<sup>th</sup> July  
 11<sup>th</sup> October  
 asma.khan0845@gmail.com  
 9827169755

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

27<sup>th</sup> March  
 21<sup>st</sup> November  
 leenaajaysingh@gmail.com  
 8800250044

**Treasurer**  
**MRS. MONALISHA PATHAK**  
 Harshinagar  
 52, Rajkishore Nagar  
 Bilaspur  
 10<sup>th</sup> March  
 25<sup>th</sup> November  
 monalishapatnaik10@gmail.com  
 9826330207

Designation  
 Name  
 Address

**I.S.O.**  
**MRS. SANGEETA BANASAR**  
 Pajjatshila  
 P.S. - 18 Nehru Nagar  
 Bilaspur  
 8<sup>th</sup> February  
 28<sup>th</sup> January  
 sangitasinghbanagar@gmail.com  
 7000339148

**22. CUTTACK****Charter No 3071**

**Date of Formation - 03.01.1985**  
**Date of Registration - 09.04.1985**  
**No. of members - 60**



**President**  
**MRS. LORA MITRA RATH**  
 C/o - Prasant Chandra Rath  
 5<sup>th</sup> Floor, Magestic Plaza  
 Dolamunde, Cuttack - 753001  
 31<sup>st</sup> December  
 23<sup>rd</sup> June  
 loramitra.rath@gmail.com  
 9437074226

Designation  
 Name  
 Address

**Secretary**  
**MRS. PUSPA PATRA**  
 W/o - Dr. Rameswar Patra  
 Sri Vihar Colony, Tulsipur  
 Cuttack - 753 008  
 8<sup>th</sup> March  
 24<sup>th</sup> January  
 mrspuspatra@gmail.com  
 9439631197

**Treasurer**  
**MRS. MAMATA PANDA**  
 W/o Rtn. Debashish Panda  
 Maakrupa Kutir, 34-A-Pithapur  
 Cuttack - 753001  
 7<sup>th</sup> July  
 29<sup>th</sup> November  
 itapanda64@gmail.com  
 9583511225

Designation  
 Name  
 Address

**I.S.O.**  
**MRS. RITIMUKTA PATNAIK**  
 Keojhar Colony, Kanika Chhak  
 (Near Petrol Pump)  
 Tulsipur, Cuttack - 753008  
 31<sup>st</sup> December  
 10<sup>th</sup> May  
 ritupatnaik510@gmail.com  
 9437908036

**23. CUTTACK CENTRAL Charter No 4331**



**Date of Formation - 14.11.1993**  
**Date of Registration - 10.02.1994**  
**No. of members - 56**



**President**  
**MRS. SUBARNA PARIJA**  
 C/o. C.R. Parija  
 At - Tulsipur, Cuttack  
 Pin - 753008  
 16<sup>th</sup> March  
 23<sup>rd</sup> May  
 manjuparija1@gmail.com  
 9937010662

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. MADHULITA DAS**  
 C/o - Dev Kumar Das  
 At. Tinkonia Bagicha  
 P.O. Buxi Bazar, Dist. Cuttack  
 Dob. 27th June 1972  
 Dow. 22nd January  
 Mob. 9437974878, 7008981510  
 Email. madhulitadas72@gmail.com

**Treasurer**  
**MRS. MADHULITA DAS**  
 C/o. Mr. Dev Kumar Das  
 At - Tinkonia Bagicha, Buxi Bazar  
 Cuttack, Pin - 753001  
 27th January  
 22nd Junary  
 madhulitadas72@gmail.com  
 9437974878/7008981510

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MISS KASTURI KHATAI**  
 Renuka Enclave, Flat No. 103/B  
 At - Kanika Chhack,Tulsipur  
 Cuttack, Pin - 753008  
 2nd October  
 --  
 kastkhatai999@gmail.com  
 8895360713

**24. CUTTACK MIDTOWN Charter No 3402**



**Date of Formation - 03.02.1986**  
**Date of Registration - 02.02.1987**  
**No. of members - 73**



**President**  
**MRS. ANURADHA NAIK**  
 Jagannath Basanta Bhawan  
 Apartment, Flat No.401,Jay Durga  
 Nagar(Bomikhal) Plot No.6C/7C,Cuttack  
 Road, BBSR, Pin - 751006  
 25-August  
 07-December  
 naikanuradha25@gmail.com  
 9438014104

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. RINKY AGARWAL**  
 C/o. Sanjay Kumar Agarwal  
 Investment Counselling Office  
 Kathagada Sahi,  
 Cuttack,Odisha, Pin-753001  
 08-June  
 --  
 rinkychanani@gmail.com  
 9337113040

**Treasurer**  
**MRS. PUSPA SAMAL**  
 Rajabagicha  
 Near Police Colony.  
 Cuttack, Pin - 753009  
 08-November  
 --  
 puspasamal17@gmail.com  
 7008304078

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. NAMITA KANUNGO**  
 C/o. Milan Kanungo,  
 Brundaban Complex  
 Bajrakabati Road, Cuttack, Pin-753001  
 10-November  
 09-May  
 namitakanungo10@gmail.com  
 8917478445

**25. CUTTACK SILVERCITY****Charter No 4914**

**Date of Formation - 04.09.1999**  
**Date of Registration - 26.10.1999**  
**No. of members - 60**



**President**  
**MRS. RASMITA MAHARANA**  
 Peyton Sahi, Kiran Kutir  
 P.O. - Buzi Bazar, Chimchouri  
 Cutack - 753001  
 5<sup>th</sup> December  
 --  
 rasmita051259@gmail.com  
 9338234930 / 7978607704

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SINGDHA PURBA**  
 C/o - Laxmi Devi Sharma  
 Palipada, Near Shiv Mandir  
 Cuttack - 753002  
 30<sup>th</sup> January  
 7<sup>th</sup> February  
 snigdhapurba@gmail.com  
 9778013911

**Treasurer**  
**MRS. RASHMITA DAS**  
 C/o C.R. Parija  
 Madhusudan Nagar, Tulasipur,  
 Cuttack-753008  
 13<sup>th</sup> Sept.  
 9<sup>th</sup> March  
 rashmitadas79@gmail.com  
 9438911441 / 7978240984

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. PRAMODINI RATH**  
 C/o - Bikash Chandra Rath  
 Uma Bihar, Baramania  
 Tulsipur, Cuttack - 753008  
 7<sup>th</sup> September  
 23<sup>rd</sup> February  
 pramodindirath9@gmail.com  
 9348385674

**26. DHAMTARI****Charter No. 4842**

**Date of Formation - 28.07.1998**  
**Date of Registration - 20.11.1998**  
**No. of members - 60**



**President**  
**MRS. SEEMA S.P. AGRAWAL**  
 "Shri Akshat"  
 Gujarati Colony  
 Dhamtari (C.G.), Pin - 493773  
 15<sup>th</sup> December  
 4<sup>th</sup> December  
 agrawalseema1502@gmail.com  
 9575519999

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. PAYAL GOYAL**  
 Ajay Goyal  
 Near Mittal Hospital, Raipur Road  
 Dhamtari (C.G.), Pin - 493773  
 26<sup>th</sup> December  
 25<sup>th</sup> January  
 goyalpayal1974@gmail.com  
 9425525724

**Treasurer**  
**MRS. RITA LUNKAD**  
 Bachpan School  
 Makai Chowk,  
 Dhamtari (C.G.), Pin - 493773  
 20<sup>th</sup> October  
 22<sup>nd</sup> November  
 megha.lunkad86@gmail.com  
 7000680400

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. BIJAL MEHTA**  
 Flat No. 403/404, B Wing  
 "Jainam Height", Gujarati Colony  
 Dhamtari (C.G.), Pin - 493773  
 10<sup>th</sup> May  
 4<sup>th</sup> May  
 mehtamedicose@gmail.com  
 7879368333

**27. DHENKANAL Charter No 3051**



**Date of Formation - 12.01.1985**  
**Date of Registration - 04.03.1985**  
**No. of members - 27**



**President**  
**MRS. SASWATI DASGUPTA**  
 C/o - Rtn. Biswajit Dasgupta  
 At - M-51, Samanta Vihar,  
 Chandrasekharpur, Bhuabswar  
 9<sup>th</sup> June  
 29<sup>th</sup> April  
 saswatidasgupta6@gmail.com  
 7381021815

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SHRADHA AGARWALLA**  
 C/o - Rtn. Binod Agarwalla  
 At - Station Bazar Road  
 Dhenkanal, Pin - 759001  
 7<sup>th</sup> March  
 3<sup>rd</sup> February  
 shradha0303@gmail.com  
 9439455000

**Treasurer**  
**MRS. CHANDRIKA K SINGHDEO**  
 C/o - Som Auto Madhuan Market  
 Complex, Kunjakanta  
 Dhenkanal, Pin - 759001  
 3<sup>rd</sup> January  
 22<sup>nd</sup> January  
 chandrika\_sd@yahoo.com  
 7008837651

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**SULAGNA ACHARYA**  
 Plot no.12, Gayatri Nagar  
 Near Kamala Mandap  
 Dhenkanal, Pin: 759001  
 2nd July  
 19th Feb.  
 sulagnaacharya@gmail.com  
 9693779945

**28. DURG Charter No 3243**



**Date of Formation - 01.01.1985**  
**Date of Registration - 04.03.1985**  
**No. of members - 72**



**President**  
**MRS. ADITI BAHADUR**  
 4/3P, Priyadarshini Parisar  
 Bhilai, Chattishgarh  
 Pin - 490020  
 23<sup>rd</sup> August  
 12<sup>th</sup> February  
 aditibahadur@gmail.com  
 9329026688

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. BHAVNA JOTWANI**  
 Everest Cold Storage  
 30, Industrial Area Dhamdha Road  
 Durg, Pin - 491001  
 15<sup>th</sup> September  
 24<sup>th</sup> February  
 bhavnajot@gmail.com  
 9826142612

**Treasurer**  
**MRS. MANDAVI GUPTA**  
 HIG-8, Padmanabhpur  
 Durg  
 Pin - 491001  
 8<sup>th</sup> January  
 13<sup>th</sup> December  
 mandavi.g@gmail.com  
 9300051315

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. BHAWNA JAIN**  
 HIG - 157, Padmanabhpur  
 Durg  
 Pin - 491001  
 28<sup>th</sup> February  
 3<sup>rd</sup> December  
 bhawna2876@gmail.com  
 9406136640

**29. INFOCITY BHUBANESWAR****Charter No 5376**

**Date of Formation - 23.08.2005**  
**Date of Registration - 25.01.2006**  
**No. of members - 33**



**President**  
**MRS. SANGITA AGARWAL**

Flat No.205, Balmiki-6  
 SBI Colony, Kesura  
 Bhubaneswar, Pin - 751002  
 21<sup>st</sup> April  
 12<sup>th</sup> December  
 sangita.agarwal4@gmail.com  
 9238422215 / 8249655796

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**

**MRS. SARMISTHA DASH**  
 Flat No.314, Aryanilaya Apartment  
 Kalarahanga, Patia  
 Bhubaneswar, Pin - 751024  
 22<sup>nd</sup> December  
 19<sup>th</sup> January  
 dashbobby1973@gmail.com  
 9437003477

**Treasurer**

**MRS. DHARITRI RAY**

N3-234, IRC Village  
 Bhubaneswar  
 Pin - 751015  
 10<sup>th</sup> July  
 9<sup>th</sup> June  
 dharitri.ray1007@gmail.com  
 8249395489 / 9438106063

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**

**MRS. MANITA PAWAR**  
 104, Balmiki-3, SBI Colony  
 Bhubaneswar  
 Pin - 751002  
 13<sup>th</sup> January  
 23<sup>rd</sup> January  
 manitapawar@gmail.com  
 9010144472

**30. JABALPUR****Charter No 5885**

**Date of Formation - 19.10.2011**  
**Date of Registration - 14.03.2012**  
**No. of members - 10**



**President**  
**MRS. USHA MAHESHWARI**  
 Business Culture, 1st Floor  
 Seth Complex, Near Shikhar Complex  
 Russel Chowk, Jabalpur, Pin-482002  
 24<sup>th</sup> September  
 6<sup>th</sup> May  
 deepakadd123@gmail.com  
 0761-2627285 / 9425411119

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**

**MRS. RASHMI AGARWAL**  
 Plot No. 1062, Nav Adarsh Colony,  
 Garha Road, Jabalpur  
 Madhya Pradesh, Pin - 482002  
 10<sup>th</sup> June  
 27<sup>th</sup> November  
 rashmiagarwal@gmail.com  
 8718030352

**Treasurer**

**MRS. NEHA JETHA**

4703, T-3, Krishna Height  
 Gwarighat Road, Jabalpur  
 Madhya Pradesh, Pin - 482002  
 25<sup>th</sup> December  
 15<sup>th</sup> February  
 nehajetha@gmail.com  
 0761-4900050 / 9425156748

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**

**MRS. SWETA SINGH**  
 2337, Near Arun Dairy  
 Wright Town, Jabalpur  
 Madhya Pradesh, Pin - 482002  
 28<sup>th</sup> June  
 28<sup>th</sup> January  
 jsweta2806@gmail.com  
 8889500088

**31. JABALPUR GEMS Charter No 6787**



**Date of Formation - 31.07.2019**  
**Date of Registration - 02.11.1995**  
**No. of members - 26**



**President**  
**MRS. SONU BHATIA**  
 Gole Bazar, Ranital Chow  
 Jabalpur  
 Pin - 482002  
 27<sup>th</sup> July  
 10<sup>th</sup> August  
 sonutrendz@gmail.com  
 7000653150

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. KAVITA SHARMA**  
 46, Sahakar Naga  
 Jabalpur  
 Pin - 482002  
 14<sup>th</sup> December  
 25<sup>th</sup> November  
 s\_kavita39@yahoo.com  
 9424705552

**Treasurer**  
**MRS. MONIKA BINDRA**  
 1708, Krishna Heights  
 Jabalpur  
 Pin - 482002  
 2<sup>nd</sup> April  
 10<sup>th</sup> May  
 monabindra02@gmail.com  
 7000398627

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. REENA TIWARI**  
 107, Samdriya Residency  
 Vijay Nagar  
 Jabalpur, Pin - 482002  
 24<sup>th</sup> October  
 10<sup>th</sup> December  
 reena.advija@gmail.com  
 9981789789

**32. JABALPUR MIDTOWN Charter No 4316**



**Date of Formation - 04.07.1990**  
**Date of Registration - 04.01.1994**  
**No. of members - 74**



**President**  
**MRS. SUREKHA GURJAR**  
 303/1, The Mall Road  
 South Civil Lines, Jabalpur  
 Madhya Pradesh, Pin - 482001  
 9<sup>th</sup> October  
 11<sup>th</sup> December  
 surekhagurjar09@gmail.com  
 8770624140 / 8602047971

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. PRAGYA MOHILAY**  
 Aadi Apartment SF-3, 1832  
 Wright Town, Jabalpur  
 Madhya Pradesh, Pin - 482002  
 6<sup>th</sup> September  
 9<sup>th</sup> December  
 pragya.mohilay@gmail.com  
 9406713451

**Treasurer**  
**MS. NALINI PILLAY**  
 Indian Coffee House Compound  
 Kingsway-9, Cantt, Sadar,  
 Jabalpur (M.P.), Pin - 482001  
 10<sup>th</sup> May  
 ---  
 nalinipillay940@gmail.com  
 9407498451

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SATWINDER KOUR BHATIA**  
 112/2, Gupteswar Ward  
 Prem Nagar, Madan Mahal  
 Jabalpur (M.P.), Pin - 482001  
 10<sup>th</sup> January  
 26<sup>th</sup> November  
 ishmeetbhatia36@gmail.com  
 9893682806

**33. JABALPUR MIDTOWN NEXT****Charter No 6120**

**Date of Formation - 25.03.2013**  
**Date of Registration - 17.04.2014**  
**No. of members - 23**



**President**  
**DR. (MRS.) SEEMA MEHROTRA**  
 2, Beach Avenue  
 Mehrotra Compound, Sadar  
 Jabalpur (M.P.)  
 17<sup>th</sup> May  
 30<sup>th</sup> April  
 dr.seema\_17@rediffmail.com  
 9329767807

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**DR. (MRS.) ABOLI NARODE PANSEY**  
 Dr Nachiket Pansey  
 1548 Napier Town, Prem Mandir Road,  
 Near RC Girls Hostel, Jabalpur, MP  
 19<sup>th</sup> September  
 2nd January  
 abolinarode@gmail.com  
 9769224881

**Treasurer**  
**MRS. VANSHIKA MALGANI**  
 107 Rajul Flats, Panchsheel Nagar,  
 Adarsh Nagar, Gwarighat Road,  
 Jabalpur, M.P.  
 30 June  
 14 December  
 jc822277@gmail.com  
 9425154085

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. RICHA AGARWAL**  
 107, Rajul City  
 Ganga Nagar, Garha  
 Jabalpur (M.P.)  
 24<sup>th</sup> October  
 12<sup>th</sup> June  
 prachi768@gmail.com  
 9826129145

**34. JABALPUR SOUTH****Charter No 4516**

**Date of Formation - 01.07.1995**  
**Date of Registration - 02.11.1995**  
**No. of members - 28**



**President**  
**MRS. BAUNTY AGRAWAL**  
 H.No.48, Gayatri Mansion  
 Behind Gayatri Mandir  
 Krishi Upaj Mandi, Jabalpur-482002  
 27<sup>th</sup> March  
 16<sup>th</sup> July  
 agrawalbanty27@gmail.com  
 9993023373

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. SITA BACHWANI**  
 566, Sanjeevani Nagar  
 1/F, Gulmohar Park, Garha  
 Jabalpur, Pin - 482002  
 5<sup>th</sup> October  
 15<sup>th</sup> December  
 siyasmile5@gmail.com  
 9425324902

**Treasurer**  
**MRS. MADHU AGRAWAL**  
 D-4, Rajul Aagan  
 Gorakhpur  
 Jabalpur  
 28<sup>th</sup> August  
 16<sup>th</sup> February  
 madhuetds335@yahoo.co.in  
 9993023373

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. NEETI AWASTHI**  
 865-P, Harshit Nagar  
 Saheb Parisar Yadav Colony  
 Jabalpur, Pin - 482002  
 8<sup>th</sup> July  
 10<sup>th</sup> March  
 neeti22092095@gmail.com  
 9584557365

**35. JAGDALPUR Charter No 3052**



**Date of Formation - 21.09.1982**  
**Date of Registration - 21.07.1985**  
**No. of members - 30**



**President**  
**MRS. RANU DUBEY**  
 Drishya Studio Origin Point  
 SBI Road, Balaji Ward, Jagdalpur  
 Dist - Bastar, Pin - 494001  
 31<sup>st</sup> August  
 9<sup>th</sup> February  
 dubeyranu403@gmail.com  
 7974357033

Designation  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SARIKA CHINCHOLKAR**  
 RASOI, Balaji Ward, Near  
 Balram Press,  
 Jagdalpur Pin-494001  
 16 January  
 7 March  
 rasoi.jdp@gmail.com  
 9826751222

**Treasurer**  
**MRS. DIVYASHREE KRISHNA MURTY**  
 Aakash Polyclinic  
 Opp : Maharani Hospital, Jagdalpur  
 Dist - Bastar, Pin - 494001  
 4<sup>th</sup> March  
 23<sup>rd</sup> January  
 bhat.divyashree9@gmail.com  
 9691387933 / 9131885327

Designation  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**DR. (MRS.) SUSHMA JHA**  
 Jha Complex, Behind Axis Bank  
 Dharmapura No.1, Jagdalpur  
 Dist - Bastar, Pin - 494001  
 11<sup>th</sup> November  
 30<sup>th</sup> April  
 sushmarajendrajha@gmail.com  
 9425261018

**36. JAJPUR Charter No 4723**



**Date of Formation - 24.09.1997**  
**Date of Registration - 24.11.1997**  
**No. of members - 25**



**President**  
**MRS. MANORAMA BISWAL**  
 C/o - Bibekananda Biswal  
 At - Laliteswar Nagar  
 Dist - Jajpur  
 16<sup>th</sup> February  
 4<sup>th</sup> July  
 manoramabiswal1952@gmail.com  
 9861447284

Designation  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. MANASIRANI OJHA**  
 C/o - Rabindra Kumar Ojha  
 At - Laliteswar Nagar  
 Dist - Jajpur  
 15<sup>th</sup> March  
 20<sup>th</sup> July  
 manashirani977@gmail.com  
 9778941743

**Treasurer**  
**MRS. RASMITA SATPATHY**  
 C/o - Sambit Satpathy  
 At - Rajpur  
 P.O. / Dist - Jajpur  
 9<sup>th</sup> June  
 3<sup>rd</sup> July  
 sambit.msl@gmail.com  
 8144215561

Designation  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. TRUPTY JENA**  
 C/o - Mihir Kumar Jena  
 At - Balipada, Mirchandpur  
 Chitalo, Dist - Jajpur - 755001  
 15<sup>th</sup> February  
 5<sup>th</sup> December  
 truptijena11@gmail.com  
 9437404879

**37. JAIPUR ROAD****Charter No 6946**

**Date of Formation - 19.03.2017**  
**Date of Registration - 20.04.2017**  
**No. of members - 14**



**President**  
**DR. (MRS.) DEBASMITA SAHU**

Principal Vyasnagar Public School  
 Jaipur Road  
 Pin - 755019  
 25<sup>th</sup> January  
 --  
 debasmitasahu02@gmail.com  
 9937969593

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. SAGARIKA NAYAK**

Nrutayan Public School  
 Jaipur Road  
 Pin - 755019  
 9<sup>th</sup> August  
 --  
 sagarikanayak2424@gmail.com  
 9861176754

**Treasurer**  
**MRS. SULATA MISHRA**

Qr No. C-15,  
 Ferro Chrome Colony  
 Jaipur Road, Pin - 755019  
 --  
 --  
 sulatapanda321@gmail.com  
 94373229433

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**DR. PRANGYA PRABARTIKA DASH**

Paramananda Niwas  
 Near I.G. Women's College  
 Jaipur Road, Pin - 755019  
 --  
 --  
 pranyandash32@gmail.com  
 9438064464

**38. JALESWAR****Charter No 5041**

**Date of Formation - 08.02.2001**  
**Date of Registration - 18.06.2001**  
**No. of members - 16**



**President**  
**MRS. MAHASWETA KHATUA**

Naya Bazaar, Near GKB Hospital  
 Jaleswar-756032,  
 Balasore.  
 25<sup>th</sup> Apr.  
 6<sup>th</sup> May  
 khatua.r@gmail.com  
 9040198992

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. BINAPANI JENA**

C/o Manibhadra Jena  
 Salikotha, Jaleswar, Balasore  
 Odisha  
 20<sup>th</sup> May  
 8<sup>th</sup> Aug.  
 manibhadrajena1975@gmail.com  
 9439640996

**Treasurer**  
**MRS. SANJITA DUTTA**

C/o Nandan Dutta  
 Bada Bazar, Jaleswar  
 Balasore, Odisha  
 --  
 --  
 sanjitadutta3262@gmail.com  
 9238902183

**Designation**  
**Name**  
**Address**

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. RAJESWARI PANIGRAHI**

C/o Prabir Kumar Pradhan  
 Devee Filling Station  
 Bada Bazar, Jaleswar, Balasore.  
 --  
 --  
 deveefillingstation@gmail.com  
 9238812074

**39. JARAKA****Charter No 6099**

**Date of Formation - 07.12.2013**  
**Date of Registration - 28.01.2014**  
**No. of members - 25**



**President**  
**MRS. SAKUNTALA MOHANTY**  
 Badamangalpur (Santi Bazaar Colony)  
 P.O./P.S- Dharmasala,  
 Dist: Jajpur-755008  
 15<sup>th</sup> Nov  
 msakuntala44@gmail.com  
 9438271795

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. RASMITA NAYAK**  
 C/o - Chandan Nayak  
 At - Kumara, Jaraka  
 Jajpur, Pin - 755050  
 11<sup>th</sup> January  
 1<sup>st</sup> July  
 rasmitanayak8585@gmail.com,  
 7439099372

**Treasurer**  
**MRS. SUVALAXMI KAR**  
 C/o - Alok Kumar Kar  
 Kalamandir Dress House  
 Jaraka, Jajpur, Pin - 755050  
 29<sup>th</sup> April  
 18<sup>th</sup> June  
 subhashu011@gmail.com  
 9438035804

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. UPASHANA SATAPATHY**  
 C/o - Subrat Satpathy  
 Jaraka, Jajapur  
 Pin - 755050  
 7<sup>th</sup> May  
 9<sup>th</sup> May  
 usatapathy295@gmail.com  
 9853542733

**40. JEYPORE****Charter No 3386**

**Date of Formation - 05.09.1986**  
**Date of Registration - 28.01.1987**  
**No. of members - 20**



**President**  
**MRS. KAVITA DHOLAKIA**  
 Opp. Sarojini Bhawan  
 Maharani Peta, Jeypore  
 Odisha, Pin - 764001  
 14<sup>th</sup> September  
 22<sup>nd</sup> February  
 kavitadholakia@gmail.com  
 9437353580

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. ASHA KHURANA**  
 Supreme Sales, Hero Show Room  
 Gandhi Chowk, Jeypore  
 Dist - Koraput - 764001 Odisha  
 10<sup>th</sup> February  
 3<sup>rd</sup> October  
 ashakhurana844@gmail.com  
 9777094756

**Treasurer**  
**MRS. NARAYANI PATTNAIK**  
 P.R. Peta, 4th Lane  
 Jeypore, Koraput - 764003  
 Odisha  
 18<sup>th</sup> April  
 2<sup>nd</sup> May  
 narayanipatnaik@gmail.com  
 8895088323

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. PRIYA AMBROSE**  
 Public School  
 Jeypore, Koraput - 764001  
 Odisha  
 4<sup>th</sup> July  
 31<sup>st</sup> May  
 pdcpriya2000@gmail.com  
 9437094310 / 993801212

**41. KALINGA NAGAR****Charter No 6305**

**Date of Formation - 19.07.2015**  
**Date of Registration - 22.10.2015**  
**No. of members - 21**



**President**  
**MRS. RAJASHREE PARIDA**

Dala, Jajpur Road  
 Dist - Jajpur  
 Pin - 755019  
 24<sup>th</sup> April  
 11<sup>th</sup> July  
 rajashreebijay@gmail.com  
 9437365253

**Designation**  
 Name  
 Address

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**

**MRS. JALAPANA PANDA**

Nahaka, Jajpur Road  
 Dist - Jajpur  
 Pin - 755019  
 20<sup>th</sup> August  
 14<sup>th</sup> July  
 jmcca05@hotmail.com  
 9658931032

**Treasurer**  
**MRS. ASHANTI SAMAL**

Kopanda, Jajpur Road  
 Dist - Jajpur  
 Pin - 755019  
 15<sup>th</sup> May  
 --  
 ashantisamal15@gmail.com  
 9861211900

**Designation**  
 Name  
 Address

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**

**MRS. NANDITA MASKARA**

V2 Mall, Chorda  
 Jajpur Road, Dist - Jajpur  
 Pin - 755019  
 1<sup>st</sup> September  
 18<sup>th</sup> May  
 nanditamaskara@gmail.com  
 7008815677

**42. KEONJHAR****Charter No 4666**

**Date of Formation - 31.01.1997**  
**Date of Registration - 24.03.1997**  
**No. of members - 27**



**President**  
**MRS. SONALEE SINGH**

W/o - Mr. Siddharth Sankar Singh  
 Singh Market Complex, Sirajuddin Square  
 Keonjhar, Pin - 758001  
 24<sup>th</sup> March  
 8<sup>th</sup> May  
 sonaleesingh4u@gmail.com  
 943780535 / 7978687378

**Designation**  
 Name  
 Address

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**

**MRS. SHEPHALIKA MOHANTY**

W/o - Mr. Deepak Kumar Nayak  
 Weekiddy Play School, Near Church  
 Chowk, Keonjhar, Pin-758001  
 10<sup>th</sup> July  
 7<sup>th</sup> July  
 julliamohanty@gmail.com  
 9438787365

**Treasurer**  
**MRS. MOUSUMI MITRA**

W/o - Mr. Debasish Mitra  
 Pabitradiho  
 Keonjhar, Pin - 758001  
 2<sup>nd</sup> March  
 2<sup>nd</sup> July  
 mousmimtrakjr2017@gmail.com  
 8763254262

**Designation**  
 Name  
 Address

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**

**MRS. SARBANEE MOHAPATRA**

W/o - Mr. Daya Sagar Panda  
 Jail Curch Road  
 Keonjhar, Pin - 758001  
 14<sup>th</sup> September  
 18<sup>th</sup> June  
 sarbanee.panda@gmail.com  
 7008140745 / 9438616981

**43. KHORDHA Charter No 4714**



**Date of Formation - 01.11.1997**  
**Date of Registration - 29.01.1998**  
**No. of members - 12**



**President**  
**MRS. KABITA PATTNAILK**  
 Nayagarh Road  
 Palton Padia  
 Khurda, Pin - 752055  
 9<sup>th</sup> February  
 4<sup>th</sup> March  
 kabita1reetu123@gmail.com  
 95566176537

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. BHARATI MISHRA**  
 W/o - Hemanta Kumar Mishra  
 Mahabir Lane, At - Gurujanga  
 Dist - Khurda, Pin - 752055  
 20<sup>th</sup> November  
 15<sup>th</sup> November  
 lkmishra01@rediffmail.com  
 9337987678

**Treasurer**  
**MRS. SWAYAMPRAVA PATAIK**  
 Mangal Nagar, Lane-1  
 Khurda  
 Pin - 752055  
 10<sup>th</sup> December  
 21<sup>st</sup> May  
 --  
 9937769082 / 9438370428

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. ANURADHA SAHOO**  
 W/o - Dillip Kumar Sahoo  
 Near Basuli Sahi  
 At/Po/Dist - Khurda  
 2<sup>nd</sup> May  
 11<sup>th</sup> February  
 anuthehope@gmail.com  
 9861696035

**44. KORBA Charter No 3250**



**Date of Formation - 15.09.1985**  
**Date of Registration - 25.03.1986**  
**No. of members - 17**



**President**  
**MRS. RITA KHETRAPAL**  
 Divya Jyoti Special School,  
 Dingapur, Korba  
 Pin No. 495677  
 1 August 1955  
  
 ritakshetrapal56@gmail.com  
 9893177204

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. NEHA ARORA**  
 Gauri Shankar Mandir Gali  
 Old Bus Stand  
 Korba (C.G.)  
 5<sup>th</sup> September  
 28<sup>th</sup> April  
 nehaarora80831c  
 9098752950

**Treasurer**  
**MRS. JYOTI ARORA**  
 Near Old Bus Stand  
 Korba (C.G.)  
  
 25<sup>th</sup> December  
 23<sup>rd</sup> January  
 jyotiarora2523@gmail.com  
 877572673

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. USHA SHARMA**  
 S.S. Green Colony  
 Korba (C.G.)  
  
 15<sup>th</sup> October  
 23<sup>rd</sup> January  
 bablasharma1510@gmail.com  
 9827461750

**45. MANDLA MAIKAL****Charter No 6342**

**Date of Formation - 13.09.2015**  
**Date of Registration - 14.03.2016**  
**No. of members - 18**



**President**  
**MRS. GEETA KALPIWAR**

Mridu Kishore Hotel,  
 Civil lines, Mandla  
 Pin - 481661  
 23rd September  
 19th February  
 geetachainey@gmail.com  
 7869771155

**Designation**  
**Name**  
**Address**

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**

**MRS. SUNITA PAMNANI**

Pamnani Chowk,  
 Subhash Wart,  
 Mandla  
 14<sup>th</sup> January  
 25<sup>th</sup> November  
 pnani.sunita@gmail.com  
 9407386700

**Treasurer**  
**MRS. POOJA MODI**

Shri Ram Ward  
 Mandla-481661  
 14th July  
 9th December  
 poojamodi2017@gmail.com  
 9425163728, 07642-250944

**Designation**  
**Name**  
**Address**

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**ISO**

**MRS. ANUMEHA SETH**

Astha Printers,  
 Bhagan Singh Ward,  
 Mandla-481661  
 18th October  
 16th February 2002  
 asthamandla@gmail.com  
 8889411088

**46. MURWARA KATNI****Charter No 4674**

**Date of Formation - 05.01.1997**  
**Date of Registration - 08.04.1997**  
**No. of members - 37**



**President**  
**MRS. SEEMA PANDEY**

23/24, HIG Housing Board Colony  
 Katni, Madhya Pradesh  
 Pin - 483501  
 8<sup>th</sup> August  
 7<sup>th</sup> February  
 seemamanoj2424@gmail.com  
 7999509488

**Designation**  
**Name**  
**Address**

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**

**MRS. DEEPTI AGNIHOTRI**

C/o - Mr. Rajeev Agnihotri  
 Agnihotri Sadan, Shanti Nagar  
 Katni, Madhya Pradesh - 483504  
 22<sup>nd</sup> April  
 28<sup>th</sup> February  
 deeptiagnihotri.social@mail.com  
 9424728897 / 7000966039

**Treasurer**  
**MRS. USHA SHUKLA**

Opp: MIG 50 Sales Tax Colony  
 Housing Board Colony, Katni  
 Madhya Pradesh, Pin - 483504  
 18<sup>th</sup> August  
 --  
 usha.shukla124@gmail.com  
 989305814

**Designation**  
**Name**  
**Address**

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**ISO**

**DR. (MRS.) KAVITA PATHAK**

HIG 2 Housing Board  
 Shanti Nagar, Katni  
 Madhya Pradesh, Pin - 483504  
 9<sup>th</sup> June  
 10<sup>th</sup> February  
 kavitapathak@gmail.com  
 9424678046

**47. NAYAGARH Charter No 6697**



**Date of Formation - 19.09.2018**  
**Date of Registration - 15.01.209**  
**No. of members - 27**



**President**  
**MRS. SMITA SWAIN**  
 C/o - Santosh Kumar Das  
 Khandapara Road  
 Nayagarh, Pin - 752069  
 12<sup>th</sup> July 1987  
 21<sup>st</sup> APRIL  
 smitaswain87@gmail.com  
 7008730522

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SWAGATIKA PATTNAIK**  
 Pulin Bihar Pattanaik  
 Old Town  
 Nayagarh, Pin - 752070  
 1<sup>st</sup> November  
 9<sup>th</sup> December  
 lizyswagatika1982@gmail.com  
 9437088635

**Treasurer**  
**MRS. MAMATA MOHANTY**  
 Rakesh Kumar Das  
 M.I. Colony, Old Town  
 Nayagarh, Pin - 752069  
 10<sup>th</sup> June 1982  
 2<sup>nd</sup> December  
 mamata.rina82@gmail.com  
 9238571157

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. S. LAXMI**  
 Sur Nagar, PTS Road  
 (Near Stadium)  
 Nayagarh, Pin - 752069  
 3<sup>rd</sup> July  
 6<sup>th</sup> April  
 sl5552762@gmail.com  
 9437756145

**48. PURI Charter No 4740**



**Date of Formation - 30.08.1997**  
**Date of Registration - 19.01.1998**  
**No. of members - 34**



**President**  
**MRS. PUNAM PRIYADARSHINI PANI**  
 Jadumani Bhawan  
 Talamali Sahi  
 Puri - 752002  
 3<sup>rd</sup> July  
 21<sup>st</sup> May  
 punampani55@gmail.com  
 9178997876

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. PRITHA BANIK**  
 Reba Beach Resort  
 Back side of Puri Hotel  
 Ballav Road, Puri - 752001  
 5<sup>th</sup> September  
 14<sup>th</sup> February  
 prithabanik2010@gmail.com  
 9874679669

**Treasurer**  
**MRS. ANITA DAS**  
 C/o - Bhakta Charan Das  
 Jamuna Lane, Markandeswar Sahi  
 Puri - 752001  
 12<sup>th</sup> April  
 19<sup>th</sup> January  
 anitadas294@gmail.com  
 7008072725

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. GEETA CHOWDHURY**  
 Krishna Nanda Dham  
 Gouda Bada Sahi  
 Puri - 752001  
 15<sup>th</sup> June  
 5<sup>th</sup> December  
 geetachowdhury7@gmail.com  
 9439365082

**49. RAIGARH CENTRAL****Charter No 4721**

**Date of Formation - 03.04.1997**  
**Date of Registration - 10.10.1997**  
**No. of members - 33**



**President**  
**MRS. LAXMI AGARWAL**  
 Apki Pasand  
 Opp. to State Bank of India  
 Raigarh (C.G.)  
 15<sup>th</sup> October  
 7<sup>th</sup> March  
 laxmiagarwal1967@gmail.com  
 7999047071

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. PUSHPA AGRAWAL**  
 Roshan Lal Agrawal  
 Near Ganesh Mandir, Bidpara  
 Raigarh (C.G.)  
 27<sup>th</sup> December  
 13<sup>th</sup> March  
 pushpaskt27@gmail.com  
 7974169716

**Treasurer**  
**MRS. KARUNA AGRAWAL**  
 W/o. Late Anuj Agrawal  
 House No. 56, Krishna Vihar Colony  
 Raigarh (C.G.)  
 24<sup>th</sup> May  
 --  
 anujagrawalam@gmail.com  
 9993542684

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**DR. (MRS.) SAPNA RUPETA**  
 2/8, 1<sup>st</sup> Floor, RNT Road  
 Opp. Dr. P.D. Agrawal  
 Raigarh (C.G.)  
 4<sup>th</sup> February  
 29<sup>th</sup> January  
 sapjirupeta2901@gail.com  
 9770765563

**50. RAIGARH STEEL CITY****Charter No 5742**

**Date of Formation - 28.08.2010**  
**Date of Registration - 05.11.2010**  
**No. of members - 43**



**President**  
**MRS. RAKHI SANTHALIA**  
 Ajay Sonthalia, Shyam Vatika  
 Lane of Children's Hospital  
 Near Degree College, Raigarh-496001  
 1<sup>st</sup> August  
 12<sup>th</sup> December  
 rakhisonthalia9@gmail.com  
 9425277812

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Secretary**  
**MRS. MEERA MITTAL**  
 203, Sarla Villa  
 Chakhradhar Nagar Choak  
 Raigarh  
 26<sup>th</sup> May  
 24<sup>th</sup> May  
 meeramittal2605@gmail.com  
 7879115401

**Treasurer**  
**MRS. SONAL AGRAWAL**  
 C/o - Dinesh Agrawal  
 30, Gulmohar Colony  
 Beladula Road, Raigarh - 496001  
 12<sup>th</sup> August  
 1<sup>st</sup> February  
 dineshagrawalhs@gmail.com  
 9425276701

**Designation**  
**Name**  
**Address**  
  
**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**I.S.O.**  
**MRS. SAPNA AGRAWAL**  
 Siddhi Vinayak Colony  
 Street No.3, House No.81  
 Raigarh(C.G.)  
 2<sup>nd</sup> March  
 16<sup>th</sup> February  
 getsapna1@gmail.com  
 7024130200

**51. RAIPUR****Charter No 1783**

**Date of Formation - 26.07.1973**  
**Date of Registration - 19.11.1972**  
**No. of members - 42**



**President**  
**MRS. GEET D RAJAN**  
 H-27, Rajdhani Vihar  
 Kachna Road Saddu, Raipur  
 Chattishgarh, Pin - 492014  
 31<sup>st</sup> December  
 8<sup>th</sup> June  
 geetadhararajan@yahoo.in  
 7746894964

Designation  
 Name  
 Address

**Secretary**  
**MRS. PAPINDER KAUR CHAWLA**  
 House No.29/824  
 Sriram Nagar, Raipur  
 Chattishgarh, Pin - 490001  
 30<sup>th</sup> May  
 10<sup>th</sup> January  
 papinderchawla@yahoo.com  
 756666241

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Treasurer**  
**MRS. LATA NARANG**  
 305, Golcha Residence  
 Shankar Nagar, Raipur  
 Chattishgarh, Pin - 490001  
 4<sup>th</sup> March  
 --  
 latanarang77@gmail.com  
 9300314280

Designation  
 Name  
 Address

**I.S.O.**  
**DR. (MRS.) NUPUR GUPTA**  
 A-802, Romanesque Vilas  
 Near Jain Mandir  
 Raipur, Chattishgarh, Pin - 490001  
 10<sup>th</sup> November  
 23<sup>rd</sup> February  
 nupurgupta97@gmail.com  
 8591444030

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**52. RAIPUR CAPITAL****Charter No 5042**

**Date of Formation - 14.03.2001**  
**Date of Registration - 18.06.2001**  
**No. of members - 30**



**President**  
**MRS. LATA JADWANI**  
 Flat No.203, Wing-A, Metro Heights  
 Near Lalbagh Inn Hotel, Ring Road  
 No.1, Telibandga, Raipur- 492001  
 23<sup>rd</sup> July  
 3<sup>rd</sup> May  
 latajadhani9@gmail.com  
 9302095505

Designation  
 Name  
 Address

**Secretary**  
**MRS. MANISH KESWANI**  
 H1G-9, Sector-1  
 Shankar Nagar  
 Raipur - 492001  
 23<sup>rd</sup> September  
 20<sup>th</sup> December  
 manishkeswani203@gmail.com  
 9755582450

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Treasurer**  
**MRS. PRIYA CHHUGANI**  
 C-21, Gayatri Nagar  
 Near Jagannath Mandir  
 Raipur - 492001  
 20<sup>th</sup> October  
 26<sup>th</sup> December  
 laxmichhugani52@gmail.com  
 9131078081

Designation  
 Name  
 Address

**I.S.O.**  
**MRS. KOMAL ARTHWANI**  
 Flat No.C-501, Signature Home Society  
 Beside Magneto Mall  
 Raipur - 492001  
 27<sup>th</sup> July  
 4<sup>th</sup> February  
 komalarthwani29@gmail.com  
 9826110007

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**53. RAIPUR COSMOPOLITAN****Charter No 4843**

**Date of Formation - 27.08.1998**  
**Date of Registration - 20.11.1998**  
**No. of members - 53**



**President**  
**MRS. JYOTI BOTHRA**  
 3, Central Avenue  
 Choubey Colony, Raipur  
 Chattisgarh, Pin - 492001  
 24<sup>th</sup> September  
 20<sup>th</sup> May  
 jbothra20@gmail.com  
 9993300077

**Designation**  
**Name**  
**Address**

**Secretary**  
**MRS. SAROAGI KOPAL**  
 Saraogi House, Jawahar Nagar  
 Raipur  
 Chattisgarh  
 7<sup>th</sup> November  
 2<sup>nd</sup> December  
 saraogikopal@gmail.com  
 9827127300

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Treasurer**  
**MRS. SHUDDHI JAIN**  
 Shuddhi Vill, Near Jain Mandir  
 Gali No.4, Sanmati Nagar  
 Fafadih, Raipur, Chhattisgarh  
 14<sup>th</sup> April  
 7<sup>th</sup> March  
 shuddhi.atl@gmail.com  
 --

**Designation**  
**Name**  
**Address**

**I.S.O.**  
**MRS. VARSHA SINGHANIA**  
 House No.Q5, Sales Tax Colony  
 Khamardhih, Shankar Nagar  
 Chhattisgarh  
 16<sup>th</sup> February  
 21<sup>st</sup> November  
 vsinghania16@gmail.com  
 9826174644

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**54. RAIPUR GREATER****Charter No 4644**

**Date of Formation - 27.08.1998**  
**Date of Registration - 20.11.1998**  
**No. of members - 53**



**President**  
**MRS. AMITA AHLUWALIA**  
 C/o - Mr. Ashish Ahluwalia  
 402, City Paradise, VIP Road  
 Raipur (C.G.) Pin - 492006  
 10<sup>th</sup> March  
 17<sup>th</sup> October  
 walia.amita10@gmail.com  
 9753264059

**Designation**  
**Name**  
**Address**

**Secretary**  
**MRS. SAKSHI JAIN**  
 Parascand Jain  
 D-9/10, Near Garba Maidan  
 Samta Colony, Raipur (C.G.) - 492001  
 3<sup>rd</sup> September  
 23<sup>rd</sup> April  
 sakshijian030925@gmail.com  
 7692899970

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**Treasurer**  
**MRS. SHARDA SINGH**  
 505, City Paradise  
 VIP Road  
 Raipur (C.G.) Pin - 492006  
 23<sup>rd</sup> April  
 21<sup>st</sup> January  
 shardasingh666@gmail.com  
 8463866666

**Designation**  
**Name**  
**Address**

**I.S.O.**  
**MRS. REKHA JAIN**  
 20, Jalashay Marg  
 Choubey Colony  
 Raipur (C.G.) Pin - 492001  
 27<sup>th</sup> March  
 17<sup>th</sup> February  
 rekhagangwal27@gmail.com  
 9425208509

**D.O.B**  
**D.O.M**  
**E-mail**  
**Tel. No.**

**55. RAIPUR MIDTOWN Charter No 3244**



**Date of Formation - 10.08.1985**  
**Date of Registration - 25.03.1986**  
**No. of members - 24**



<b>President</b> <b>MRS. PADMA AGARWAL</b> Rtn. Suresh Agarwal Krishna Kunj, Samta Colony, Raipur-492001, C.G. 29th March 30th Nov. padmaagarwal@gmail.com 9329112155, 0771-2253781	<b>Designation</b> Name Address  D.O.B D.O.M E-mail Tel. No.	<b>Secretary</b> <b>MRS. MANJULA SHRISHRIMAL</b> Shrishrimal House, Civil Line, Raipur-492001 31 <sup>st</sup> May 30 <sup>th</sup> May manjushrishrimal@gmail.com 0771- 2424911; 09329104079
---	---	---

<b>Treasurer</b> <b>MRS. NEERA GUPTA</b> C-242, Shailandra Nagar Raipur Chhattishgarh 31 <sup>st</sup> July 9 <sup>th</sup> March manjukalash@gmail.com 0992655254	<b>Designation</b> Name Address  D.O.B D.O.M E-mail Tel. No.	<b>I.S.O.</b> <b>MRS. MANJU KALASH</b> Gurusukh, Villa Opp: Shagun Farm Raipur (CG) 18 <sup>th</sup> January 26 <sup>th</sup> January manjukalash@gmail.com 09009985981
--	---	---

**56. RAIPUR NORTH Charter No 4319**



**Date of Formation - 10.08.1985**  
**Date of Registration - 25.03.1986**  
**No. of members - 10**



<b>President</b> <b>MRS. SHILPA PAREKH</b> 33, Panchsheel Nagar Opp. Chattishgarh Club Raipur 4 <sup>th</sup> November 23 <sup>rd</sup> June shilpabohora@gmail.com 9630008500	<b>Designation</b> Name Address  D.O.B D.O.M E-mail Tel. No.	<b>Secretary</b> <b>MRS. NEETU VATYANI</b> Telhibandha, Miitha Nagar Ravi Gram Raipur 28 <sup>th</sup> April 15 <sup>th</sup> June Lalchandvatyani@gmail.com 6264722001.
--	---	--

<b>Treasurer</b> <b>MRS. NAVNEET KAUR HORA</b> 0/5, Anupam Nagar Raipur 30 <sup>th</sup> April 6 <sup>th</sup> August navneet.sargun@gmail.com 7024212121	<b>Designation</b> Name Address  D.O.B D.O.M E-mail Tel. No.	<b>I.S.O.</b> <b>MRS. SARANDEEP CHHABRA</b> B/10, Sector-1 Sankar Nagar Raipur 14 <sup>th</sup> August 2 <sup>nd</sup> May sharandeepic@gmail.com 8817411211
--	---	--

**57. ROURKELA MIDTOWN****Charter No 3827**

**Date of Formation - 07.07.1989**  
**Date of Registration - 04.02.1990**  
**No. of members - 42**



**President**  
**MRS. ANJU GARG**  
 C/o - Rajesh Garg  
 Civil Township, Rourkela  
 Odisha, Pin - 769012  
 14<sup>th</sup> October  
 13<sup>th</sup> May  
 anjugarg1410@gmail.com  
 9437860766

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. ARUNA VERMA**  
 0000/6, Civil Township  
 Rourkela  
 Odisha, Pin - 769012  
 23<sup>rd</sup> July  
 18<sup>th</sup> November  
 aruna@yahoo.co.in  
 9861559985

**Treasurer**  
**MRS. NEETU AGARWAL**  
 J/20, 1st Floor, Near Shastri Chowk  
 Civil Township, Rourkela  
 Odisha, Pin - 769004  
 26<sup>th</sup> October  
 27<sup>th</sup> February  
 neetu59788@gmail.com  
 9178459788

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SUSHMA PRASAD**  
 EM-45, 1st Floor,  
 Basanti Colony, Rourkela  
 Odisha, Pin - 769012  
 1<sup>st</sup> June  
 8<sup>th</sup> February  
 sushmaprasad@gmail.com  
 7008427759

**58. ROURKELA RIVER SIDE****Charter No 3827**

**Date of Formation - 15.02.2020**  
**Date of Registration -**  
**No. of members - 27**



**President**  
**MRS. PRATIMA MAHAPATRA**  
 SH-5, Phase-2, Chhend,  
 Rourkela-769015.  
  
 11th July  
 6th June  
 pmahapatra.11@gmail.com  
 9337507801, 7873982000

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. BANDANA JYOTISHI**  
 D/88, Cooperative Colony,  
 Phase-3, Chhend Rourkela-769015  
  
 22nd April  
 5th March  
 bandanajyotishi61@gmail.com  
 9937316384

**Treasurer**  
**MRS. AJITA MOHANTY**  
 S2M-170, Phase-2,  
 Chhend, Rourkela-769015

**Designation**  
**Name**  
**Address**  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. PRAGNYA TRIPATHY**  
 HIG B(D)-31, Phase-3,  
 Chhend, Rourkela-769015  
  
 31st December  
 1st May  
 tripathyjolly@gmail.com  
 9437047764

**59. SAMBALPUR Charter No 4008**



Date of Formation - 22.02.1991  
 Date of Registration - 31.05.1991  
 No. of members - 43



**President**  
**MRS. RANJU JAIN**  
 'Jain Bhavan'  
 Khetrajpur, Sambalpur  
 Pin - 768003  
 27<sup>th</sup> November  
 4<sup>th</sup> December  
 ranju.jain271762@gmail.com  
 8984205417

**Secretary**  
**MRS. ARUNA DALMIA**  
 Khetrajpur, Sambalpur  
 Pin - 768003  
 12<sup>th</sup> March  
 9<sup>th</sup> April  
 arunadalmia@gmail.com  
 7894073472

**Treasurer**  
**MRS. USHA TEBDEWAL**  
 C/o - Rajesh Tebedwal  
 Dharmasala Lane, Near Gaity Talkies  
 Sambalpur, Pin - 768001  
 8<sup>th</sup> Sepetmber  
 7<sup>th</sup> December  
 ushattebdewal@gmail.com  
 9861234789

**I.S.O.**  
**MRS. RITA SURI**  
 'Suri Bhawan'  
 Mungo Pado, Khetrajpur  
 Sambalpur, Pin - 768003  
 11<sup>th</sup> August  
 10<sup>th</sup> December  
 ritasuri@gmail.com  
 9338063798

**60. SAMBALPUR HANDLOOM CITY Charter No 5489**



Date of Formation - 08.07.2007  
 Date of Registration - 16.07.2007  
 No. of members - 52



**President**  
**MRS. DIPTIMAYEE DORA**  
 At - Cherua Pada  
 P.O. - Modi Pada  
 Sambalpur, Pin - 768002  
 2<sup>nd</sup> July  
 28<sup>th</sup> June  
 diptidora51@gmail.com  
 9439894009

**Secretary**  
**MRS. SANJUKTA SWAIN**  
 At - Gobindtola, Near Durga Mandap  
 Dhanupali  
 Sambalpur, Pin - 768005  
 2<sup>nd</sup> October  
 sanjuktaswain69@gmail.com  
 7978752730

**Treasurer**  
**MRS. PRANGYA PARIMITA MAHAPATRA**  
 At - Gurupara  
 Near Basundhara Nursing Home  
 Sambalpur, Pin - 768001  
 14<sup>th</sup> November  
 15<sup>th</sup> April  
 linupragyan@gmail.com  
 9437041990

**I.S.O.**  
**MRS. SANDHYARANI MISHRA**  
 At - Lane-6, New Colony  
 Mahaveer Pada, Dhanupali  
 Sambalpur, Pin - 768005  
 24<sup>th</sup> December  
 ---  
 sandhyaranimishra1224@gmail.com  
 8280160272

**61. SASWATA BALASORE****Charter No 6357**

**Date of Formation - 30.09.2015**  
**Date of Registration - 08.04.2016**  
**No. of members - 10**



**President**  
**MRS. PADMAVATI JENA**

Kalidashpur, Haripur  
 Balasore

Pin - 756003

2<sup>nd</sup> June

21<sup>st</sup> May

padmabatijena67@gmail.com

9040263850

**Designation**  
**Name**  
**Address**

**Secretary**

**MRS. ABANTI PRADHAN**

Azimabad

Balasore

Pin - 756001

31<sup>st</sup> May

27<sup>th</sup> April

jaga261272@gmail.com

9937122858

**Treasurer**

**MRS. SABITA GIRI**

C/o - Er. Gouri Charan Giri

Niliabag, Balasore

Pin - 756003

8<sup>th</sup> April

1<sup>st</sup> June

gauricharangiri@gmail.com

943726673

**Designation**  
**Name**  
**Address**

**I.S.O.**

**MRS. GITANJALI PANIGRAHI**

Sovarampur

Balasore

Pin - 756001

1<sup>st</sup> Septmber

24<sup>th</sup> February

gitanjalipanigrahi@gmail.com

8249124256

**62. SHRI JAGANNATHDHAM PURI****Charter No 5101**

**Date of Formation - 03.02.2002**  
**Date of Registration - 01.03.2002**  
**No. of members - 31**



**President**  
**MRS. MITALI DASGUPTA**

VIP Road

Near Sadar Thana

Puri, Pin - 752001

29<sup>th</sup> September

12<sup>th</sup> May

mitalidasgupta9776@gmail.com

9776888365

**Designation**  
**Name**  
**Address**

**Secretary**

**MRS. DIPTIMAYEE DAS**

C/o - Ananta Prasad Das

At - Darjipokhari Chhak

VIP Road, Puri - 752001

4<sup>th</sup> August

29<sup>th</sup> June

dasdiptimayee598@gmail.com

9438803432

**Treasurer**

**MRS. BHAGYALAXMI SUBUDHI**

Clark Road,

Puri - 752001

25<sup>th</sup> Nov

17<sup>th</sup> Nov

sunitapuri41@gmail.com

9937077377

**Designation**  
**Name**  
**Address**

**I.S.O.**

**MRS. INDIRA SUBUDHI**

W/o - Debadutta Subudhi

Deba Ashiyani, 26A

VIP Road, Puri, Pin - 752001

25<sup>th</sup> March

21<sup>st</sup> February

indirasubudhi@gmail.com

9861180613

**63. SRIKSHETRA PURI Charter No 6157**



Date of Formation - 03.05.2014  
 Date of Registration - 14.11.2014  
 No. of members - 21



**President**  
**MRS. RUPASHREE DHAL**  
 C/o - Biraja Keshari Dhal  
 Bank Colony (Lane-3) Talabandia  
 Puri, Pin - 752002  
 18<sup>th</sup> March  
 13<sup>th</sup> May  
 rupashree.dhal@gmail.com  
 9861218018

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. SWARADA MEKAP**  
 C/o - Sarat Ch. Mekap  
 Sreikshetra Colony,  
 House No.EWS-69, Puri-752002  
 7<sup>th</sup> July  
 23<sup>rd</sup> January  
 swaradamekap@gmail.com  
 9439055833

**Treasurer**  
**MRS. SNIGDHA PATTNAIK**  
 Talamali Sahi  
 Puri-2  
 Pin - 752002  
 31<sup>st</sup> December  
 13<sup>th</sup> June  
 snigdhapattnaik78@gmail.com  
 9437508688

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. ROSY DUTTA MOHAPATRA**  
 W/o - Kanhu Charan Sahoo  
 Matimandap Sahi, Near Seba Sadan  
 Puri, Pin - 752001  
 3<sup>rd</sup> November  
 8<sup>th</sup> June  
 duttarosy30@mail.com  
 9438043233

**64. TRANSARPA BILASPUR Charter No 5959**



Date of Formation - 28.08.2012  
 Date of Registration - 20.11.2012  
 No. of members - 19



**President**  
**MRS. RICHA JAISWAL**  
 Shankar Bhawan  
 Opp: SBI Main Branch  
 Gandhi Nagar, Bilaspur, Pin - 495001  
 1<sup>st</sup> October  
 5<sup>th</sup> May  
 richajaiswal922@gmail.com  
 8770610637

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Secretary**  
**MRS. NEETA MAHESHWARI**  
 L-4, Vinoba Nagar  
 Bilaspur  
 Pin - 495001  
 26<sup>th</sup> November  
 16<sup>th</sup> February  
 neetamaheshwari8@gmail.com  
 9425638898

**Treasurer**  
**MRS. SUSHMEET KAUR**  
 A-36, Vijayapalam  
 Sapat Road  
 Bilaspur, Pin - 495006  
 1<sup>st</sup> November  
 24<sup>th</sup> February  
 sushmeetkaur65@gmail.com  
 9893025502

**Designation**  
 Name  
 Address  
  
 D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**I.S.O.**  
**MRS. SUDIPTA MUKHOPADHYAY**  
 B-316, Phase-2, Near Hari Model  
 School, Rajkishorenagar  
 Bilaspur, Pin - 495006  
 27<sup>th</sup> March  
 29<sup>th</sup> November  
 sudiptamukh2008@gmail.com  
 9893079821

**65. UDALA****Charter No 6819**

**Date of Formation - 2.12.2019**  
**Date of Registration - 11.12.2019**  
**No. of members - 24**



**President**  
**MRS. RAJALAXMI MOHANTY**  
 C/o - Rtn. Prahallad Kumar Das  
 Jyotnagar, Ward No.12, P.O./PS- Udala  
 Mayurbhanj, Pin - 757041  
 25<sup>th</sup> February  
 30<sup>th</sup> May  
 kkflexudala@gmail.com  
 8917561898

**Designation**  
 Name  
 Address

**Secretary**  
**MRS. SUNITA BEHERA**  
 C/o - Rtn. Lokopal Behera  
 Gopabandhunagar, Ward o.10  
 Udala, Mayurbhanj, Pin - 757041  
 14<sup>th</sup> April  
 9<sup>th</sup> May  
 sunitabeheradolly@gmail.com  
 9078128239

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Treasurer**  
**MRS. NIRMALA HANSDAH**  
 C/o - Rtn. Das Majhi  
 H. No.199, Jyotnagar, Ward No.12  
 Udala, Mayurbhanj, Pin - 757041  
 26<sup>th</sup> July  
 18<sup>th</sup> July  
 dasmajhi@gmail.com  
 7684912212

**Designation**  
 Name  
 Address

**I.S.O.**  
**MRS. MINAKSHI MOHANTY**  
 C/o - Rtn. Haren Ku. Pattanayak  
 W. No.01, Udala NAC  
 Mayurbhanj, Pin - 757041  
 10<sup>th</sup> February  
 28<sup>th</sup> June  
 --  
 8763742877

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**66. VYASNAGAR****Charter No 6672**

**Date of Formation - 05.08.2018**  
**Date of Registration - 16.10.2018**  
**No. of members - 10**



**President**  
**MRS. SASMITA SWAIN**  
 Kuandra, P.O.- Naguan  
 Dist - Jajpur  
 Pin - 755019  
 17<sup>th</sup> May  
 14<sup>th</sup> July  
 sasmitaswain17051974@gmail.com  
 8093640507

**Designation**  
 Name  
 Address

**Secretary**  
**MRS. AMITA KUMARI**  
 Flat No.522, Hometown Apartment  
 Chorda Bypass, Jajpur Road  
 Dist - Jajpur, Pin - 755019  
 10<sup>th</sup> March  
 13<sup>th</sup> March  
 amitaku103@gmail.com  
 9668281370

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

**Treasurer**  
**SASMITA JENA**  
 Engg. Railway Colony  
 Or.No. E/58-A, Jajpur Road  
 Dist - Jajpur  
 5<sup>th</sup> May  
 6<sup>th</sup> May  
 sasmitajena487@gmail.com  
 8763150803

**Designation**  
 Name  
 Address

**I.S.O.**  
**ANUPAMA JENA**  
 C/o - Ajit Kumar Jena  
 At - Nagamananda Lane  
 Kanheipur, Jajpur Road, Pin-755019  
 14<sup>th</sup> April  
 30<sup>th</sup> April  
 anupamajena@gmail.com  
 9938508997

D.O.B  
 D.O.M  
 E-mail  
 Tel. No.

## DISTRICT ADVISORY COMMITTEE AND COUNSELLORS

The District Advisory Committee and Counsellors play a major role in grooming the District as well as Clubs and help in smoothing functioning. The Clubs are advised to send Invitation of important functions to the Past District Chairmen who are in charge of the respective Clubs. The Clubs should also seek guidance of the concerned counsellors in case of any doubts and regarding balloting.

- **PDC Mrs. Maya Surjan** – Raipur, Raipur Greater
- **PDC Mrs. Vijaylaxmi Mahavar** - Dhamtari, Jagdalpur
- **PDC Mrs. Prativa Patnaik** - Cuttack, Cuttack Central
- **PDC Mrs. Ranjita Behera** - Bhubaneswar, Bhubaneswar North, Bhubaneswar Elite.
- **PDC Mrs. Manju Mukherjee**- Rourkela Midtown, Rourkela Riverside
- **PDC Mrs. Manjula Shrishrimal** - Raipur Midtown, Raipur Capital.
- **PDC Chitra Bahadur**- Durg, Bhillai Steelcity
- **PDC Mrs. Priya Ambrose**-Jeypore, Berhampur East
- **PDC Preeti Shah**- Raipur West
- **PDC Mrs. Puspalata Mohanty**- Cuttack Midtown
- **PDC Mrs. Punam Grover** - Berhampur, Cuttack Silvercity
- **PDC Mrs. Raj Ruprah** - Jabalpur, Jabalpur Midtown, Jabalpur Midtown Next, Jabalpur South, Jabalpur Gems.
- **PDC Mrs. Padma Agrawal** – Raipur Cosmopolitan, Raipur North.
- **PDC Mrs. Srinoo Patnaik** - Bhubaneswar Metro, Bhubaneswar Ekamra, Jaraka, Keonjhar.
- **PDC Mrs. Ranju Jobanputra** - Mandala Maikal, Transarpa Bilaspur, Balaghat Tigress.
- **PDC Mrs. Sanghamitra Sahoo** – Shri Jagannath Dham Puri, Dhenkanal, Jajpur
- **PDC Mrs. Dipti Mohanty** – Bhubaneswar Royal, BBSR Toshali
- **PDC Mrs. Rekha Saxena** - Bilaspur, Murwara Katni.
- **PDC Mrs. Mamata Purohit** – Bargarh, Bargarh Central, Balangir
- **PDC Mrs. Anita Pati** – Puri, Srikshetra Puri, Saswata Balasore
- **PDC Mrs. Nalini Mohapatra** – Athgarh, Kalinganagar, Jaleswar, Udala
- **PDC Miss Madhumita Mohanty** – Jajpur Road, Khordha, Bhubaneswar Confluence.
- **PDC Jayashree Bhattacharya** - Korba, Raigarh Central, Raigarh Steel City.
- **PDC Krishna Mohanty** - Sambalpur, Sambalpur Handloom City, Vyasagar, Nayagarh.

## ZONES AND ZONAL COORDINATORS

### ZONE-1:

#### **Zonal Coordinator :**

**Name - PP Mrs. Nalini Mohanty**

1/c 44, Sector - 9 ,CDA, Cuttack

Phone - 9937327765

Email - nalini.mohanty52@gail.com



#### **Clubs :**

Inner Wheel Clubs of Cuttack, Cuttack Central, Cuttack Midtown, Cuttack Silvercity, Athgarh, Dhenkanal, Jaraka, Jajpur Road, Kalinga Nagar, Vyasa Nagar.

### ZONE 2:

#### **Zonal Coordinator :**

**Name - PP Mrs. Lopamudra Mishra**

VA30/4 Unit 2. Near Congress Bhaban,  
Bhubaneswar, Odisha-759001

Mail id - lopabobby@gmail.comtrip

Mob - 9437174633



**Clubs:** Inner Wheel Clubs of Bhubaneswar, Bhubaneswar Confluence, Bhubaneswar Eekamra, Bhubaneswar Elite, Bhubaneswar Metro, Bhubaneswar North, Bhubaneswar Royal, Bhubaneswar Toshali, Infocity Bhubaneswar, Bhubaneswar Radiant.

### ZONE 3:

#### **Zonal Coordinator :**

**Name - PP Mrs. Amruta Panda/Potnuru**

Flat No.206, Nandighosh Atrium Apartment  
Backside K.K.Complex, Near V2 Shopping Mall  
Berhampur, Dist: Ganjam, Odisha-760001

Phone - 7978961740

Email - amruta7itsmylife@gmail.com



**Clubs -** Inner Wheel Clubs of Khordha, Nayagarh, Berhampur, Berhampur East, Puri, Srikshestra Puri, Sri Jagannathdham Puri.

**ZONE 4:****Zonal Coordinator :****Name - PP Minati Sahoo**

Kumari, Post: Jaraka, Dist: Kanpur-755050

Phone - 9437841964

Email - minati.sahu15@gmail.com



**Clubs** - Inner Wheel Clubs of Bhadrak, Jajpur, Balasore, Saswat Balasore, Baripada, Udala, Jaleswar, Keonjhar.

**ZONE 5:****Zonal Coordinator :****Name - PP Jyoti Ahuja**

E-14, Sales Tax Colony, Gayatri Nagar,

Khamardihi, Raipur-492001, Chhatisgarh

Phone - 9425290800, 7000236116

Email - ahujajyoti2018@gmail.com



**Clubs** : Inner Wheel Clubs of Raipur, Raipur Capital, Raipur Cosmo, Raipur Greater, Raipur Midtown, Raipur North, Durg, Bhillai, Dhamtari, Jagdalpur.

**ZONE 6:****Zonal Coordinator :****Name - PP Prativa Barik**

Balaji City, House No.39, Bargarh-768028

Mob - 9937120852, 7978329467

Email - pravabishu1996@gmail.com



**Clubs:** Inner Wheel Clubs of Sambalpur, Sambalpur Handloomcity, Bargarh, Bargarh Central, Balangir, Jeypore, Rourkela Midtown, Rourkela Riverside, Raigarh Central, Raigarh Steelcity.

**ZONE 7:****Zonal Coordinator:****Name - PP Nandini Agarwal**

2321, Wright Town, Opp. Wisdom Public School

Jabalpur, Madhya Pradesh-482002

Phone - 9425801833

Email - nandiniagarwal2011@gmail.com



**Clubs** - Inner Wheel Clubs of Jabalpur, Jabalpur Midtown, Jabalpur Midtown Next, Jabalpur South, Jabalpur Gems, Balaghat Tigress, Murwara Katni, Mandala Maikal, Bilaspur, Transarpa Bilaspur, Korba.

## **IMPORTANT EVENTS OF THE YEAR 2020-21**

Online District EC Training Session **Ignite - Nurturing the Mind**

Date - 7th May to 10th May 2020.

Online Club Officers' Training Institute **"Inspire & Illuminate"**

Date - 28th & 30th May 2020

### **DISTRICT CONFERENCE**

#### **'INARA - The Ray of Light'**

Venue - Bhubaneswar

**Date - 10th & 11th January 2021**

*Chief Guest:*

Mrs. Vasudhaa Chandrachud (Association President / NR)

### **18<sup>TH</sup> IIW CONVENTION**

**Date : 3rd - 6th March 2021**

Coordinator - PDC Anita Pati, PDC Krishna Mohanty,  
AC Member Jagruti Doshi

Co-Coordinators - Dist. Secretary - Mrs. Rasika Bahadur,  
Dist. ISO - Mrs. Madhusmita Tripathy,

PP Surama Mohanty, PP Anubhuti Badsah, PP Sonia Nathani

**Chief Guest : Dr. Bina Vyas (IIW President)**

### **Multi District Rally cum ISO Meet & Editor Meet**

**District 326**

4th October 2020

Venue - Puri

### **ZONAL MEETS ... LANDMARK**

<b>East Zone Meet - Puri, Dist.326</b>	<b>29th &amp; 30th Aug. 2020</b>
North Zone Meet - Mathura, Dist.311	12th & 13th Sept. 2020
West Zone Meet - Igatpuri, Dist.303	19th & 20th Sept. 2020
South Zone Meet - Humpi, Dist.316	5th & 6th Sept. 2020

*N.B.: This is a tentative programme - subject to change.*

## DISTRICT COMMITTEES

### 1. Constitution and Credential Committee

Chairman - PDC Mrs. Mamata Purohit

#### Members:

Dist. Chairman Mrs. Ina Purohit

Dist. Vice Chairman Mrs. Manisha Srivastav

AC Member Mrs. Jagruti Doshi

Past Association Secretary Mrs. Srinoo Patnaik

Past Association Treasurer Mrs. Rekha Saxena

PDC Mrs. Priya Ambrose

PDC Mrs. Madhumita Mohanty

PDC Mrs. Krishna Mohanty

### EAST ZONE MEET 2020-21 LANDMARK COMMITTEE

CONVENOR - Past Association Secretary Krishna Mohanty

Advisors - PDC Ranjita Behera, PAT Manjula Shrishrimal,

PAS Srinoo Patnaik, PDC Priya Ambrose, PDC Punam Grover,

PDC Sanghamitra Sahu,

Coordinators - PDC Mamata Purohit, PDC Anita Pati

Media Promotor - PDC Madhumita Mohanty

### 2. District Website

Webmaster PDC Mrs Raj Ruprah

### 3. District Election Committee

Chairman - PDC Ranju Jobanputra

Vice Chairman - PDC Poonam Grover

#### Members:

PDC Raj Ruprah, PDC Chitra Bahadur, PDC Mamata Purohit,

PDC Madhumita Mohanty, PDC Jayashree Bhattacharya,

PDC Krishna Mohanty.

### 4. Souvenir Committee

Mrs. Ina Purohit, Mrs. Manisha Srivastav,

Mrs. Rasika Bahadur, Mrs. Anjana Bhamra.

### 5. Club Extension Committee

Mrs. T. Chiranjeevi, PDC Punam Grover,

PDC Nalini Mohapatra, PDC Mrs. Jayashree Bhattacharya

All Zonal Coordinators.

### 6. Award Committee

District Chairman and all District Executive Members.

## KNOW YOUR ORGANISATION

### WHAT IS INNER WHEEL?

Inner Wheel is the world's largest women's voluntary organization and comprises of the women folk of Rotarians. It is a recognized voluntary Non-Government Organization to help and serve the needy and underprivileged section of the Society. In recognition of its social service, it has got representation in the United Nations Economic and Social Council.

The Inner Wheel concentrates upon Friendship and Personal Service. It is not what is termed as "a money raising organization", though each club selects its own charities and channels of service. One of the greatest features of Inner Wheel is the opportunity given to its members the world over to get to know one another, thus contributing to International Friendship and Understanding.

### BEGINNING OF THE INNER WHEEL MOVEMENT

Mr. Paul Harris started the first Rotary Club in 1905. In 1920, the wives of Rotarians in Great Britain and Ireland joined hands to help their husbands with social work undertaken by the Rotary club. The friendship resulted in forming the Inner Wheel Club in 1924; the Manchester Club of England was formed and was named Inner Wheel. As time passed, many Inner Wheel Clubs came into being and in 1934; the Association of Inner Wheel Clubs in Great Britain and Ireland was formed with Mrs. Oliver Golding as the founder President and Mrs. Nixon as the Secretary.

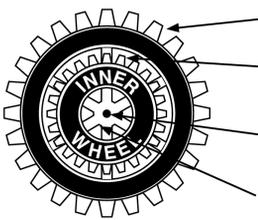
They realized that unity is strength and had the wisdom to group Clubs into Districts and then later to bring the Districts to form an Association. Since then the movement has grown rapidly and spread all over the globe.

### A PROFILE OF INNER WHEEL

Inner Wheel is an International Organization. Administratively, it functions at 4 levels. India is the 2nd largest Association. Inner Wheel is totally democratic at all levels. Every office is an elected one and every club has right to vote. IIW is governed by a Constitution and it is amended every 3 years at the IIW Convention. Once in three years an International Convention is held, proposals are submitted to amend the Constitution.



## INNER WHEEL LOGO



- 24 Teeth on outer wheel denote the clubs in the world
- 24 Teeth on Inside Wheel denote the links with other organizations and charities
- The Dot in the middle is the individual member - YOU - without whom the hub will fail
- 6 Spokes, radiating outwards from center represent the officers and service committees

The colours to be used are - Rims of inner and Outer wheels in Royal Blue Words INNER on the top and WHEEL at the bottom are written in Gold lettering

## ORIGIN OF ENGLISH VERSION OF INNER WHEEL PRAYER

Way back in 1971, Silla Ardeshir, a young member from India attended one of the meetings of a local Club in Australia. At the beginning of the meeting she heard the members reciting a Collect. She was impressed with that and felt why not one for her home Club, Inner Wheel Bombay? She brought back the Collect with her and India being a diverse country, she made the changes to suit the country and presented it to her Club. Soon the other Clubs too adopted this and thus the Inner Wheel Prayer was born.



## THE SIGNIFICANCE OF 10<sup>TH</sup> JANUARY / STORY OF IIW DAY

International Inner Wheel Day, celebrated on 10<sup>th</sup> January, was the idea of 2<sup>nd</sup> International Inner Wheel President Helena Foster (1969-70). She wrote a letter to all clubs worldwide, "I would like to have one day in the year when all Inner Wheel members would do something special and think of their fellow members around the world to do some kind of personal service. I have chosen this special day because it was on January 10, 1924 that the Mother Club, the Manchester Inner Wheel Club, England first adopted the name "Inner Wheel". It can be interpreted in any way you think fit - in a group or as in individual - giving personal service to someone who needs you - planting a tree or flowers to beautify some corners of your land or just the simple act of writing a

letter. I am sure that there are inspiration and encouragement to be gained by the knowledge that your fellow members throughout the world are at that moment joined together to extend service and friendship". The response to the first celebration of Inner Wheel Day was magnificent.

## WHY JOIN INNER WHEEL?

- **FRIENDSHIP:** Inner Wheel provides one of the most basic human needs - the need for friends and fellowship.
- **PERSONAL GROWTH AND DEVELOPMENT:** Membership in Inner Wheel helps one's growth and education in human relations and interpersonal development.
- **LEADERSHIP DEVELOPMENT:** Inner Wheel is an organization of service minded and capable personalities. Serving in Inner Wheel position is like a college education in leadership, learning how to motivate, influence and lead people from different walks of life.
- **FUN:** Inner Wheel provides a very pleasant & fun filled environment.
- **PUBLIC SPEAKING SKILLS:** Many an individual who joined Inner Wheel was afraid to speak in public. Inner Wheel develops confidence and skills in public communication and provides opportunity.
- **CITIZENSHIP IN THE WORLD:** Every Inner Wheel Member proudly wears a pin that says "Inner Wheel" which spreads across 104 nations worldwide.
- **ENTERTAINMENT:** Inner Wheel has conventions, assemblies and institutes, workshops that provide entertainment in addition to Inner Wheel information, education and service.
- **CULTURAL AWARENESS:** Around the world, practically every religion, country culture, race, creed, political persuasion, language, colour and ethnic identity is found in Inner Wheel. It is a cross section of the world's most prominent citizen from every background and walks of life. Inner Wheel Members become aware of other cultures and learn to live and work with people all around the world. They become better citizens of the Country they belong to in the process and work towards world peace.
- **NICE PEOPLE:** Inner Wheel Members above all are nice people, nicest people on the earth of course they are most Important people, but it is more important to be nice.
- **THE OPPORTUNITY TO SERVE:** Inner Wheel is a friendship cum service organisation. It provides ample opportunities and varieties in the field of service to the community & gain satisfaction.

## INNER WHEEL OVER THE YEARS

- **1905:** Mr. Paul Harris started the first Rotary Club.
- **1920:** The wives of Rotarians in Great Britain and Ireland joined hands to help their husbands with social work undertaken by Rotary.
- **1924:** 10<sup>th</sup> January, The inaugural meeting of Manchester Club (Great Britain) was held in Harriots Bath where the name of "Inner Wheel" was adopted and now celebrated as International Inner Wheel Day.
- Mrs. Oliver Golding was the founder President and Mrs. Nixon was the Secretary.
- The first six rules were agreed upon. (i) The name shall be "International Inner Wheel"; (ii) The emblem shall be: Logo; (iii) The Inner Wheel year shall be 1st July to 30th June; (iv) Inner Wheel shall not be sectarian or party political; (v) There shall be nomenclature for all offices at International, National, District and Club level; (vi) Official language shall be English.
- **1928:** The first Inner Wheel District No. 5 (England) was born.
- **1931:** The First Overseas Club was founded in Ballarat.
- **1934:** 6<sup>th</sup> May. The Association of Inner Wheel in Great Britain & Ireland came into being.
- **1936:** Since, then the newly formed Inner Wheel Clubs were given a Certificate of Membership or "The Charter".
- **1948:** The first overseas I.W. District "The Netherland District" was formed. The same was later on numbered as District 26,
- **1955:** Inner Wheel came to India with the formation of Inner Wheel Club of Ahmadabad as District 75 now District 305 (The First District in India). Mrs. Minnie Camma was the Charter President of IWC Ahmedabad the first club in India.
- **1965:** The first Inner Wheel District in India was formed under the Association of Inner Wheel Clubs in India. Founder was Mrs. Asthma Mascati.
- **1966:** Mrs. Malti Rana was appointed the first Inner Wheel Representative.
- **1967:** 1<sup>st</sup> July, IIW came into being. The first Board Meeting was held in Copenhagen. Five Board Members were present from Denmark, Great Britain & Ireland, Netherlands, Norway and Sweden.

- **1968:** Lavender Weightman became the first International Inner Wheel President and came to India. She combined three Districts of Gujarat, Saurashtra and Bombay and named it “National Council of India”.
- **1970:** The first IIW Convention was held at Hague, The Netherland.
- **1976:** The Association of Inner Wheel Clubs in India, Sri Lanka and Bangladesh was formed. Raksha Mehta (District 314) was the first President.
- **1979-80:** First Edition of practical guidelines for Association, District and Clubs was prepared and printed on behalf of Association of Inner Wheel Clubs in India by Past Association President Late Dr. Saroj Lalwani and the revised Guidelines in the year 2006-07 (Second Edition).
- **1985:** 1<sup>st</sup> July District 322 (Sri Lanka) and District 328 (Bangladesh) were delinked from the Association of Inner Wheel Clubs in India
- **1986-87:** Mrs. Minna Kapur was the first Indian lady to honour the highest office of International Inner Wheel President.
- **1993-94:** Mrs. Anita Agarwal became the second Indian lady to honour the highest office of International Inner Wheel President.
- **1993-94:** I.W.C. of Port Blair is the first Inner Wheel Club in the union Territory of Andaman and Nicobar Island which was added to Association of Inner Wheel Club in India by District 329.
- **2007-08:** Mrs. Kamala Ramakrishnan became the third Indian lady to occupy the highest office of International Inner Wheel President.
- **2010-11:** Mrs. Pallavi Shah became the fourth Indian lady to assume charges of the highest office of International Inner Wheel President.
- **2013-15:** Dr. (Mrs.) Kapila Gupta the 1<sup>st</sup> Indian Lady is elected International Inner Wheel Treasurer.
- **2014-15:** Mrs. Abha Gupta is the current International Inner Wheel President and she will be the fifth Indian lady to assume charge of this highest office.
- **2017-18:** Dr. Mrs Kapila Gupta became the sixth Indian lady to hold the highest post of the International Inner Wheel President.
- **2020-21:** Dr. Bina Vyas is the 7th Indian Lady to hold the highest post of the International Inner Wheel President.

## INNER WHEEL IN BRIEF

Inner Wheel, a 100% women’s organization, is essentially a grass root level organization with most of its service efforts being carried out at the club level. The District, the Association and the International structure are designed to support the clubs and help them provide more service in their communities and beyond that.

### Clubs

Womenfolk, generally related to past or present Rotary / Inner Wheel members, are the members of Inner Wheel Clubs which belong to the global organization – International Inner Wheel. The Club President is the leader of the Club. Each Club elects its own officers and enjoys considerable autonomy within the framework of Inner Wheel Constitution and Bye-laws.

### Districts

Group of clubs are clubbed into Districts. In association of Inner Wheel Clubs in India, There are 27 Districts, each led by a District Chairman.

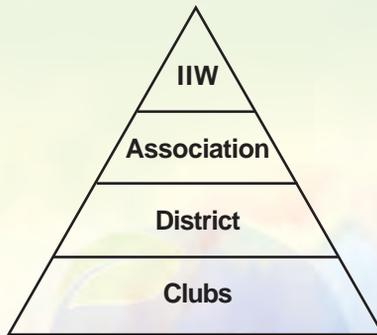
### Association

Districts together in a country or countries form an Association headed by Association President.

### International Inner Wheel (IIW)

IIW, the apex of the organization, with its headquarters in Manchester, U.K., has IIW President as its supreme.

### Hierarchy of Inner Wheel



## IMPORTANT INNER WHEEL INFORMATION

### General Information:

- ❖ **Inner Wheel Year** – From 1<sup>st</sup> July to 30<sup>th</sup> June.
- ❖ **Colour of Inner Wheel Embelm, Badges and Collar** – For
  - **Clubs** – Royal Blue
  - **Districts** – Light Blue

The **International Inner Wheel** is an **NGO**, inserted in the ECOSOC roster. It has several **representatives** at the **UN**.

### Club Level:

- ❖ **Formation** – A club is formed by minium **10 active members**.
- ❖ **Transfers** – An **Active Member** may take transfer to any Inner Wheel Club in exceptional circumstances, provided both clubs agreeand permission is obtained from the **District Committee**.
  - If an Active Member transfers or resigns from the club, heer seniority and Inner Wheel qualifications will remain as it is on joining the new club.
- ❖ **Retirement** – When a member is no longer able to continue through sickness or infirmity she may termed 'retired' rather than 'resigned'.
- ❖ **Termination of Member** – Active Membership Terminates on failure to pay the Annual subscription by 31st December.
- ❖ **Quorum** – **4** members at **Executive Committee Meeting** and **20%** of members at **General Body Meetings**.

### District Level:

- ❖ **Formation** – A District is formed with **minium four clubs** and consists of all clubs within its boundaries.
- ❖ No Club can have more than two members in the **District Executive Committee** in a particular Inner Wheel Year.
- ❖ Immediate Past Dist. Chairman, District Chairman and District Vice Chairman cannot be members of the same Club.
- ❖ If **District Executive Committee** fails to take charge or remains absent without reasonable cause for **two consecutive meetings** she shall be deemed to have resigned from office and in that event, the District **Executive Committee** shall appoint in the vacancy so

caused, any member who is duly qualified to such office, to complete the year.

❖ **District Executive Committee Meeting:**

- **Number – Minimum 2** in a year.
- **Quorum – 30%**. If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
- **Special Meeting** may be **called by District Chairman** or when requested by **2 members of the Committee. At least 4 days' notice** is required.

❖ **District Committee Meeting:**

- **Number – Minimum 2** in a year.
- **Agenda be sent at least 30 days before the meeting.**
- **Quorum – 30%** of the District Committee. If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
- **Extra Ordinary Meeting: Called y District Chairman on request by 2/3rd of the Clubs.** At least **15 days' notice** is required. If such meeting is not called then the members who requisitioned shall be at liberty to call the meeting.

❖ **Increase in District Dues:** This should be mentioned in the agenda and passed by **2/3rd majority of District Committee is required.**

❖ **If a member of District Executive Committee is not able to attend a District Executive Committee Meeting or District Committee Meeting then she should send her report along with letter of apology** for not being able to attend it.

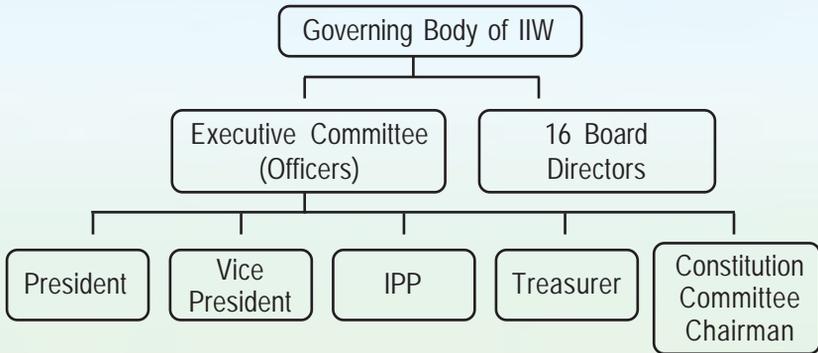
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**Note:** For more & detail information regarding Inner Wheel rules refer to IIW constitution & handbook and Association Bye-laws which are also available on IIW website and Association website respectively.

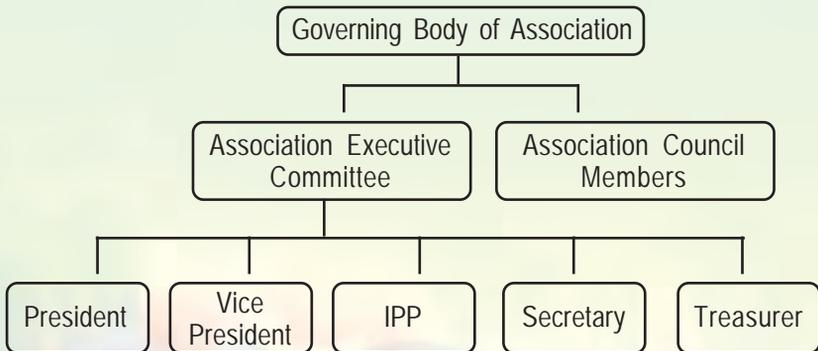
## GOVERNING BODY IN INNER WHEEL

The hierarchy of Inner Wheel shows that at the apex is the International Inner Wheel under which is the Association consisting of various Districts and at the end are the clubs with its members providing selfless service. Every level of Inner Wheel has its Governing Body to help smooth of functioning of Inner Wheel.

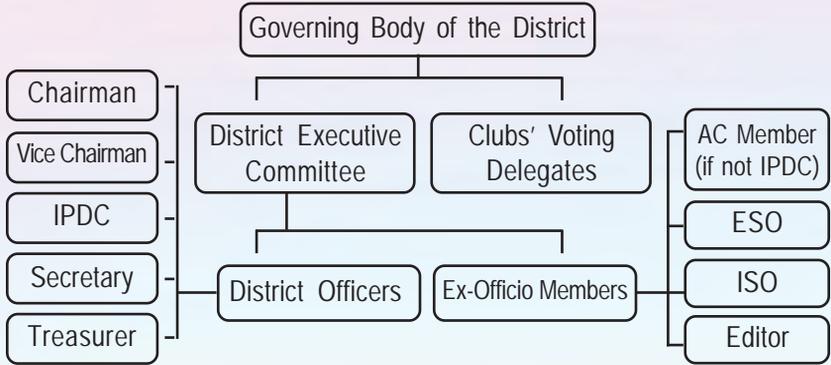
### 1. AT IIW LEVEL



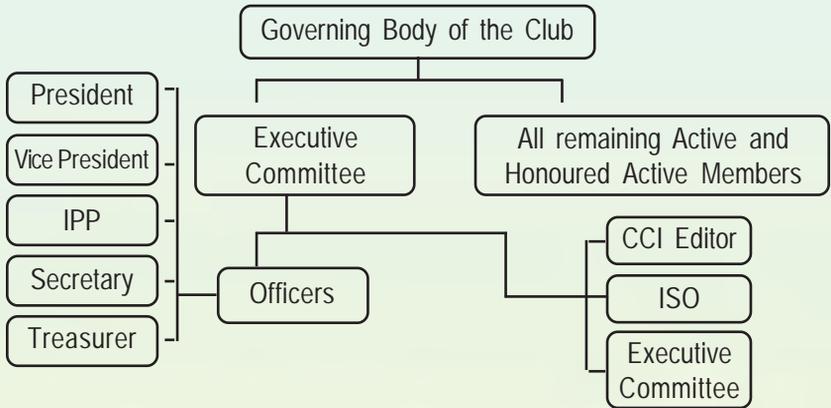
### 2. AT ASSOCIATION LEVEL



### 3. AT DISTRICT LEVEL



### 4. AT CLUB LEVEL



**What ties us to one another is.....**  
 The thread of friendship.....  
 The strand of service.....  
 The yarn of zeal.....  
 The rope of strength.....  
 And the rope of strength....  
 In this spirit of unity....  
 Let us prove to be  
**A Masterpiece !!**

## PROTOCOL IN INNER WHEEL



### What is Protocol?

The dictionary meaning is – Customs and regulation of diplomatic conduct. Protocol is the formal etiquette and procedure for formal ceremonies. It also enhances the stature of all those who observe these customs and creates an ambience of goodwill and happiness all around.

Inner Wheel being an International organization with different layers of administration has to follow certain norms in a meeting to add dignity and maintain decorum.

### Protocol in Inner Wheel for:

1. Seating arrangements at various meetings.
2. Addressing Inner Wheel dignitaries.
3. Visit by Inner Wheel dignitaries
4. Correspondence

### 1. Seating arrangements at various meetings

#### CLUB LEVEL

TRE	IPP	CHIEF GUEST	PRESIDENT	VICE PRESIDENT	SEC	ISO
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#### AUDIENCE

- ❖ In **Chairman’s Official visit to the club**, the **District Chairman** is the **Chief Guest**.
- ❖ If Association President or Guest of Honour is also present then they will sit between the President and Vice President.
- ❖ Place of Honour is to be given on the Dais to any other Association Officer present.



**DISTRICT LEVEL  
DISTRICT ASSEMBLY / CONFERENCE**

**INAUGURAL SESSION**

ASSM/CONF CHAIR	DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT	ASSM/ CONF.SEC
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**BUSINESS SESSION**

DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT
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**AUDIENCE**

- ❖ If Association President is not present then the seating arrangement remains same except that Association President’s chair is not kept.
- ❖ All other Inner Wheel dignitaries-Past District Chairmen, Past and present Association Officers – to be seated in the 1st row.
- ❖ Rotary Governor is also seated in front row.

**2. Addressing Inner Wheel Dignitaries.**

**CLUB LEVEL**

- ❖ Club President presides over all the meetings. She must be addressed first, all others are to be addressed after her.
- ❖ If District Chairman is present, then she will be addressed after addressing the Club President. And when District Chairman is present she will be the Chief Guest.
- ❖ If both Association President and District Chairman are present then District Chairman must be addressed first then Association President.

**DISTRICT LEVEL**

- ❖ District Chairman presides over all the meeting and is to be addressed first.
- ❖ If Association President is present, she is next.
- ❖ Association President is the Chief Guest at the District Conference/ District Assembly. Any other Speaker can be a Guest Speaker.
- ❖ IIW President or Association Officers are to be addressed before District Executive, PDC’s dignitaries and members of Inner Wheel.

- ❖ The above will be addressed before acknowledging Rotary dignitaries and guests.
- ❖ The spouse of the District Chairman, Association/District Officers, if present, must be seated in the first row, and their presence be acknowledged.
- ❖ The First Lady of Rotary District also must be in the front row, and her presence be acknowledged.

### 3. PROTOCOL DURING VISITS BY INNER WHEEL DIGNITARIES

**Do remain present before your leader arrives and schedule your departure only after hers.**

When any Inner Wheel Dignitaries visit then Protocol demands.

- ❖ Club President receives the District Chairman.
- ❖ District Chairman/Club President receives Association President.
- ❖ Association President/District Chairman receives IIW President.

### 4. PROTOCOL IN CORRESPONDENCE

Correspondence in Inner Wheel is done through proper channels.

***There are very clear lines of communication and they should not be broken/bypassed.***

INTERNATIONAL



ASSOCIATION



DISTRICT



CLUB

- ❖ Step 1 : Club members communicate to Club President.
- ❖ Step 2 : Club Officers to District Officers
- ❖ Step 3 : District Officers to Association Officers
- ❖ Step 4 : Association Officers to IIW Head Quarter.

⇒ **No official letter should be sent directly. It must go through the official line of communication as mentioned above.**

#### **Please Note:**

- ❖ If any club wants to invite Association President, it should go through proper channel. Club → District Chairman → Association President.





- ❖ No Official Communication allowed by by-passing the line of communication.
- ❖ No Correspondence to be done with IIW directly. Requests for messages, etc. are also not entertained by IIW. District Secretary receives all messages in the month of June-July from IIW which can be used for publications.
- ❖ Greeting Cards, Invitations, Newsletters can be sent directly ONLY up to Association Level not beyond.
- ❖ Ballot paper of IIW elections, Club information forms, photographs can send directly to IIW in the formats given. No official letter should be sent directly. It must go through the official lines communication.
- ❖ Chief Guest should be the last speaker.No one should speak after her. Only observations can be made.
- ❖ **We are member of Inner Wheel and not Inner Wheelers.**
- ❖ Color of Inner Wheel Emblem, badges and Collar should be uniform **Colour of Badges and Ribbon – Royal Blue for Clubs , Light Blue for the District.**
- ❖ Don't use or encourage the use of Chairperson – It is Chairman.
- ❖ Don't print International Inner wheel on your Stationery.
- ❖ Use the Name of the club as given in the charter.
- ❖ **Club Charter must be handed over at the club installation and preferably shown to the District Chairman during her official club visit.**
- ❖ Do not ask the invited Inner Wheel guests for any contribution, sunshine or raffle.
- ❖ Do not impose yourself on others, while visiting other cities, districts or countries.
- ❖ Be impartial, fair and just in case of any dispute.

**Inner Wheel Governing Body at various levels**

<b>CLUB LEVEL</b>	
EXECUTIVE COMMITTEE	GENERAL BODY
<b>DISTRICT LEVEL</b>	
DIST. EXECUTIVE COMMITTEE	DISTRICT COMMITTEE / VOTING DELEGATES
<b>ASSOCIATION LEVEL</b>	
EXECUTIVE COMMITTEE	COUNCIL
<b>INTERNATIONAL LEVEL</b>	
EXECUTIVE COMMITTEE	BOARD DIRECTORS



## MEMBERSHIP



### Importance of Members

Inner wheel is an organization based on the motto of friendship, service and international understanding. For effective functioning of the organization, it functions at 4 levels. The real work of the organization is done at club level and their other three levels are the administrative levels – District, Association and International. The members form the roots of the organization and every member of the organization is a part of the actual work that the organization does. Their active participation in clubs leads to strengthening of organization at District, Association and International level. To fulfill the mottos of Inner Wheel, what is required are clubs with large membership, as, then only one can think of district, Association and International levels being effective.

**Inner wheel is one of the largest women's volunteer service organizations** throughout the world mainly because of its membership. Thus, as a member of Inner Wheel organization we must realize that **strength of Inner wheel lies in its membership**. It should not dwindle and for this it is we who must care to share about Inner wheel with others.

### MEMBERSHIP DEVELOPMENT

#### Why should there be increase in membership?

Do our Clubs in the District have difficulty in finding Presidents? Do our Clubs have 50% of the members who have been Past Presidents? Do we have less than 60% attendance at meeting? Do we have members who are just there on the roster and do not attend meetings? If we have any of these situations in our Clubs, yes! we need New Members.



**How to induct new Members:** New Members are very choosy. They join the Club only if they are comfortable with the group of Members i.e. Fellowship. Only then they can enjoy themselves and take part in the Club activities. Good and interesting Club Programmes, Picnics, Factory visits etc. help in keeping the new members interested in the activities of the club. The quality of the Programmes makes a great deal of difference.

**Who can become a member:** A Member may belong to 1 club only. Classes of Membership.

A female above 18 years can take up membership which is classified into three categories –

- I. Active Membership
- II. Honoured Active Membership and
- III. Honorary Membership

Active membership consists of members related to Rotary, Inner Wheel and those invited. They have the right to vote and take up posts in Inner Wheel.

**Honoured Active Membership is bestowed upon Active Members who have proved their dedication as Active Members in Inner Wheel.**

**Honorary Members**, are ones who have contributed to the society and the club would like to honour them as Inner Wheel members by paying their dues and they do not vote or take up any post in Inner Wheel.

## I. Active Membership

Any female above 18 years of age who

1. is related to Rotarian or former Rotarian in following ways:
  - (a) Wife (widow of former Rtn. too)
  - (b) Female partner (this is only for present Rtn.)
2. is related to a Rotarian or former Rotarian or Inner Wheel member or former Inner Wheel member in following ways:
 

(a) Mother	(b) Sister	(c) Daughter
(d) Step Daughter	(e) Daughter-in-law	(f) Mother-in-law
(g) Sister-in-law	(h) Aunt	(i) Niece
(j) Cousin	(k) Granddaughter	
3. is a Rotarian of Former Rotarian
4. is Former Inner Wheel member



5. is related to Rotaract in following ways:
- (a) Former Rotaractor                      (b) Wife of a Rotaractor  
(c) Mother of a Rotaractor
6. is invited to join—provided that a majority of the club members agree.
- **Inner Wheel has simplified the membership categories in the 15th IIV Convention held in Istanbul vide proposal No.17. Women who believe in the importance of friendship, personal service and international understanding with no connection to Inner Wheel or Rotary can be invited to join.**
  - **The Constitution states that majority of the Club member must agree** but does not state how the vote should taken, therefore the **vote can be taken either: (a) at a Club meeting or (b) by a postal vote.** It is up to each Club to decide how they wish to conduct the vote but **must not be in the presence of the proposed member.**
  - **If the Club selects (a) vote at a Club meeting, then all the members should be informed,** prior to the meeting that a vote will be taken, and **if they cannot attend** that meeting they should **submit their vote by post, before** the date of the **meeting.** If their vote has not been received when the meeting takes place, those votes will be counted as absentions (abstaining/refraining/no vote).
  - A simple majority of all the votes cast is all that is required as per the Constitution. In many places too much dilution with any one becoming a member of the Inner Wheel is happening. Thus, **2/3rd majority of voting is recommended** to maintain the sanctity of the organization.

## II. Honoured Active Membership

**By paying a member's dues a club can confer such membership to an Active Member who has given outstanding service to Inner Wheel.** Her dues are paid by the club only in the year she is conferred the status of Honoured Active. **From the following year she pays the dues but retains the title.** Such member shall retain all rights of Active Membership and shall be subject to nomination and election annually.

## III. HONORARY MEMBERSHIP

If the Club wishes to honour someone, for example, a local dignitary, or a person who has helped the Club in some way, or some from

a Charity, they can invite them to join as an Honorary Member for an Inner wheel year. **Clubs can invite up to 4 persons** whom they wish to honour **to become Honorary Members in an Inner Wheel year**. Such members cannot hold office and cannot vote, and they must be elected annually. **Honorary Members' dues are paid by the Club.**

When considering inviting someone to be an Honorary Member, the Club President should propose that person's invitation to the members first at the Club Executive Committee Meeting and when it is passed then in the Club meeting. The members present at that meeting should then be asked to vote, and if a majority of those present agree, she be invited join.

## MEMBERSHIP GROWTH

Membership Development has been an ongoing process since that day in 1924 in Manchester, 96 long years ago, when the first Inner Wheel Club was born. Today the Inner Wheel movement is spread over 104 Countries with more than 108,614 members with 3979 clubs & is continuing to grow. But we still have a lot of scope to grow further. Here comes the need for Membership Development which means expansion of members through more members in clubs and more new clubs.



As every organization tries to keep expanding its membership, Inner Wheel too wants to expand, it has two parts – Internal Expansion and External Expansion:

1. Internal Expansion, i.e., in existing clubs
  - (a) Increasing members
  - (b) Retaining members
2. External Expansion, i.e., forming new clubs

### 1. INTERNAL EXPANSION

Internal Expansion means increasing members within a club. Though a difficult task, it is not an impossible one. It increases horizon of friendship and service. But increasing members does not mean just bringing in new members as it is only gross increase. What is strived for in Inner Wheel is net increase i.e., not only bringing in new members but also retaining the existing members. Net increase in a particular Inner Wheel year is calculated as under:

Net Increase = Existing Members in the beginning of the year  
 + New Members added during the year  
 – Members leaving during the year

**1. Increasing Members** – This means inducting new members in the club.

### Need for New Members

We are all aware that to make this organization strong we do require experienced and long standing members but on the other hand we also need new members as they bring with them new ideas, new enthusiasm and thoughts. Here, each one can contribute their little bit by taking efforts to bring in new eligible members and also take efforts to retain them for their lifetime. Membership is essential to the future of our very organization for the following reasons:

- ❖ Continued growth
- ❖ Revitalization of Club – If there are no new members then problem of leadership arises. Past Presidents of the club in rotation take post of President and there is dearth of new zeal and ideas.
- ❖ More hands to serve
- ❖ New ideas and ways of serving mankind.

### Reasons for anyone to join Inner Wheel

Motto of Inner Wheel is Friendship and Service but women are drawn to Inner Wheel for various other benefit it offers in addition to the above two. Key reasons why many women are drawn to membership in voluntary social organization like Inner Wheel are:

Identity	It helps in creating one's own identity.
Noble Cause	Working on meaningful service projects.
Networking	Make friends with like-minded people till International level. Due to Inner Wheel and development of personal relations professional opportunity to is received.
Empowerment	We simply learn, learn and learn leading to self-development through development of the skills like leadership, oratory, persuasive, elocution, administrative, letter writing, etc, learn finance, making new friends world over, social etiquettes and have exposure to meet members from all over the world.
Repay	Opportunity for repaying to the society what it has given them.

World Peace	Due to better understanding through cultural and friendship exchange programs.
Help from service	Provide help to others and gain satisfaction.
Enjoyment	Enjoying friendship and personal service. Inner Wheel provides a very pleasant and fun-filled environment.
Exposure	Through service to society. You are the elite of the society.
Leadership	Development of leadership qualities.

### Reason for a Member to Join any particular Club

Why should any one become a member of a particular club? Why should she choose that particular Inner Wheel Club over other IW Clubs? Is there anything special in that club that she would like to be a part? A thought must given to the aspect of membership. Stress on that particular point and make it happen in the club.

For prospective members to join a club depends upon

- ❖ Number of members in any club over the years as it speaks for that club’s integrity.
- ❖ Type of members – Members who are sensible and display wisdom.
- ❖ Individual and collective image of Inner Wheel.
- ❖ Club Image – types of projects undertaken is important.

### Attracting New Members – Increasing Members in a Club

Every member is a potential extension officer, and should always be looking around to find women who fully agree with the objects of Inner Wheel, and share its values. It is not just the responsibility of the President to bring in new members. Thus, the **slogan should be, “Each One-Reach One-Induct-One”**. This involves every member bringing in at least one new member who is eligible to be a member. Just by wishing or sleeping over club’s dream of making new members will not achieve the desired goal of making new members. Some solid action has to be taken. They are many who are eligible to join Inner Wheel, only we have to approach them. Every Inner Wheel Club needs a well-crafted membership development action plan to stay dynamic and effective.

### Action plan to attract new members

#### i. Appoint Membership Development Committee

A club can appoint a Membership Development Committee where



senior, experienced, enthusiastic members, may be with good Rotary and Inner Wheel connections and with an exposure to other voluntary organization are included. The club can cash on their seniority and experience. This committee can work for a longer tenure for better results, may be say 3 to 5 years.

## ii. Communicate our Vision – Publicize

Public image directly results in increasing membership. **By publicizing club's events and service projects one can let more people know the good work the club is doing and increase its appeal to prospective members.** The club should use electronic as well as print media to highlight their meaningful activities. Coverage in media – newspapers, on television, radio, or the Internet generates interest in Inner Wheel. Facebook, Twitter, Blogs, What's App, etc. are new means where one can upload photos with small writ-up. News of clubs in that District is spread loud and wide. Invite guests of different sectors of the society to the club's seminars & public meetings.

## iii. Hunt for Members

The **clubs should Tap on Resources** to hunt for new members.

- **Members** – Once a new member is made, instead of relaxing the club can tap on her resources. They in turn can get more members. Their acquaintances, friends qualified to become members are prospective member. Old members also are resourceful in getting prospective members. They should also be motivated.
- **Rotary Anns** – Make it a point to talk subtly at the Rotary meetings on Inner Wheel projects in Rotary meetings and motivate Rotary Anns to become Inner Wheel members. Many clubs in mofossil areas still depend on their counterpart Rotary for their membership and club growth. Speak to them and develop personal relation before inviting them to Inner Wheel.
- **Other places** like Kitties, women's organizations, office colleagues etc. are potential hunting ground for new members. One has to literally hunt for new potential members. Many women are good and enthusiastic members but due to their backgrounds or other circumstances they are shy. Encourage sisters, daughter-in-laws and other female relations of members to join or form new clubs. New generation clubs for the younger crowd is gaining momentum. Many times the ideas to form a club or to become members have to be thrust on new generation as well as on more women, as they are not aware of their own skills.

#### iv. Spread the Word

Word has to be spread, information and importance of joining Inner Wheel needs to reach as many potential members as possible. It is seen time and again that if an existing Inner Wheel member conveys her pride in being an Inner Wheel member, talks about the people and activities that sparked her interest in Inner Wheel, how she got so involved in the activities of the club and projects, wonderful experiences of taking prestigious office at the Club, District or Association level, her love for the work she and others are doing in Inner Wheel, etc. sends a very positive and most important message to the prospective member that she has to join and that by joining this very important and prestigious organization she is entering a new phase in her life.

#### v. Developing Club to Fulfill Each Member's Needs

Members join Inner Wheel for either friendship or service or both. thus, a club should have balanced yet variety of programs to cater to fulfill each member's needs.

#### vi. Proper Invitation

A personal invitation, a phone call, mail, or sms inviting a potential member always gives a personal touch and the prospective member feels wanted. Of course one has to put warmth and good wishes in all these invitations. When club makes the invitation or when members of the club have a dialogue or when she visits the club then whoever talks to her must demonstrate her enthusiasm for her clubs projects and show pride in being the member or that club. The message should be simple and clear – “It is your privilege and honour to become a part of this prestigious club and this organization and if you don't join you are losing on something!”

#### vii. Follow up

If a prospective member is not ready to join immediately, don't be discouraged. We need to follow up and not give up. At some point of time they may become ready to join Inner Wheel. It is good to be persistent but give the prospective member space and time to make a decision on her own. We must invite them again and again and keep up our efforts.

### WELCOME TO NEW MEMBERS

The following is a suggested form of procedure for welcoming the new members.



At the beginning of the meeting the introduction of new member should be given to all the members, the president should read the Inner Wheel Objectives; address each of the new members by name and say:

**“There are no rights without corresponding obligations. Your right to become a member of this club is an exclusive one. You have been invited to become a member of this Inner Wheel Club because, We are sure that you will welcome the responsibilities of friendship and service that membership brings with it. We believe that you will enjoy being a member of our truly international organization and take a full and active part in all that this club offers. We do hope that you will find you are among friends and enjoy participating in all aspects of the Club and Inner Wheel.”**

The President will then call upon all other members present to stand and addressing the new members say .....

On behalf of the Members of Inner Wheel Club of..... (Your clubs name), I welcome you and (addressing the Club), I introduce this new member to you and ask that you extend your friendship to her.

### नई सदस्या की स्वागत शपथ

नई सदस्या / सदस्याओं का क्लब में स्वागत करने के सम्बन्ध में निम्नलिखित सुझाव है । क्लब मितिंग के प्रारंभ में क्लब अध्यक्ष को इनर व्हील के उद्देश्य पढ़कर सुनाने चाहिए।

१. सच्ची मित्रता को बढ़ाना ।
२. व्यवितगत सेवा को प्रोतसाहित करना ।
३. अंतराष्ट्र सामंजस्य बढ़ाना ।

इसके पश्चात नई सदस्या को उनके नाम से संबोधित करते हुए बोलना चाहिए ।

श्रीमती/कुमारी.....किसी भी अधिकार के लिए प्रतिज्ञा का अनुबंध अनिवार्य है । इनरव्हील की सदस्या बनने का आपका अधिकार-एक विशेष अधिकार है । मुझे विश्वास है कि आप इनरव्हील की सदस्यता के साथ आनेवाली मित्रता व समाज सेवा की जिम्मेदारियों का सहर्ष स्वागत करेंगी । सदस्य बनने पर आप समविचारी सहेलियों में उत्साहपूर्वक सहर्ष भाग लेंगी-ऐसी मुझे आशा है ।

अब अध्यक्ष सभी उपस्थित जनों को अपने स्थान पर खड़े होने को कहेंगी और नई सदस्यार / सदस्याओं को संबोधित करते हुए कहेंगी कि.....इनरव्हील क्लब की ओर से मैं आपका स्वागत करती हूँ और (क्लब सदस्याओं को संबोधित करते हुए) मैं आपका इन नई सदस्यार / सदस्याओं का परिचय कराती हूँ और आपसे इनके साथ मित्रता व स्नेहभाव बढ़ाने का अनुरोध करती हूँ ।



## RETENTION

Retention of members is also a great challenge. Retaining good members is as critical to long term growth and success of the club and in turn of the organization as the induction of new members and new clubs. Bringing in new members is just half work done. The difficult part is to retain members – new as well as old ones. Avoiding turnovers is the key.

### Problems of Retaining Member

There are numerous reasons for members leaving the organization:

- (i) Health, old age, transfer and death – these are natural and one cannot do anything about it.
- (ii) Communication gap.
- (iii) Improper time and place of meetings.
- (iv) Lack of proper programs.
- (v) Groupism among members leading to fights and members leaving the club.
- (vi) Ownership of club by some members.
- (vii) Lack of involvement of member making them feel neglected.
- (viii) Lacunae on part of leadership.
- (ix) Failure to give proper information and education about Inner wheel.
- (x) Too much paperwork and that too in English and thus, if required to take up post, the member resigns.
- (xi) No fiscal discipline.
- (xii) President inducts friends during her tenure as President and when her tenure over her friends leave. It is the responsibility of the President to see that her friends continue in the club even after her Presidentship.
- (xiii) Rotary groups affect Inner Wheel.
- (xiv) Reluctance of Rotary members to encourage Inner Wheel.

These problems hamper membership development efforts and have to be tackled at the earliest.

Membership retention is an ongoing process, that requires constant attention, action and commitment. When clubs continually gain and loose members, a revoking door effect is increased making the club unstable and thus difficult to attract new potential members.

## Remedies for Retention

It is truly said that “**Prevention is better than cure.**” Although clubs cannot prevent a certain amount of natural attrition, they can minimize its effect by working towards it. Following **suggestions** are recommended:

- (i) **Proper Communication:** of meetings, projects/activities and observation of events of Inner Wheel and happenings in family members – their achievements, birthdays, anniversaries or sad news, etc. **from time to time.**
- **Circular of meetings and projects is appreciated at home address or by sms** (for fast and personal communication in case of emergency).
  - **Phone calls** could be used **for personal touch.** For example, in case of absence of member in a meeting or project it is necessary to enquire into the reason for her being absent. It makes her feel important and also they feel a part of the organization.
  - Regular **publication of club bulletin** is an important means of communication.

Under any circumstances **Communication Gap** should be **avoided.**

- (ii) **Time and Place of the Meeting:** It is also important to **be aware** of what **time of meeting suits the majority of members;** i.e. daytime meetings (possibly middle of afternoon), luncheon meetings or evening meetings. The **place** of meeting too **should be convenient, accessible and approachable.** Accommodating time and place for young working girls, family fellowships, dinner, and children is important.
- (iii) **Time Management: Meetings or programs** need to be well organized and punctual. They should **be started on time and be finished in time.** Members are not comfortable with disorganization and leader’s lack of concern for their valuable time. It should not create lack of interest in members. Time is precious to members in today’s environment. To encourage time maintenance, **Punctuality Gifts could be given.**
- (iv) **Variety in Meetings: Good and interesting programs be organized** during meetings to sustain interest. Meetings need to be geared toward interests and likes of members. Most members want a variety of meetings that include business and social speakers on current issues, educational tours and a community project periodically. No meeting should be all of one type. **Variety is the key.**

- (v) **Worthwhile Projects:** It is the duty of the club to take worthwhile projects **to satisfy the needs of members who join Inner Wheel to be a part of the social service** Inner Wheel does.
- (vi) **Healthy Environment:** A healthy family atmosphere is to be created inside the club. **Amongst members there should be a very friendly environment.** Friendly behaviour with one-another creates a healthy environment. Personal contacts play an important role in strengthening the bond in club. Respect for each other should be there as they must understand that all are equal. By that they would like to keep attending meetings, functions, projects and programs. This is more important for new members as they should be made to feel welcome and comfortable by senior members. President should listen to the members, and encourage others to listen and not to discourage, dominate any member. Ego clashes should be avoided and hurting someone's ego need not be done.
- (vii) **Involve:** Involve **each member** – new as well as senior, throughout the year **in organizing some project, event or meeting on the basis of her capability and interest.** This will give them give importance and provide opportunity to their talent. Sense of belonging to Inner Wheel will be enhanced. Each member should feel responsible and important in club activities. Involving seasoned members as well as old members in activities is important otherwise they keep themselves away from the club activities. Their experience counts a lot and in case of new members they have the enthusiasm. **Encourage new members to speak in meetings** about Inner Wheel.

**Note:** Very few members like to do administrative work in Inner Wheel and new members at time are given this responsibility which should be avoided till she is not aware of Inner Wheel and its working.

- (viii) **Appreciation:** Appreciate **publicly those members who have helped** in projects/events. This will make them happy and they shall keep on helping. Even in the print, while giving news of the project/event, their names should be mentioned. Visibility to Inner Wheel Projects through print media, audio visual media, and as well as through media of information Technology also encourage members.
- (ix) **Awards:** Awards/prizes for **Best Member, Best Project Director, 100% Attendance** at General Body Meetings, Executive Meetings and projects, etc. **will increase** attendance

and with regular involvement. **Their interest in Inner Wheel** also increases. Recognition Award for member's achievements and for performance in assigned duties at the end of the year could be done.

- (x) **Suggestion Box:** This enable members to give their **valuable suggestions**.
- (xi) **Encouraging Members to attend District Events:** like Assembly Conference and Rally, Inter District Meets, Zonal Meets, etc. which **provide platforms for friendship and Inner Wheel knowledge**.
- (xii) **Fellowship and Cultural Program:** Good interesting programs are like 'Sanjivani' to the club. Such programs foster friendship bond among members and also help retain them. They also help in increasing attendance.
- **Competitions** like traditional dress, dance, cooking salad decoration, etc.
  - **Games** for club members
  - **Snacks** after the meeting by member/s whose birthdays fall in that month.
  - **Demonstration and Talks** on interesting subjects.
  - **Celebration** of – Days like Friendship Day, Inner Wheel Day, Charter Day, etc. and various **festivals**.
  - **Lucky Draws** and **Games** at meetings.
  - **Meeting at Member's Residence** by rotation.
  - **Picnics**.
  - **Joint Meeting** with Rotary and Rotaract Clubs.
  - **Colour Code** for Dress at Meetings/Projects.
  - **Theme parties**.

New members want to see good combination – mixture of community service and fellowship.

- (xiii) **Knowledge of Inner Wheel:** Each member should have basic knowledge of Inner Wheel and if the club functions as per Inner Wheel bye-laws, many problems can be avoided. For this, **in the meetings**, Inner Wheel rules from **Association Bye-laws could be simplified and told to the members** by senior members.

- (xiv) Follow **Fiscal Discipline** – Transparency of accounts is a must.
- (xv) **Choosing membership properly** and with consent of all is important. This can happen when women not related to Inner Wheel member or Rotarian is to be made a member. Be careful as it must be kept in mind that **quality is never to be compromised over quantity**. This will increase club's retention of members. Also **while choosing a member** related to Rotary or Inner Wheel or inviting, one **care must be taken** to see **that she meets the club's atmosphere, culture, preferably says in the vicinity of the meeting place** of the club, **or locality of the existing club member**. It is then becomes easier for the prospective member to continue to attend the meetings on a regular basis and take part in more activities, once she becomes a member. This will ensure good attendance at the monthly meetings also. If most of the members are above 50, some then induct members of younger age to balance it. A balanced club membership across all demographics is considered good.
- (xvi) **Exit Interviews:** When a club member resigns do club should ask her why she is resigning? Many times we get a clue from her as to the shortcomings of the club. And that shortcoming can be improved to attract new members and stop members from leaving the club.
- (xvii) **New members should feel welcome: A Welcome Committee** at club level **can be formed** to welcome new members.
- (xviii) **Induct Members Together:** It is observed many times that very enthusiastic members leave the Parent club to join a club where they can identify themselves better. They are comfortably with the atmosphere in some other Inner Wheel Club. If the average age of the club is around 50 and if a new member is younger, then try to induct 3-4 members of her age together so that she feels comfortable.

Message for every Inner Wheel Member.

**“Be proud of Inner Wheel and promoting ideas of Inner Wheel with others. Be friendly and outgoing and aware of the needs of others. Listen to others. Be open to other!”**

These ideas and recommendations may be just what is needed to revitalize the club.

## WAYS TO BRING AND RETAIN MEMBERS

### DO'S

- i. **IDENTIFY:** potential, qualified members.
  - Ask for Rotary Roster.
  - Talk to Rotarians or Past Rotarians whose wife, sister, mother, daughter could become members.
  - Talk to family members of Inner Wheel members.
  - Talk to former Inner Wheel members who left due to personal reason and could rejoin.
  - Talk to Rotaractor – previous and present who themselves or their family members could become Inner Wheel members.
  - Attract younger members who have the potential to lead at the Club, District, Zone and National level.
- ii. **INFORM:** prospective members on what Inner Wheel is all about.
  - Talk about the community projects the club is involved i, international projects, social activities, Rotary/Inner Wheel involvement and the bond formed among members.
  - Have an ongoing program on educating members on changes that may develop. This might be a good time to re-educate existing members with the Inner Wheel Constitution and By-laws.
- iii. **INVITE:** prospective members to a meeting / get-together / functions/ projects.
  - Make it an interesting meeting.
  - Have a good speaker or program.
  - Have someone pick them up and bring them. Have this person be their mentor, and accompany them to a number of meetings until they are comfortable with the group.
  - Introduce them; make them feel welcome.
  - Let them see how you enjoy with one another and work together.
- iv. **INDUCT:** preferably on installation, District Chairman's visit, etc.
  - Make it a very memorable occasion when this new members is inducted into the Club.
  - Invite new member family to attend the induction.



- v. **ORIENT:** When new members join, on Inner Wheel information and its policies.
- Prepare an Orientation Package of Information that includes the Inner Wheel pin, the Handbook and a copy of the Club Roster. This could be helpful for existing members too.
  - Many women get disillusioned with the administrative part of our organization so it is always advisable not to give all the do's and don'ts at the beginning or at one stretch. The information should be need based and everyone learns as they become mature in the club with experience. Keep it simple at the beginning.
  - Provide Inner Wheel information to new members through appointing a senior experienced member as her mentor. **Members' Orientation program is a must.**
- vi. **INVOLVE:** Get the new member or members involved immediately. Everyone has a potential. Tap it and involve all in some or the other activities.
- Put them on committee to work with other members on a project. Describe the various committees; work with them to identify which committee they would like to serve on.
  - Make them feel a part of the Club right away. Make them feel important.
  - This is a wonderful way for them to meet new friends and receive important information.
- vii. **IMPROVE:** Projects and meetings and other fellowship activities. Good combination of all is required.
- viii. **IMAGE:** Build image of the club as good image attracts others towards it.
- ix. **INSPIRE:** Give award to the member proposing the new member. This will inspire others to do the same.

### DON'TS:

- i. **IGNORE:** Never ignore any member.
- ii. **IMPORTANCE:** Let every member in the club feel important.
- iii. **'I' word:** Replace 'I' with 'We' even if you do the job alone.
- iv. **INDUCT INDIVIDUALLY:** Group Induction is preferred so that the new members are together and feel comfortable.

## 2. **EXTERNAL EXPANSION (FORMING NEW CLUBS)**

Starting an IIW Club is very similar to a military campaign. Careful forethought and planning is necessary. As per IIW Constitution, a minimum of 10 active members to form a new club is mandatory. However, to keep a club growing strong and flourishing, it is recommended to have 20 members or more. These members getting together to form a new club could be:

- (a) Women related to Rotarians/former Rotarians.
- (b) Women related to Inner Wheel members/former Inner Wheel members.
- (c) Women who have been invited to join.

A new club can be started from any one or a combination of all three of the categories and slight restriction on point c, that the majority of the Club members agree, does not apply. It is permissible to form a new Club totally from Category c. And because there are no existing members, then a majority vote of approval does not apply. As soon as those new members join, they become full active members, and can vote and hold office, and participate in all aspects of the Club.

A new Club can be formed and sponsored by either of the following:

- Rotary Club
- Inner Wheel Club
- District Executive

Starting a new Club is the responsibility of the District ESO. She should be involved to explain the objects of Inner Wheel and how Clubs and Districts function. If no District exists, then the sponsoring Inner Wheel Club should take on that responsibility, and they should keep IIW informed of the possible formation.

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***Retention is the single most important thing  
for Growth.***

## STEPS IN THE FORMATION OF A NEW CLUB

(Including Instructions for filling and send Charter Application Forms)

1. National Representative / **Association President provides an Original Charter Application Form at Incoming Chairmen's Institute.**
2. District Chairman should take out **colour photocopies** of the Original Charter Application **Form** on thick bond paper **and keep it in a separate file.**
3. District Chairman **sends few of the coloured photocopy of** Charter Application **Form to** District **ESO** and on receiving it ESO keeps in safely.
4. **District ESO** in consultation with District Chairman **takes efforts to form new clubs.** For this:
  - The **help of Past Presidents of other IIW Clubs, Past Dist. Chairman, Rotarians** may be taken to form a club.
  - **Get** a copy of the **Rotary District Directory** and go through the Membership details of each Rotary club to get an idea of the strength of the Clubs. **Appeal to Rotary Presidents through GML** to encourage Inner Wheel.
  - **Make enquiries from Rotarians, Rotary Governors, particularly the Assistant Governors** who have an in-depth knowledge about the Rotary clubs. A Strong Rotary Club would mean a strong Inner Wheel Club too otherwise a lackluster Rotary club will mean an equally weak Inner Wheel Club which will not survive.
  - **In case a Rotary Club is keen** on sponsoring an Inner Wheel Club, **6 months should lapse from the date of the formation of the Rotary Club** to establish itself firmly **before it can sponsor an Inner Wheel Club.**
  - **Approach the Rotary President** of the clubs short listed **giving details about** information of **Inner Wheel**, its activities, its development and benefits of having Inner Wheel Clubs.
  - **Meet Rotary Anns asking them to work under Inner Wheel banner**, though they are helping in Rotary activities in big way. Those ladies other than Rotary Anns who qualify to be Inner Wheel members may also be approached directly if it is evident that they wish to form a new club.

- At times in some Inner Wheel clubs the average age is above 50 and young women do not want to join them, especially daughter-in-laws, sister-in-laws, etc. similarly, former Rotaractors may form a Rotary Club. At such places **New Gen Clubs** may **be promoted** which consists of women in age group of 18 to 35.
  - **Prepare a short list of clubs where you think it is possible to have an Inner Wheel Club.**
  - **Whenever Rotarians or Rotary Anns meet for forming Inner Wheel,** they should be **approached with Inner Wheel literature**, and give a briefing to them about history, aims and objectives of Inner Wheel, functioning of Inner Wheel in general.
  - District ESO (at times District Chairman) has to **be very persuasive.**
5. If District ESO is convinced about the viability of the new club, **she requests the probable Club President to fix a meeting** with the ladies of the Club. She also informs District Chairman to enable her to attend the meeting, if possible. District Chairman and ESO should **be present** for joining the members of the new club. It is **called Formation / Inaugural Meeting** held to decide the Executive Committee and Club dues.
- The **Charter President should be a strong and dynamic members.** Choose the leader wisely.
  - Regarding club dues, clear explanation should be given to the new club regarding annual subscription which **should cover the dues to be sent to District Treasurer and an estimate of club expenses.**
  - The **date of this meeting is** to be filled in the Charter Application Form as **Date of formation.**
6. **Assist** the new club **President to complete the form** in all respects. Provide full cooperation to her. Following points to be remembered:
- **Form should be filled in Capital (Block) letters** (in English) **or typed.**
  - **Be neat.** Avoid over writing or erasing on the original Charter Application form.
- Note:** To avoid overwriting or erasing, first take black and white Xerox of original charter application form and fill it up and then after checking that everything is written correctly, then complete the original form.

- Each Charter member's name and signature must be on the forms.
  - In case there are more than 19 charter members (as only 19 Serial No. is there) then **Xerox the last page and start from 20, 21, ...**
7. **Receive Sponsorship Letter** from sponsoring club (Rotary/Inner Wheel Club/district Executive) on their letterhead.
  8. **Get from the club Demand Draft (DD) in favour of District.**
    - If formation date is on or before **31st December 2021 full dues have to be paid** although the charter may be sent on or after 1st January 2021.
    - **Clubs forming after the 1st of April may postpone registration** with the Association until the following 1st July and **so not become liable for payment of IIW Subscription, Association & districts fees until 1st July.** Such clubs will be included in the Directory whenever possible **Clubs formed after 1st October may postpone registration with the Association** until the following **January 1st to become liable for only half yearly dues.**
  9. **District Chairman should send original DD** along with **2 photocopies of form and sponsorship letter to District Treasurer** (one for District Treasurer and one for Association Treasurer).
  10. **District Treasurer**, on receiving the DD and documents **will make a DD in the favour of "The Association of Inner Wheel Clubs in India"** payable as mentioned by Association Treasurer as dues of Charter members fees (the District should also send DD for full year or half year depending upon when the club was formed).  
**Note: Dues of new club** should always be sent **by separate DD** and not with dues of other existing clubs received.
  11. **District Treasurer will then send to**
    - a. **Association Treasurer**
      - A covering letter
      - Original DD
      - Photocopy of charter application form and sponsorship letter
    - b. **District Chairman**
      - Photocopy of the DD

**12. Association Treasurer informs District Treasurer of receipt of DD who then informs the District Chairman accordingly.**

**13. District Chairman sends to**

**a. Association President** (National Representative) the following:

- Covering Letter
- Original and 2 photocopies of the charter application form duly filled.
- Original and 2 photocopies of letter of sponsorship.
- Photocopy of Demand Draft sent to Association Treasurer by District Treasurer

**b. Association Secretary**

- (a) Photocopy of covering letter sent to Association President
- (b) Photocopy of charter application form and sponsorship letter
- (c) Photocopy of Demand Draft sent to Association Treasurer by District Treasurer.

**Note:** Remaining photocopies of Charter Application Form and Sponsorship letter shall be sent to the following for information and record:

- **District ESO**
- **New Club** (i) President (ii) Secretary (iii) Treasurer

**14. Association Treasurer sends dues to IIW.**

**15. The National Representative** (Association President) after verification and on receipt of confirmation from Association Treasurer sends the duly completed **Original Charter Application Form along with sponsorship letter and their photocopy to IIW Headquarters and keeps one photocopy with her.**

**16. The Association President then receives Charter** of the new Club from IIW.

- The new charter is expected to be received within 6 months. The time period could shorter too.
- All charters are granted by International Inner Wheel and signed by IIW President, the National Representative (Association President) and the District Chairman.
- All who join within two months of the inaugural meeting are founder members and may sign on the back of the Charter.

- Once the club receives its Charter it becomes a part of IIW.

### Remember:

- ⇒ **Name of Inner Wheel Club:** When formed/sponsored
- By a Rotary Club it takes the name of the corresponding Rotary Club.
- Out of more than one Rotary Club, the members of the new Club may decide on a geographically suitable name.
- By an Inner Wheel Club, it may decide on a suitable name which must be approved by International Inner Wheel.
- Is a New Gen Club then it may have the name of the sponsoring club with a suffix like New Gen, Blossom, Angel, Star, etc.

**In case the club is New Gen Club**, then it must be **mentioned in the covering letter** of District Chairman and District Treasurer because in the form there is no column to mention it.

- ⇒ **Once the charter application forms and the dues reach the Association**, the clubs can start their programs and projects.
- ⇒ **The new club is entitled to receive the Association ballots once the Association dues have been remitted and the IIW ballots, once IIW receives the International dues.**
- ⇒ **While starting a new club** please **see that members are those related to Rotary or Inner Wheel** though it is allowed to invite members from outside and start clubs. It is so because it will be easier for them to understand Inner Wheel. **Later on once formed, they could invite others.**
- ⇒ **Don't open clubs just to open them. Analyze their viability and keep proper follow-up.**

### After the inauguration of the new Club:

1. **Welcome** of new club **by publishing** in the **newsletter**.
2. The **new club** should **be introduced** to the rest of the District **at a District Function**.
3. **Continue to show interest in the new club:** call them, visit them, guide them and join them if possible in their projects. Monitor their progress till they learn the process. The first 5 years are crucial to the existence of any new club.
4. **Ensure** that the **clubs adds more** qualified and enthusiastic **members**.



**INTERNATIONAL INNER WHEEL  
ASSOCIATION OF  
INNER WHEEL CLUBS OF INDIA**

**MEMBERSHIP FORM**

This form is to be completed by each new member of a club in consultation with the Club Secretary and to be sent to the District Secretary for Information and signature and then returned to the Club Secretary for her files. If a member transfers to another club this form should be sent to the Secretary of the new Club.

Name of the Inner Wheel Club \_\_\_\_\_

District No. \_\_\_\_\_

Date of Member joining the Club \_\_\_\_\_

Membership No. \_\_\_\_\_

**A. Active Membership**

- a) Wife/Female Partner of Male Rotarian
- b) Widow of Rotarian or former Rotarian
- c) Wife/Mother/Sister/Daughter/over 18 years/Step daughter over 18 years/Daughter in law over 18 years of age of Rotarian or former Rotarian.
- d) Mother/Sister/Daughter over 18 years of age of an Inner Wheel member.
- e) A female Rotarian or former Female Rotarian.
- f) Former Female member of Rotaract/Wife of member of Rota ract.
- g) Honorary Members who have been made Active member.
- h) Women who have been invited to join - provided that a majority of the club members agree.

**B. Honoured Active Membership Name:**

**C. Honorary Membership (Not more than 4 members at any given time but subject to election annually) Name:**

Date of joining \_\_\_\_\_ Admitted at : \_\_\_\_\_

**Secretary**

**President**

**Member's Signature**

Subsequent Inner Wheel post held at Club/ District Level.





# BIO-DATA OF MEMBERS



Name of Member: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Name of Husband / Guardian : \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Qualification : \_\_\_\_\_

Blood Group : \_\_\_\_\_

Date of Wedding : \_\_\_\_\_

No. of Children: \_\_\_\_\_

Hobbies : \_\_\_\_\_

Date of Joining : \_\_\_\_\_

Date : \_\_\_\_\_ Signature of Member \_\_\_\_\_

**President**

**Secretary**

**District Chairman's Signature** \_\_\_\_\_

Date \_\_\_\_\_

Note: Get the Chairman's signature during her official visit to your clubs.

**NOTE**

- Use A-4 size paper for the form.
- Form is to be completed by each new member of a club in consultation with the Club Secretary and to be sent to the District Secretary by Club Secretary for information and signature and District Seal which is then returned to the Club Secretary for her files. If a member is permitted transfer to another club, a copy of this form should be sent to the Secretary of the new club.
- It can utilized for keeping up to date the history of the members in Inner Wheel at various levels of Inner Wheel.



## ELECTION – IMPORTANCE AND PROCEDURE

From every 1<sup>st</sup> July onwards, new Governing Body takes over at all levels of Inner Wheel – International, Association, District and Club. Since Inner Wheel is a democratic organization at all levels **every year** this **change of guards** is brought about through election. It is important that these elections should be held in a fair and impartial manner. Elections conducted in the right spirit generate great enthusiasm and trust all around. It creates a feeling of goodwill which makes for efficiency and smooth working of the Organization.



The members elected are the navigators of the course and pace of Inner Wheel organization and its development. It is essential that the Election process is taken seriously and everything done very carefully.

### Qualifications:

**Clubs** - only the Clubs which have paid their dues are entitled to vote. (Some Clubs do not send their dues in time and their ballots are not counted).

**Candidates** - I.I.W. Constitution and Association bye laws have set down their qualifications and the election procedure very clearly. It is important to go through the qualification carefully as they are liable to change and can be amended after I.I.W. Convention and Triennial Conference.

The District Chairman must emphasize the importance of these qualifications to the Clubs for that is where the real ladder starts. Club elections may be routine but nevertheless they are very important. The District Chairman must see that all the Clubs in the District have paid their dues. This is what entitles them to a vote in the District, Assn. and I.I.W. elections. Nominations must be very carefully filled, after verifying that the Nominee fulfils all the qualifications laid down. Along with the nomination, it is necessary to send the consent of the nominee in writing. It is a must. It is the responsibility of the Club, District, and Assn. to ensure that the candidate has the mental and physical capacity to discharge the duties of the office. The photograph which is necessary for higher level of Assn. /I.I.W. Elections must be a recent one taken within 6 months.

The bio data of the candidate also needs attention. It is necessary at all levels. But at the Club and District Level it can be on the letter head of the Club, for the Assn. I.I.W. elections there is a proper format which must be adhered to and has to be submitted in printed forms.

Please put in only what is asked for and the personal bio data has to be put in space provided for. It must be in the number of words which are specified. Do not miss out any qualification. Procedure of Election has been explained in the I.I.W. Constitution and Handbook.

There are four levels (i) Club (ii) District (iii) Association (iv) I.I.W.

### General Rules for Valid Nominations of Candidates

a. **Nominated candidate must fulfill eligibility criteria** to apply for elected posts **as per IIW Constitution and Handbook and Association Bye-Laws** rules like:

- ❖ Must have paid her Inner Wheel Dues.
- ❖ The Club to which she belongs must have paid dues.
- ❖ Must be an active member or honoured active member.
- ❖ Fulfills the criteria required for the post.

b. **Nomination Form is sent as per instructions** relating to:

- ❖ Filling up of nomination form – post applied for, bio-data, photo, signatures, dates, etc.
- ❖ Documents to be accompanied with the nomination form – relevant minutes (minutes in which the resolution regarding her nomination was passed, consent letter, etc.
- ❖ Mode of sending nomination form – in official envelope by ordinary post, speed post, courier, etc.

### 1. ELECTIONS AT CLUB LEVEL

The Elections take place **for Executive Committee (other than for IPP** which a President after her tenure automatically becomes) **by Secret Ballot**

#### Steps for Elections:

- (i) **Secretary takes out the Election Notice** one month in advance **(around mid-November)** of the election Meeting **asking for proposals** for different posts at club level.
- (ii) **Proposals are sent in writing** duly proposed and seconded **by club members along with consent letter of the member proposed** for different posts at club level.
- (iii) **Secretary receives the proposals** for various posts.
- (iv) **Secretary sends notice of Election Meeting** (held in one of the General Body Meeting) which is to be held **preferably in December** is to be circulated among members. The notice of the election meeting should be **specified as Election Meeting**

**Note: Election** should be **completed before 31<sup>st</sup> December** to enable the new office bearers prepared well in advance of 6 months for their year and to enable flow of information regarding incoming office bearers up to international level.

- (v) In the Election **meeting** the **proposals** received **are read out and if no objection** is raised on eligibility of the candidate, **then the proposed members are duly elected. In case proposal of more than one member for the same post/s is received then elections take place through secret ballot. Each active member** (including Honoured Active) **has one vote** and in **case votes are equal then President has a casting vote.** In case no proposal for a particular post/s is received then election on floor too takes place for the particular post/s.

### Sample of Proposal Form of Club Elections

(Not on Club Letterhead)

To,

Ms.

Secretary

Inner Wheel Club of \_\_\_\_\_.

We, the undersigned, propose the name of Ms. \_\_\_\_\_ for the post of \_\_\_\_\_ (President / Vice President / Secretary/ Treasurer/ISO/CC/Other Executive Members) for the Inner Wheel year \_\_\_\_\_.

Yours in Inner Wheel

Proposed by : Ms \_\_\_\_\_ Signature

Seconded by : Ms \_\_\_\_\_ Signature

### Sample Form of Consent Letter of Member Nominated

(Not on Club Letterhead)

To,

Ms.

Secretary

Inner Wheel Club of \_\_\_\_\_.

I, Ms. \_\_\_\_\_, hereby give my consent for nomination for the post of \_\_\_\_\_ for the Inner Wheel Year \_\_\_\_\_.

Yours in Inner Wheel

Signature

Ms \_\_\_\_\_



## 1. ELECTIONS AT DISTRICT LEVEL

**Election** at district level is always held at the time of **District Conference** for the District Executive Committee posts by **Secret Ballot**.

### Steps for Elections:

- (i) **District Secretary to call for nominations from clubs** well in advance (usually September) in consultation with District Chairman along with 2 Nomination Forms (as from any club maximum two can apply).
- (ii) **Club will pass resolution of nomination of club members** for District Executive Committee member in its General Body Meeting. If more than one member applies for same post then internal elections through secret ballot will be held Club President will have a casting vote in case of tie.
- (iii) **Club Secretary will send the nomination form** duly filled along with relevant Meeting's **Minutes and Consent Letter** (at times if consent is in the form itself then separate consent letter not required) **in the club envelope to District Secretary**.
- (iv) The **Nomination Forms will be opened** in Scrutiny Committee Meeting. During the meeting nomination forms are scrutinized in the sense that whether the clubs/members nominated by clubs fulfill the eligibility criteria. Election Officers are normally the Scrutiny Committee members.  
**Note:** Scrutiny Committee consists of Scrutiny Committee Chairman, Vice Chairman, Committee members (past District Chairmen), District Chairman, District Vice-Chairman, AC Member, District Secretary generally. At times scrutiny is done in the District Executive Committee Meeting itself within the meeting for scrutiny only who will then and there scrutinize the nominations separately and give their report.
- (v) **District Secretary circulates** the final **list of nominations** received, both valid and invalid and asking for letter for **withdrawal of nomination/s, if any**, which are **to be received 45 days prior to elections**.
- (vi) After the last date of withdrawal, **District Secretary circulates the nominations** with brief bio-data of the nominee, not less than **30 days before the District Conference**.
- (vii) **Election** always takes place at **District Conference** (to be held not later than 28<sup>th</sup> February) by **secret ballot**.

**NOTE:**

- ❖ Only **Voting Delegates** of the club are **eligible to cast vote**.
  - ❖ **If the Voting Delegate** is not **attending** the District Conference, **a Deputy may be appointed**, who carries a letter on the club letterhead, signed by the Club President and Club Secretary, which states that these members have been nominated at a Club's General Body Meeting held on \_\_\_\_\_ (date) as Deputy Voting Delegates. This letter is a must and should be handed over to the Election Officer (they are members of Scrutiny Committee).
  - ❖ **No voting Delegate can cast more than one vote** (a District Executive Committee member cannot be voting delegate of her club too).
  - ❖ Before voting, **Voting Delegate Register** has to be **signed** by such delegates.
  - ❖ Proper arrangements for balloting at the District Conference to be made i.e. ballot paper, ballot box and appointment of senior Members of the District for the conduction of elections, usually Past District Chairmen. **During District Conference, the sitting arrangement of voting delegates should be in one side for convenience.**
  - ❖ **Election Officer counts the votes. District Chairman has the casting vote** in case of a tie. **Votes polled are not disclosed.** It is duty of the District Chairman to abide by the bye-laws and act in an impartial and correct manner. Only then true democracy can prevail.
  - ❖ **In case of no nominations for a post**, District Chairman can call for instant floor election/nominations from amongst the valid members present.
  - ❖ If more than one nominations, then there will be elections by **secret ballot**.
  - ❖ An **Absentee member cannot be nominated** for any office **on the floor** of the District Conference.
  - ❖ The **Club must nominate its member for election on floor by giving its consent** on club letterhead.
  - ❖ For voting, always put a 'x'. Any other mark is invalid.
- N.B:** Clubs should always carry club letterheads, envelopes and club seal along with them during District Conference.



**SAMPLE OF NOMINATION LETTER**

**INNER WHEEL DISTRICT 326**

**ELECTION FOR DISTRICT EXECUTIVE COMMITTEE FOR THE YEAR 2021-22**

Inner Wheel Club of \_\_\_\_\_ is pleased to nominate its Member \_\_\_\_\_ as a candidate for the post of district \_\_\_\_\_ of IW District \_\_\_\_\_ for Inner Wheel Year \_\_\_\_\_

Certified that this Resolution was adopted at the General Body Meeting of our Club held on (Date) \_\_\_\_\_ at (Venue) \_\_\_\_\_.

For and behalf of Inner Wheel Club of \_\_\_\_\_

She has paid her Club dues fully for Inner Wheel Year \_\_\_\_\_.

**President / Secretary’s Signature**

**OFFICE HELD IN INNER WHEEL - PAST AND PRESENT**

Posts at the Club level to be mentioned of President / Vice-President/ Secretary / Treasurer / ISO / Editor.

	<u>Club Level</u>	<u>Year</u>	<u>District Level</u>	<u>Year</u>
1				
2				
3				
4				
5				
6				
7				

**CONSENT LETTER**

I, \_\_\_\_\_ hereby accept the Nomination by me Club as a candidate for the post of District \_\_\_\_\_ for the year \_\_\_\_\_.

Signature of the Candidate

**3. ELECTIONS AT ASSOCIATION LEVEL**

**Association Elections:**

- Elections to different posts are held throughout the year.
- As different ballot papers are received by the Club, one should be careful.



- It is the duty of the District Chairman with the Executive to guide the Clubs properly.
- Association Elections are held by Postal Ballot.
- The Association Secretary sends out the Ballot papers with the Ballot Envelope to the Club President.
- It is essential that the official Ballot paper should have been signed by the Association President, Immediate Past Association President and Association Vice President.
- The Club decides at their Club Assembly and marks their choice with an X and the District number on the Envelope.
- The flap of the Envelope has to be stamped with the rubber stamp of the Club. A ballot returned in an envelope without the stamp of the Club on the flap will become invalid.
- Please post immediately, take into the account of postal delays.

#### **The Important Elections held at Association Level:**

- Internal elections for Board Directors or IIW offices if there are more than one candidate.
- Association Vice President / Deputy National Representative.
- Club President directly receives the ballots from the Association Secretary.
- Chairman must impress upon the Clubs to send their votes in time to avoid unforeseen delays in postal delivery or other problems.
- Send the ballots by Registered Post / Courier / Speed post, do not enclose any other written matter in the envelope and follow the instructions strictly to avoid invalidation of the ballots.
- The Club should also be told to cast the vote properly. Put an ( X ) only beside the name of the chosen candidate passed at your Club General Body Meeting. Distribute these forms at the Incoming Officers' Institute and carry them along for illustration at the official visit.
- Chairman is most important field officer to convey the significance of their power and duty towards real and effective democracy.
- Due to repeated efforts, the percentage of voting has gone up but still needs improvement. In some Districts, Clubs do not vote. Chairman receives the information copy from the Association Secretary. Kindly follow up immediately with the Clubs and send request for duplicate ballot at the earliest. Ensure that Clubs really need the duplicate ballots for; sometimes the Clubs send both the original and duplicate ballots. Thus invalidating both the ballots.



### International Inner Wheel Elections:

- Clubs get confused between IIW and Association elections as they receive ballots for both the elections in December.
- For IIW Elections, last date for receipt of ballots at IIW Head Quarters is always 31st March of the year but for Association Elections, last date is given as decided by the Association.
- Club Secretary directly receives the ballot with the bio data and returning envelope from the IIW.
- For Board Director, Club has to put X against 16 names only.
- At IIW level the name of the candidate always starts with her second name, for example, if it will be Marfatia G for Gulnar Marfatia, Baljee R for Renu Baljee or Ramakrishnan K for Kamala Ramakrishnan. This must be understood properly.
- Write the name of the Club exactly as given in the Charter. Any other will make the vote invalid.
- Do not put any other letter in the envelope.
- Post the Ballot immediately; do not wait for the last date.
- Return Envelope from IIW along with the ballot must be adequately stamped and marked AIRMAIL and instructions followed. If any Club has not received the ballot by 25th December of the year, inform the Chairman and download the Ballot papers from the IIW Website along with the Ballot Envelope cover and send the Ballots as instructed.

### NOMINATION OF DELEGATES TO THE DISTRICT COMMITTEE

Be careful in their appointment and selection. They must be willing to attend District Committee Meetings at the time of District Assembly and Conference. Must vote and do as the Club directs. They must report back. It is good to have the President and Secretary / Treasurer as delegates. They are ambassadors, so make the best choice.

If a delegates is unable to attend District Committee Meeting, the club President must give a letter of authority on the Club letterhead, to a Deputy Delegate, who should have served for at least one year on the Club Executive Committee to attend the meetings, each club has two casting votes, clubs having more than 50 members have one additional vote.



**SAMPLE OF DISTRICT BALLOT PAPER**

	Inner Wheel District _____		
	Theme _____		
	Date _____		
	For the Post of District _____		
S. No.	Name (in alphabetical order)	IWC Club	Mark X
1.			
2.			
3.			

Note: Different colour ballot papers could be used for different posts.

**SAMPLE  
ASSOCIATION OF INNER WHEEL CLUBS IN INDIA  
BALLOT PAPER**



For the Office of Association Vice President/  
Deputy National Representative  
Record your X in this column.  
Names of Candidates (in alphabetical order)

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	

Kindly read the instructions carefully before exercising your vote.

***Leadership is not about the next election,  
it is about the next generation.***

**- Simon Sinek**



## INSTRUCTIONS FOR VOTING

Please read the following instructions before exercising your vote

Put only a cross 'X' beside your choice of candidate

It is essential that the Official Ballot Paper should have been signed by the Association President, Immediate Past Association President and Association Vice President (2014-15).

Put only Ballot Paper in the Ballot Envelope provided by the Association President. Please do not enclose any other correspondence in the Ballot Envelope.

The Flap of the Envelope has to be stamped with the Rubber Stamp of the Club. A Ballot sent in an Envelope without the Rubber Stamp of the Club on the Flap will become invalid when it reaches the Association Secretary.

It is essential to put your Club Name and District No on the Ballot Envelope (IN CAPITAL LETTER). If this is not complied with, the vote will be declared invalid.

Do not sign or write on the back of the Ballot Paper anything else other than a cross X on the Ballot Paper against your candidate choice.

Election is by Postal Ballot. You are advised to send Ballot Paper in the enclosed address Envelope by Regd. Post / Speed Post / Courier to the Association Secretary and the Ballot should reach on time not later than the date given by the Association Secretary.

Ballot Paper received after the date will be invalid. Kindly allow time for postal transit and to reach Association Secretary on time.

Nomination of contesting Candidates will be considered Valid only if their capitation-Association Dues have been paid (IIW, Association and District).

Votes received from Clubs, which have not paid their dues by 31st December of the current Inner Wheel Year will be declared null and void.

Ballot Envelope will be opened and the Votes counted at the 2nd AC Meeting by a registered Chartered Accountant appointed for this purpose in the presence of Association Executive.

### SAMPLE OF ASSOCIATION BALLOT ENVELOPE

BALLOT PAPER

Stamp required

Name of Club .....  
District No. ....

To  
Ms  
Association Secretary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inner Wheel Club of \_\_\_\_\_

Inner Wheel Club  
of \_\_\_\_\_

From  
Name \_\_\_\_\_  
President \_\_\_\_\_  
Address \_\_\_\_\_

• • •

### Sample of International Inner Wheel Ballot Papers and Envelope.

The Ballot papers would be received by the President. The samples of the Ballot Papers and the envelope of the International Inner Wheel are given





**VOTING PAPER FOR  
International Inner Wheel  
VICE PRESIDENT**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	
5.	Mrs. E	
6.	Mrs. F	
7.	Mrs. G	
8.	Mrs. H	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Vice President  
No other form of voting paper will be accepted.  
More than one cross or any other mark will invalidate the voting paper.  
This voting paper must be returned to the International Inner Wheel  
Headquarters by 31st March 2021, sealed in the special white envelope  
provided.



**VOTING PAPER FOR  
International Inner Wheel  
TREASURER**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Treasurer  
No other form of voting paper will be accepted.  
More than one cross or any other mark will invalidate the voting paper.  
This voting paper must be returned to the International Inner Wheel  
Headquarters by 31st March 2021, sealed in the special white envelope  
provided.



**VOTING PAPER FOR  
International Inner Wheel  
EDITOR**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Editor.

No other form of voting paper will be accepted.

More than one cross or any other mark will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2021, sealed in the special white envelope provided.



**VOTING PAPER FOR  
International Inner Wheel  
BOARD DIRECTOR**

**SAMPLE  
IIW BALLOT**

Record your X in  
this column.

1.	Mrs. A	
2.	Mrs. B	
3.	Mrs. C	
4.	Mrs. D	
5.	Mrs. E	
6.	Mrs. F	
7.	Mrs. G	
8.	Mrs. H	
9.	Mrs. I	
10.	Mrs. J	
11.	Mrs. K	
12.	Mrs. L	
13.	Mrs. M	
14.	Mrs. N	
15.	Mrs. O	
16.	Mrs. P	
17.	Mrs. Q	
18.	Mrs. R	
19.	Mrs. S	
20.	Mrs. T	

**IMPORTANT - INSTRUCTIONS FOR VOTING**

Please put a (X) CROSS beside your choice of Board of Directors

No other form of voting paper will be accepted.

Voting for more than 16 or less than 16 will invalidate the voting paper.

This voting paper must be returned to the International Inner Wheel Headquarters by 31st March 2021, sealed in the special white envelope provided.





# BALLOT PAPER

Stamp  
required

Name of Club.....

District No.....

International Inner Wheel  
Suite 2.3, 20 Market Street  
Altrincham  
Cheshire WA14 IPF  
United Kingdom

**Please Note:**

1. The Return Address may be written at the back of the envelope.
2. Mark AIR-MAIL on the envelope and paste Air Mail postage.
3. Name of Club as in Charter.
4. District No. DO NOT add Zero as Rotary does.

***The right to vote is the basic right without which all others are meaningless. When we vote we take back our power to choose, to speak up and to stand with those who support us and each other.***



## VOTING DELEGATES

### Note:

- ❖ Only Active Members of Clubs can be Voting or Deputy/Proxy Voting Delegates.
- ❖ Active Members includes Honoured Active Members too.

### I. Voting Delegates at Club Meetings

All Active and Honoured Active Members.

### II. Voting Delegates at District Meetings

#### a. District Executive Committee Members

#### b. Clubs' Voting Delegates:

- ❖ **Number and Eligibility of Voting Delegates to District Committee:**

- (i) **Clubs with 50 or less than 50 active members – 2 Voting Delegates: Club President and Club Secretary** are normally the voting delegates when club has 2 voting delegates and in case they are not able to attend the Conference then any other member could be the Voting Delegates.
- (ii) Clubs with more than 50 active members – 1 additional vote. Voting Delegates therefore will be Club **President and Club Secretary** (generally but not necessarily) and a member of the club.

### Note:

- **No voting delegate can have more than 1 vote.** If a member is a District Executive Committee Member then she cannot be the voting delegate of her club too.
- If a **District Executive Committee Member** is not attending the meeting she cannot deputize her vote.
- In **District Assembly for 2020-21** the general rule is that **Voting Delegates are of 2019-20.**

### Clubs Deputy Voting Delegate:

In case the club's Voting Delegates are not able to attend the District Committee the club can appoint Deputy Voting Delegates who too should fulfill the criteria as required by Voting Delegates and such authorization should be on Club Letterhead only.



**SAMPLE OF PROXY LETTER**

Dear Election Officer,

In a meeting held on \_\_\_\_\_ our club had decide to send \_\_\_\_\_ as Proxy Voting delegate on behalf of President/Secretary \_\_\_\_\_ (Name & Designation) at the District Elections to be held in the District Conference on 11th January 2021 at Bhubaneswar.

*Sign. of President*

*Club Seal*

*Sign. of Secretary*

**LETTER OF CONSENT**

Letter of consent, I \_\_\_\_\_ member of \_\_\_\_\_ Club agree to act as proxy holder and vote in the place of \_\_\_\_\_ (Name & Designation).

*(Signature of the Proxy holder)*

*Note: You can print this matter on your club letter head directly.*

**III. Voting Delegates at Triennial Conference**

- a. **Association Executive Committee Members** – Ex-officio Voting Delegate.
- b. **AC Members** – Ex-officio Voting Delegate.
- c. **Past IIW Representative** – Ex-officio Voting Delegate.
- d. **Past Association Presidents** – Ex-officio Voting Delegate.

**Above 4 categories have 1 vote each. All the above if not represented may designate as proxy a District Committee Voting Delegates or to their club.**

- e. **District’s Voting Delegate** – 2 Voting Delegates.
- f. **Club’s Voting Delegates** – Club Voting Delegates shall be elected from amongst the active members but need not be Executive Committee Members.



- (i) **Clubs having 50 or less than 50 members** can send 1 **Voting Delegate.**
- (ii) **Clubs having a membership of 51 to 100** then the club is entitled to send **3 Voting Delegates.**
- (iii) **Clubs having more than 100 members** then the club is entitled to send **3 Voting Delegates.**

#### **Proxy Voting Delegate:**

It arises **when some club is not represented at or a voting delegate for the Triennial is not able to attend** the Triennial. In such a case the **voting right can be given to a proxy voting delegate.** the following could be the Proxy Voting Delegate:

- **District Proxy Vote Holder** (for clubs, it has to be passed in District Committee, could be DC or other District Executive Committee Member or a President of a club in the District)

#### **IV. Voting Delegates for IIW Convention**

- a. **IIW EC and Board – 1 vote each**
- b. **Past IIW Presidents – 1 vote each**
- c. **Past Board Member/Director – 1 vote each**
- d. **National Representative – 1 vote**
- e. **District Committee – 1 vote** (district Chairman generally but in case she is not able to attend then the District can appoint a District Committee Voting Delegate who should be a member of District Committee)
- f. **Clubs: 1 vote per club**

#### **Proxy Voting Delegate:**

It arises **when some club is not represented at or a voting delegate for the Convention is not able to attend** the IIW Convention. In such a case the **voting right can be given to a proxy voting delegate.** The following could be the Proxy Voting Delegate:

- **National Representative** (Association President)
- **Past Board Member/Member**
- **Past National Representatives**
- **District Committee Voting Delegate** (could carry votes of clubs of other District too)

Each proxy vote holder can **carry maximum 70 votes.**



**NO. OF VOTING DELEGATES OF CLUBS**

**At District Level - Club Membership strength**

Upto 50 active members - 2 club voting delegates.

51-100 active members - 3 club voting delegates.

101-150 active members - 4 club voting delegates.

**At Association Level - Club Membership Strength**

Upto 50 active members - 1 club voting delegates.

51-100 active members - 2 club voting delegates.

101-150 active members - 3 club voting delegates.

151-200 active members - 4 club voting delegates.

**Remember !!!**

**Voting is Your Right**

**Vote and Devote Yourself to a Better Inner Wheel.**

**Voting Matters!**

**SOCIAL MEDIA ETIQUETTES**

Facebook pages are a great way of publicizing your club activities. Make/join whatsapp abd Facebook groups to make contacts and publicise club projects. It helps to get ideas for projects too. But we have to maintain some etiquettes while using these apps.

**Whatsapp etiquette**

- Do not send irrelevant forwards on IW groups.
- Stick to projects / club programmes only.
- Good mornings, wishes, philosophical messages are only for friends and family groups. Dont send them in Ditrict/club official whatsapp groups
- During any condolence msg day..kindly dont post any other forwarded messages or project pics atleast that day as a respect to the departed soul.

**Facebook etiquette**

- Do not tag anyone outside the photo group in your pictures
- Don't tag even if they are things like Health messages etc. If she is a friend, she will read it, no need to tag.
- Don't put personal comments on timeline. Send messages instead. The club Facebook page is only for club activities,
- Don't share Personal stuff on club Facebook page.



## IIW REPRESENTATIVES AT THE UN

**INTERNATIONAL INNER WHEEL IS AN NGO, INSERTED IN THE ECOSOC ROSTER. IT HAS SEVERAL REPRESENTATIVES AT THE UN.**

The representatives of Inner Wheel at the UN are coordinated every year by the current International Vice President.



The original suggestion that IIW should apply to the United Nations for consultative status came in 1970 from a Board

Members for the Philippines, Mrs Legarda. Two years later, the ECOSOC ( Economic and Social Council of the United Nations) confirmed the admittance of Inner Wheel on the Roster of Organisation section.

Thanks to the availability of some members the representation and the presence of IW became a real possibility.

During the 9th Convention in Sydney-Australia in 1993, had been approved the following General Motion, International Inner Wheel must confine its involvement with the United Nations ( e.g. ECOSOC and UNICEF ) to being an Observer on the Roster with a consultative status.

The representatives follow and assist the work sessions of the commissions regarding important themes as : Human Rights, Rights of the Children, conditions of Woman, the family, the Elderly and Drugs and report to the International Vice President on the activities of the Committees and Conferences; they are our link with UNO, and in turn must report to UNO on what we do in Inner Wheel; copies of the annual reports of the National Representatives are sent to our representatives at UN, to keep them informed about the work of our members.

For many years now Inner Wheel has emphasised the importance of the major UN themes and has promoted their sensitisation and implementation.

We currently have 4 IW members accredited at the United Nation Offices in Geneva, Vienna and New York who are:

Geneva: Karin Rivollet

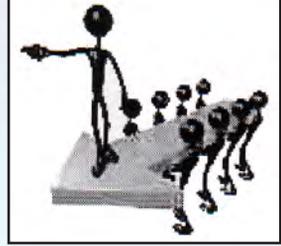
Vienna: Ceja Gregor Hu and Ulrike Nemling

New York: Martine Gayon

## CLUB GUIDELINES

### CLUB EXECUTIVE COMMITTEE

The Club Executive Committee consists of the Officers, Club Correspondent, The International Service Organizer and not more than six ordinary Members of the Club. Club may, if they so wish appoint a Joint Secretary. The President and Secretary of the Club are an ex-officio Members of all Club Committees with power to vote. Members may be co-opted



to advise the Executive Committee or to receive instructions regarding the particular work assigned to them. They may take part in discussions but may not propose or second motions and having no voting power.

#### GENERAL INSTRUCTIONS FOR THE PRESIDENT OF THE CLUB

1. Presidents please note:
  - The new Inner Wheel Year starts on 1<sup>st</sup> July.
  - The Installation must take part by the first week of July at the latest.
  - The President is installed, the jewel handed over and then she conducts the meeting
  - All files, relevant records, literature and documents should be handed over to President towards the end of June.
  - Start keeping records immediately.
2. To Posses the following items:
  - Presidents collar with navy blue colour.
  - A Club Banner
  - Officer's Badges
  - Extra Membership pins in stock
  - Forms for registering new Members
  - Bannerettes for display and for exchange with other Clubs.
3. District Committee Meeting Minutes or at least important parts from them must be read at the Club Meetings. Members should know, what is going on in the District and take an active interest in it.
4. Interest in International Inner Wheel and Association Council Matters:
  - Take an active interest in the above matters.

- Reply to correspondence regularly and promptly.
- 5. Nomination for District Offices:
  - Think about it in October and November.'
  - Forms should be sent in time.
- 6. Observe International Inner Wheel Day on 10th January, by some form of special services.
- 7. Election Meeting in December.
- 8. On receipt of Association, ballot papers, go through the bio data of the candidate in the Club Meeting, cast the vote and return the Ballots in time.
- 9. If Ballots are not received in December, inform District Secretary immediately.
- 10. Nomination of Delegates to the District Committee.
  - Be careful in their appointment and selection
  - They must be willing to attend District Committee Meeting, Assembly and Conference.
  - Must vote and do as Club directs.
  - Must report back to the Club.
  - Must keep notes of the Meeting they attend.
  - Good to have the President and Secretary / Treasurer as delegates. Remember Delegates are eligible for District Offices. They are Ambassadors, so make the best choice. Encourage Members to become Delegates. If a Delegate is unable to attend a District Committee Meeting, the Club President must give a letter of authority on the Club Letterhead, to a Deputy Delegate, who should have served at least one year on the Club Executive Committee to attend the Meeting.
- 11. Annual General Body Meeting must be held in June.
- 12. Directory forms to be sent by 30th March. For any kind of help remind the District Chairman and the District Secretary, who are always there to help you. Treat them as your Friends and do not hesitate to approach them.

### **GUIDELINES FOR CLUB PRESIDENT**

- The President presides over all the meetings, and is responsible for the interests and well being of the Club.
- She should be impartial in all matters, her aim to promote Friendship and Service by personal contact with every Member of the Club.
- The IIW Constitution and Handbook Association Bye-laws, District Committee Rules, Guidelines for Clubs, District and Association



should be studied thoroughly and refer to them without hesitation. This is better than making a mistake.

- If the above Rule Books are not available, an order has to be placed with District Treasurer. Including the Association and International Inner Wheel Directory.
- Accept suggestions from your Members, with an open mind and plan your activities and projects, well in advance, with their cooperation.
- Every month, tell your Members in brief, all that has taken place in the Club, during the month.
- Welcome “New Members” correctly always following the procedure given on Page .....
- Try and increase your Membership.
- Arrange as many Fellowship Programmes, as possible.
- Be prompt in your correspondence with International Inner Wheel, Association President, District Officers and Link Clubs.
- The Ballot of IIW and Association come to the President in November – January Be prompt in sending them.
- Encourage and persuade your Members to attend Club and District Level function in large numbers.
- Work in harmony with your Secretary, because it is she who takes the burden of the work.
- Design yourself, to giving quite a bit of your time to Inner Wheel work, during the year.
- Be just in your decisions.
- Make sure of “unity” and “frankness” amongst fellow members.
- Act immediately and see that each Member is doing her bit by rendering some personal service.
- Offer “hospitality” freely to the Inner Wheel Members from other Districts.
- All letters and correspondence from the Chairman, District Correspondence and correspondence from Association President, IIW Magazine and other literature should be read to Members at the Meetings.

### **GUIDELINES FOR THE CLUB VICE PRESIDENT**

The Vice President presides at the meeting in the absence of the President. She cannot wear the collar. She can gain much useful experience by helping her President in every possible way.

## IMMEDIATE PAST PRESIDENT

The Immediate Past President provides continuity in the administration. The experience and knowledge she had gained during her tenure of office can be of great value. She cannot hold any office in her Club in the year following her terms as Immediate Past President.

N.B.: There will be no Immediate Past President for a new Club.

## GUIDELINES FOR CLUB SECRETARY

Post of the Secretary is the most responsible post of the Club. She is the administrative head and success of the Club depends upon the efficient functioning of the Secretary. The secretary is the backbone of the Club and the District. She strengthens friendship and understanding in the Club and District by communicating regularly, and sending the right information at the right time. A good secretary is as vital to the district and club as fuel is to a car. Communication is another name for Secretary.

### Duties in General

1. The first and foremost duty of the Club Secretary is to prepare the agenda and send out notices for the regular Club Meetings and Executive Committee Meetings to members, at least one week before the meeting. This should be done in consultation with the President.
2. The Minutes of the regular Meetings and Executive Committee Meetings have to be prepared by the Secretary in consultation with the President, circulated among members, recorded in the Minutes book and then to be read and confirmed in the next meeting. Two separate Minute Books should be maintained. (i) A regular Meeting Minute Book (ii) Executive Committee Meeting Minute Book.
3. The Minutes of the General Body Meeting should be sent to the District Chairman and District Secretary for their records.
4. Similarly two attendance Registers should be maintained for signing, one for the regular meetings and another for the Executive Committee Meetings.
5. In order to facilitate her work, the Secretary should prepare an up-to date club roster of all members, along with their mailing addresses, telephone and Mobile numbers and their portfolios. This list should be distributed to all members and changes should be notified immediately. This helps the Secretary and members to have a better contact with each other.
6. A copy of the Club Roster should be sent to the District Chairman and District Secretary for their official records along with the names of the members holding District Offices.

7. During her tenure of office, the Secretary shall receive letters and circulars of general nature or from the headquarters of International Inner Wheel. It is the duty of the Secretary to present them before the members in the Executive Meetings and reply promptly.
8. Correspondence from Overseas Link Clubs and Indian Clubs should be forwarded to the ISO. A prompt reply always shows efficiency.
9. It is the duty of the Secretary to make the Club Programs as interesting as possible. Efforts should be made to include those items which are of interest to women, so that everyone can participate. Your club should be second home for all members.
10. It is the privilege of the Secretary to get acquainted with the activities of other clubs through their Secretaries and thereby, create better understanding between the clubs in the District.
11. The Secretary must extend help to newly formed clubs. On special occasions, an effort should be made to invite other Club Officers as well as District Officers and Rotarians to attend the occasion.
12. A General Register of members including their dates of joining and offices held in Inner Wheel should be maintained and kept up-to-date.

### CLUB SECRETARY'S DIARY

#### JULY

- Plan with the President for the installation function.
- Check Association Directory and District Directory for any mistakes in the names and addresses of the office bearers and inform the District Secretary.
- Prepare a new Club roster with a list of Members, Addresses, Phone Numbers and Email ID.
- Receive all the files of the previous year from the predecessor.
- Please remember to take the Charter from the predecessor.
- Plan with the Members about the projects, fund raising and activities for the Club
- Maintain an attendance register
- Maintain two minute books - Executive Committee and General Body Meeting.

#### AUGUST

- Read the minutes of the previous meeting to the Members and have it passed at every meeting.



- Help the Treasurer to collect the dues from the Members.
- Help the Treasurer to send the dues to the District Treasurer.

### SEPTEMBER

- Send nominations for the post of District Executive posts if you have qualified candidates in the Club.
- Monthly or Quarterly Report to be sent to the District Executives.

### OCTOBER / NOVEMBER

- Ensure maximum attendance at District Rally by motivating the Members.
- Discuss with Members, plan and decide Club office bearers for the incoming year and choose eligible candidates as nominees for the District elections.

### DECEMBER / JANUARY

- Club Information Form will come to the Secretary. If this is not received, inform the District Secretary at once.
- Encourage Members to attend the District Conference.
- In case of elections during the Conference, please see that the voting delegates attend. If the voting delegate does not attend for some reason, elect an official proxy in the Club and send a letter on the Club Letterhead stating who the voting delegate is.
- Complete the election of the office bearers for the incoming year.

### FEBRUARY / MARCH

- Club Information Form should be posted to the District Secretary with the necessary data.
- Send details of Addresses, Phone Numbers and Email ID for the Incoming Officers of your Club to the District Secretary.

### MAY / JUNE

- Encourage the Incoming Officers to attend the District Assembly and training session.
- Please hand over the minute books, charter and other records to the Incoming Secretary.

**N.B.:** Per year, at least 10 Club General Body Meetings should take place and one Annual General Body Meeting in the month of June. 20% of members of a Club constitute a Quorum. Any one month of the year may be kept as closed months, according to the convenience of the Club Members. Club Executive Committee

Meeting should be held as often as necessary. For this Meeting, four Members of Executive Committee constitute the Quorum.

### **GUIDELINES FOR CLUB TREASURER**

A Treasurer is an authority with much greater responsibility. The Treasurer's post is very important as she is the custodian of funds. Handling the money of the Club requires CART to carry out her work through the year. **The CART is - Concentration, Accountability, Responsibility and Transparency - the watchwords to be adhered to, as it is public funds.** Complete and accurate knowledge and proper understanding of Treasurer's work is utmost important for smooth functioning. Perfect coordination and clarity will further build the image of the Club and the District. Follow fiscal discipline - transparency of accounts is a must.

### **ROLE OF TREASURER**

- Is main signatory of all transactions of the club..
- Is the record keeper of all transactions of the club..
- Is authority of collection of all receipts of the club..
- Is authority for incurring expenses as per sanctioned budget
- Is the custodian of the assets of the club.
- Is responsible for preparation and presentation of all club accounts.
- Is responsible for audit and certification of accounts at the year end.

### **FIXING OF DUES**

- A Budget means to know your pocket before you spend and helps in planning.
- A Budget should be prepared just before the beginning of the New Inner Wheel year, taking into consideration the tentative income and expenditure of the club.
- In fixing the annual subscription, the Club must ensure that it will cover the International Inner Wheel Capitation Fee, Association and District dues and sufficient day-to-day working expenses of the Club.
- In case you plan to increase your club dues, get it passed in the meeting.

### **OPENING OF BANK ACCOUNT AND APPOINTMENT OF AUDITORS**

At the beginning of the year during the Incoming and Outgoing Committee Meeting a resolution is passed as to the bank in which the account of the Club will be operated and the auditors who will audit the accounts of the Club. The account should be opened in a Nationalized Bank / Co-operative Bank.

Two Accounts should be opened. 1. Club Administrative Account Fees, to be credited in this account. 2. Charity Account where the donations and amount raised for projects would be credited.

**Formats given may be referred for making resolutions and sending dues to the District Treasurer**

## **DIARY FOR THE CLUB TREASURER**

### **JULY**

- For the incoming - outgoing Committee Meeting, the Treasurer should be ready with the name of the Bankers and the Auditors.
- A resolution has to be passed for fixing the Bankers.
- A resolution has to be passed for fixing the Auditors.
- A resolution has to be passed authorizing the Signatories whether it is Treasurer and President or Treasurer and Secretary.
- On 1<sup>st</sup> July, Treasurer should open Club Administrative Account and the Club Charity Account in the Bank with opening Cash-in-hand that can be reimbursed at a later date, if any.
- A budget has to be prepared about the Income and Expenditure of the Club with the help of the previous Treasurer and the President.
- Wait for the letter from the District Treasurer intimating the IIW Subscription, Association Fees and District Dues.
- Place the order for Inner Wheel Literature, (IIW Directory, Association Directory, Constitution & handbook, Association Byelaws and Guidelines) from the Members and collect money for the same so that you can forward it to the District Treasurer.
- The following files have to be maintained:
  1. The letter containing the remittance of fees paid to the District.
  2. Bills and Vouchers for payments made. (3) Receipt file.

### **AUGUST**

- Help the Club President in planning the fund raising programme for the club.
- Remind members about the importance of the dues payable to the Club and collect it from all the members.
- Make sure the Club has to pay for its Members including Honorary Members and the Honored Active Members.
- Full year's fees have to be paid for all its existing Members of the club and also for Members joining during that current year.
- Half Yearly fees for Members joining after January 1<sup>st</sup>.
- Fees have to be remitted to the District Treasurer in the name of 'Inner Wheel District 326 Account' payable at .....by



Demand Draft A/c Payee only. Along with the Demand Draft the list in the proper format giving the detail of Membership should be enclosed.

- Souvenir Dues have to be remitted to the District Editor in the name of 'Inner Wheel District 326 Souvenir Account' payable at .....by Demand Draft A/c Payee only.

**SEPTEMBER**

- The bills pertaining to printing, stationery, postage, photocopying done by the office bearers etc should be met from the Club Administrative Account.
- Bills / Vouchers have to be presented in the Executive Committee Meeting, get it passed and settle them with A/c Payee Cheques only.
- A proper knowledge of Income and Expenditure made during the month is essential so that she can present the accounts to the Members of the club at each meeting.

**OCTOBER, NOVEMBER, DECEMBER**

- Any Member not paying the dues by the end of December automatically ceases to be a Member of Inner Wheel.
- Full year fees have to be remitted for Members joining the Club during this period in the same format to the District Treasurer.

**JANUARY, FEBRUARY, MARCH, APRIL**

- Wait for the letter from the District Treasurer intimating the Half Yearly dues.
- If she has already intimated to you about the Half Yearly dues in the beginning of the year collect Half Yearly fees for Members joining after January 1st.

**MAY**

- Start preparing for handing over to the Incoming Treasurer and also guide her in preparing the budget.
- Consult the Auditor for all his requirements in finalizing the Accounts of the Club.
- The Auditor will require your Bank Pass Books, bills and vouchers file, your ledger and day book.

**JUNE**

- Help the incoming Treasurer in her work.
- Audit your accounts and circulate copies of the accounts to the Members before it is passed.
- A copy of the audited account should be read out to the Members of the Club during General Body Meeting. A copy of the audited Balance Sheet should be sent to the District Treasurer.



## EDITOR / CORRESPONDENT THE POWER OF PEN AND PRINT

Efficient Editorship is a skill of playing with the power of pen, print and electronic media to the optimum, to reflect our organization and the activities we do. It's the Editor who spreads communication and information about the Club; in short she is your link to the society at large.

### GUIDELINES FOR CLUB EDITOR

- Provide current updated information about IIW, Association, Districts and Clubs
- Enhance Inner Wheel knowledge and activities.
- Globalize the social activities of Inner Wheel in the Society by highlighting commendable service projects through print and media.
- Maintaining a close bond with the District Chairman, District E.C. members as well as Club Presidents & Secretaries so as to be in direct contact for information of the event conducted.
- Appreciation towards all who enabled to source the material and funds for the Souvenir.
- Ensure interest of readers and lead to membership growth through effective documentation and presentation of Inner Wheel activities.
- Send new items of importance connected with Club Projects and events for publication in Club / District Bulletins and local newspapers.
- Work in close co-operation with the District Editor and take a keen interest in District publication by sending articles and advertisement for publications. Send reports of Club activities and photographs of publication.
- Keep records, history, Photographs, Press Cuttings of Club's activities and any other items which may help to enrich the history and achievements of the club.
- Inform Club members about personal details, important Club events during the meeting.
- Provide geographical, historical and cultural backgrounds of their corresponding link area at the time of regular Club Meetings.
- Prepare and release the Club Roster.
- Highlight the winning entries of competition held at Club and District level.
- Messages, Charter presentation of new clubs, Club installations, outstanding club projects, upcoming events and other important news about District, Association and International should be highlighted.

- Publication: In consultation with the District Chairman, the District Editor must send reports of outstanding projects and activities of the District along with photographs to International Inner Wheel for publication in IIW Newsletter. IIW Newsletter is released twice a year so all information must be sent by the end of August and then by the end of February for timely publication. Please instruct clubs not to send project reports directly to IIW. It is the responsibility of Editor to exploit all avenues to project Inner Wheel activities to the World. The most important thing to remember is that we must explain to one and all, that - - All Communication must pass through the proper Channel. From:

### **CLUB >>>> DISTRICT >>>> ASSOCIATION >>>> INTERNATIONAL**

- The characteristics of a good Editor can be summed up in '7Cs'
- Clear Vision: What and how she wants to convey through the publications.
- Command over the language of communication: Vocabulary, Grammar, Documentation, Presentation skill, Proof reading.
- Creative Mind: Think of new ways to bring out the same things to make it more attractive and appealing.
- Convincing power: Strongly needed to collect Advertisement from people.
- Cool headedness: At times when things go haywire to keep cool headed till the publication is released this is very important.
- Concern: For knowledge and correct information.
- Computer Savvy: Must have knowledge of computer for fast communication and e-publications.

Club Editors are requested to print a Monthly Bulletin in the form of circular giving details of the Agenda, Minutes of the past meeting, forthcoming meetings and events, District, National and International Inner Wheel information, projects, activities, greetings, words of wisdom, useful hints / tips, family news and all.

### **INTERNATIONAL SERVICE ORGANISER (ISO) AMBASSADOR OF FRIENDSHIP**

International Service Organizer (I.S.O.) in true words is the Ambassador of Friendship. Inner Wheel binds us with Friendship and Service. Friendship is the key of happiness in life. Our Organization, Inner Wheel is a service oriented Organization. We aim to provide service to the Society in a collective manner. Friendship is the platform on which all service oriented projects can be built up. The ISO plays a very important role in developing friendship at Club level, District level and beyond. Her essence lies in building understanding amongst members



of Inner Wheel, helping them to get to know one another for ultimate realization of Inner Wheel objectives and goals.

### **GUIDELINES FOR CLUB ISO**

The Club ISO shall perform the following duties:

- First of all prepare your Bio data (your hometown, date of joining Inner Wheel, hobbies etc.) Some historical importance of your hometown, geographical conditions, how to reach, nearby tourist destination, handicrafts, local industries and send it to other District ISO's, or clubs within the country and abroad.
- Float competitions of interest thus bringing members of the Districts closer and try to declare the results at the time of Conference or other District events so that members get importance and are recognized. It gives strength and confidence to the members.
- Keep in touch with District International Service Organizer who will arrange to get Indian and Foreign Link Clubs for the Club.
- The ISO must correspond with Link Clubs at home and attend promptly to all letters received from other Clubs and Districts in India.
- Correspond with Link Clubs abroad and attend promptly to all letters received from them.
- Exchange National Festival Greetings with Foreign and Indian Link Clubs.
- Send, if possible, a gift of a handicraft or any other item of typical Indian workmanship to Link Clubs in foreign countries.
- Send copies of Club Souvenirs and Bulletins to Indian and Foreign Link Clubs.
- Provide detail of Club Meetings, address etc., of Foreign Clubs, which Member of your club are likely to visit.
- Co-ordinate your work with the District International Service Organiser and keep an active interest in the international affairs.
- Arrange at least two or three Club Programmes in the year to which you invite students and visitors from abroad to speak on their local customs, culture and ways of life etc.
- Make proper arrangements to welcome and extend hospitality to Members of the Inner Wheel Club, visiting your Club / Town from abroad.
- Organize Inter District visits for members.
- Exchange Club bannerettes with ISO's of other Clubs

### **FILES TO BE MAINTAINED BY EXECUTIVE MEMBERS**

#### **Club President**

- Files containing Correspondence with (i) Association and IIW (ii) District Executive (iii) Other Clubs

- List of members with names, addresses, phone no., email, birth dates and wedding anniversaries. Project file, if any
- Photo album (if you have one).
- Original Charter
- Club Seal

#### **Club Secretary**

- Attendance register of General Body Meeting
- Attendance register of Executive Meeting
- Minute Book of General Body Meeting
- Minute Book of Executive Meeting
- Membership Form File.
- Correspondence with: (I) District Executives (ii) Different Clubs and (III) From Association and IIW (if any)

#### **Club Treasurer**

- A file of six monthly statement of account and balance sheet of every year.
- Passbook of both accounts
- Slip book-cheque book of both accounts
- Receipt book
- Voucher book
- Ledger book
- Detailed statements of accounts to be brought up to date on my visit.
- All Resolutions - For opening / transferring bank accounts, for appointing auditors.

#### **Club ISO**

Correspondence file with letters / greeting cards to:

- Other clubs in our District
- Link Clubs / Other Clubs outside our District.
- Other Districts from abroad.
- Xerox copy of your LETTER, which you write to others.

#### **Club Editor, If Any**

- File of correspondence with all the Club in the District.
- File or scrap book of paper cuttings of Club news published in newspaper Photo Album.
- Xerox copy of your letter, which you send to others.

## SOME DO'S AND DON'TS

- Be Prompt in replying, especially to an invitation .
- For Letter Head, Invitations, Banners make sure that the logo is correct and in Royal blue colour for clubs and Light blue for Districts.
- Club letter head should include IW logo, name of the Club, Inner Wheel District number, Charter number, Theme of the year, Names of IIW President, Association President, District Chairman and names & addresses of the Club Officers.
- District letter head should include IW logo, IW District Number, Theme of the year, Names of IIW President, Association President, District Chairman and names & addresses of the District Officers.
- Whatever may be the colour of the Invitation and Banner, the IW logo must be in blue.
- Envelopes must have the name of the Club, IW District number. One RSVP Name and Address where greetings OR undelivered letters can be sent back.
- Each Invitation Card of the Club/ District must have One full RSVP name and Address with pincode and telephone number for acknowledging the same.
- Club Presidents Collar should be in Royal Blue and District Chairman's Collar in Light blue.
- Wear your lapel pin at all meetings. Encourage all members to wear lapel pin too.
- If Presiding a meeting, wear the collar. Remove it promptly as soon as the meeting is over.
- We are to be referred as Inner Wheel Members not as Inner Wheelers or IW Members.
- It is **Chairman** not **Chairperson**.
- Avoid saying, "**My Secretary**", she is the **Club / District Secretary**.
- Inner Wheel Prayer to be read at the start of all Inner Wheel meetings and all must rise while the Prayer is rendered.
- Put the Inner Wheel District/Club number not the Rotary District/Club number.
- Complaint letters from club or District should not be sent directly to IIW. Anonymous letters are not entertained in Association or IIW.
- Do not send forwarded mails to Association or IIW Executive.
- District Editor or ISO / Club President should not ask for messages directly from Association President or IIW President. Whenever Messages are required District Chairman will request Association President.
- Club Charter should be handed over at the Club Installation. Use only the name of the Club as in the Charter
- Do not ask invited Inner Wheel Dignitary or Guests for any contribution, raffles or sponsorship.
- Do not impose yourself on others while visiting other cities, districts or countries.
- "Distracting" of clubs is a prerogative of International Inner Wheel. Be impartial, fair and just in case of any dispute.
- Be aware of the Rules, Constitution and Bye-Laws. Do not hesitate to refer to them as often as required.
- In case of any doubt call the District Officers or Club Counsellors.

# CHAIRMAN'S OFFICIAL VISIT

## Purpose:

District Chairman is a friend and guide to monitor the performance and to support the activities of the club through inspiration and motivation. It is an opportunity for the club members to interact with the Chairman on a one-to-one basis as the Chairman is available exclusively for your club.

## Chairman's Travel Plan:

- Be in touch with the Chairman sufficiently before the scheduled visit.
- Please ascertain from the Chairman of her arrival time, mode of travel and where to receive her.
- Enquire in advance the time and date of her next destinations.
- Home hospitality is preferable to make her feel at home. There should be enough comfort time to prepare notes and leisure time for herself.
- Food should be simple.

## Programme:

- The Programme consists of Club Executive Meeting (Club Assembly). Club Executive Meeting is the forum where the Chairman has a one-to-one interaction with the Executive Committee Members.
- Project Visits
- Public Meeting (Regular Club Meeting)
- Inform the Chairman about programme before visit

## Important documents to be kept ready:

### A) By President:

Collar and pins, Files of the President with Circular from District Executives, Association, IIW and Other Clubs, Club Album and Media Coverage details, Blue and Green Book (Constitution and Association Bye- Laws)

### B) Secretary:

Minutes Book of the Executive Committee Meeting, Minutes of General Body Meeting, Register of Members with posts held during the current year (if the register is being started this year, please include all the posts held as on date), Attendance Register, Original Charter, Membership Form File, Club History, Correspondence with District Executive, Different Clubs, Association and IIW if any.

## C) Treasurer:

Club Accounts, Bank Pass Book and Charity Accounts, Receipts of District Dues and Souvenir Dues, Audited Balance Sheet of the previous year is very important, (This should be audited before the 15th of August), Receipt Book, Voucher Book and Ledger Book, All resolutions for opening / transferring bank accounts for appointing Auditors.

## D) International Service Organiser:

File with Reports, List of Link Clubs, other Clubs in our District, Other Clubs, outside our District / Abroad, Competitions held.

**Club Executive Meeting Programme format (Club Assembly):**

- Inner Wheel Prayer
- Welcome Address by Club President.
- Files to be pursued by the District Chairman
- One-to-one Interaction
- Vote of Thanks

**Visit Project Sites :**

Select only a few important projects for the visit and the remaining can be mentioned during the Club Executive Meeting / Secretary's Report.

Fix the time as to when the Chairman will visit these Projects. Intimate the Chairman in advance the time and projects she will be visiting.

**Agenda for Club Assembly/Public Meeting**

Refer to the Format given on page no.129.

**Remember:**

- District Chairman is the only Chief Guest. Do not have any other speaker or VIP.
- The Chairman if accompanied by first gentleman of the District then he should be given seat in the first row and acknowledged at the meetings.
- Invite and involve the President and Secretary of the IW Clubs in your city.
- Invite Rotary President and Secretary.
- Prepare a detailed Agenda with time schedule to conduct the programme efficiently. Please be punctual and keep the time as in the Agenda.
- One of members in the Club can be chosen as an Aide to the Chairman during her official visit.

## DIFFERENT EVENTS AT VARIOUS LEVELS

### DISTRICT LEVEL

#### DISTRICT ASSEMBLY

District Assembly heralds a new year. It is time for assessment and preparation. It is the time for appraising and evaluating the year gone and time for setting new goals and reaching out to higher peaks. The outgoing Chairman and her team of office bearers are expected to attend the District Assembly essentially to be briefed about their respective duties. Hence proper orientation classes at every level are required. The Association President may be the Chief Guest.

#### DISTRICT RALLY

This is purely a "fun & frolic" event where no business is transacted. The sole purpose being to give an opportunity to members to meet each other, make new friends and display talent in a variety of fields. This is the time and occasion for homely and heart to heart exchanges. The entire District meet is conducted in an informal manner.

#### DISTRICT INTERCITY MEET / SEMINARS

Intercity Meetings are held to focus on special topics relevant to Inner Wheel. Guest speakers from specialized fields are invited to speak on important issues effecting society. Members also participate Debates, Skits and various Competitions.

#### DISTRICT CONFERENCE

The District Conference is an event promoting friendship and opportunities to develop relationship while strengthening the organization. It is the time of joy and jubilation when old friends embrace one another and new friendships take root. There are important business sessions. Appraisals about the half year completed are reported. Suggestions for improvements and activities are given. Elections for District Executives are conducted. Association President may be the Chief Guest.

#### INSTITUTE FOR INCOMING CLUB OFFICERS

The Training Institute for Incoming Club Officers is an extremely important event organized by the incoming District Chairman. The main purpose is to provide training, relevant information, and to discuss the functioning of various officers in an interactive atmosphere. Senior and experienced members of Inner Wheel provide the Office bearers valuable inputs and

advice to the various thrust areas for the year. Important training is also provided regarding Club functioning, bye-laws and voting procedure at all levels. The District Chairman also outlines her plans and expectation for the year.

## ASSOCIATION LEVEL

### TRIENNIAL CONFERENCE

Triennial Conference is held every three years. It is a ground for making new friend, new amendments to the Bye laws, and enjoying Inner Wheel fellowship Every Clubs is entitled to Vote and that can be used by proxy, in case the respective club members do not attend the Conference. Clubs with more than 51-100 members have one more vote and clubs with more than 100 has two additional votes. Clubs which have not paid the dues prior to one month before the Conference, are not entitled to vote.

- **Installation** of the incoming Association President along with the team is also a mega event of the association.

## INTERNATIONAL LEVEL

### IIW CONVENTION

IIW Convention is such a wonderful opportunity which is held every three years. The Inner Wheel Members travel to a different country and take part in the celebration of International Inner Wheel friendship and achievement. In the Business Session the Voting Delegates play an active role in the democratic decision making and future direction of the organization - Inner Wheel. The ideas and project works are shared to be inspire each other. Like-minded women from across the globe join hands to work towards some social project to create better lives of those less fortunate. It is chaired by the IIW President.

**India is proud to host the  
18th IIW Convention at Jaipur in 2021.**

### WOMEN TOGETHER

*Inner wheel is where dedicated women share their  
friendship, passion for community service and take  
action to create lasting change.*



## HOW TO ORGANISE EFFECTIVE MEETINGS, SEMINARS, EVENTS

### Identify:

- Chairman
- Secretary
- Treasurer
- Coordinator
- Convener

### Whom to choose:

- When you choose the Chairman and other Committee Members, consider the Members:
- Past experience
- Their adaptability with other members,
- Their capacity to work and get work done.

### Identify the host:

- Meet hosted by a single club
- Group of Clubs

### -Preliminary Meeting Set and fix:

- Date
- Time
- Venue

### Prepare an expected budget-

- Income: Identify different resources to raise money i.e. Registration fees, fees from sponsors, raffle etc.
- Expenditure: Note down different heads for expenditure with expected amount to be spent, like hotel, catering, transportation, publicity etc.

### Circulars or Mails:

- Plan how many circulars to be sent.
- To whom you will send.
- The address list should be ready.'
- Ideal to send at least two circulars - First circulars to be sent at least six weeks before the Meet. The second circular four weeks before the Meet. .
- Invitation should be in the hands of the invitee at least two weeks before the Meeting.

### Chief Guest

- Find the availability of the Chief Guest
- Send a letter for inviting.
- Entrust a special aide to take care of the Chief Guest
- The Association President visits the District at least once either for the Conference or District Assembly.

- Since the President has to plan well in advance, you may have to fix the date as early as six months to a year in advance

### **Bio-data of the Chief Guest**

- Get the Biodata and give it to the person who has to introduce well in advance.

### **Table Agenda**

- Get copies of the Table Agenda Ready
- Timings can be noted
- Keep the Meeting to its scheduled time.
- Events such as Awards to be planned well - within time.

### **Master of Ceremonies**

- Decide whether you need one
- MC to be briefed well

### **Seating on Dais**

- Head Table seating - according to Protocol.
- Seating on the Dais - Provide space for movement.
- Get the Name cards ready.
- Mike arrangements-check quality and number of mikes Information to the Press
- Send the information to the Press
- See that the Meeting is included in the Today's .Engagements
- Column of the local Newspaper
- Inner Wheel activities need to be publicized
- A Press Meet can also be had prior to the Meeting.

### **Plan**

- Venue decoration
- Bouquets & Flower arrangements
- Mementos
- Photographer
- Lamp, Oil, Wick & Match Box, Candle to light the Lamp Kolam and Transport arrangements for outstation Guests and others.

### **Backdrop or Banner**

- Plan your Backdrop or Banner
- Banners on the Road to identify the venue.

### **Food Sumptuous**

- Breakfast, Tea & Lunch
- Note that the Success of a programme depends greatly on the food served.

### **Registration**

- Registration Table: The Treasurer of the Meet has to have all the lists of clubs
- Reception Table: The Members to be welcomed with the tradition of flowers, Friendship Bands, Kum-Kum etc

## TIPS TO MAKE CLUB INTERESTING

To make the meetings more interesting and building a team spirit a healthy club environment can be created by following the tips given below:

- Start meeting on time, "Felicitate the Early Bird", Call members with the first name.
- **Fellowship and Cultural Program:** Such programs foster friendship. They also help increase attendance.
- **Competitions** like traditional dress, dance, cooking, salad decoration, etc. and Games for club members.
- **Snacks** after the meeting by member/s whose birthdays fall in that month.
- **Demonstration and Talks** on interesting subjects.
- Celebration of various Days - Friendship Day, Inner Wheel Day, Charter Day, etc. and various festivals, **Lucky Draws** and **Games** at meetings, **Meeting at Member's Residence** by rotation, **Picnic/s**, **Joint Meetings** with Rotary and Rotaract Clubs, **Colour Code** for Dress at Meetings/Projects, **Theme parties**, **Punctuality Gifts**, **Circular at Home Address**, **Personal Calls**.
- **Awards** for Best Member, Best Project Director, 100% Attendance at General Body Meetings, Executive Meetings and projects, etc.
- **Suggestion Box** for members to enable them to give their valuable suggestions.
- **Link Activities and Exchange Programs** : Inviting link club/ other club members or attending their clubs and participating in Inter District.
- Encouraging Members to attend **District Events** : Assembly, Conference and Rally. Inter District meets, Zonal Meets, etc.
- **Inducting New Members.**
- Regular Publication of **Bulletin**.

**Use your agenda as your time guide.**

**The Meeting should be discussions that lead to concrete decisions.**

**GO to meetings with a positive attitude.**



## CLUB MEETINGS & BULLETINS

### Club Meetings - The Know how

This is usual for the Clubs to meet monthly although some Clubs do prefer to meet fortnightly. Where Clubs have a speaker at the meeting, the business session should be transacted before the speaker arrives.

Circulars must be sent to the members before the meeting with agenda. The Time and venue can be as per the convenience of the members. It can be any member's house or some hotel or Club.

### Quorum of Meeting

20% of the members of the club form Quorum for the General Body Meeting and 4 Members form Quorum for the Executive Meetings (respectively at least to general Body Meetings should be held in one year and executive Meetings should be held depending on the needs of the Club.

**The Club Bulletin** is the mirror of the Club and it gives complete information about the Club's activities and projects. Any achievements, creative or appreciable work by members, Birthday and wedding anniversaries as well as Inner Wheel Information can be published in the Bulletin. The future projects and District Events should be highlighted in it. It should provide informative and interesting reading for the member. Normally Special Issues of Club Bulletin are published during Installation Ceremony and District Chairman's Official Visit to the Club. If the Club wants quarterly/ monthly bulletins can be brought out.

## SAMPLE OF MEETING NOTICE

Dist.326

### Notice of Genera/Executive Committee Meeting

Dear Member,

Please note that the next General/Executive Committee Meeting will be held on \_\_\_\_\_ (Date) at \_\_\_\_\_ (Time)

at \_\_\_\_\_ (Venue).

The following is the Agenda for the Meeting.

1. To read and confirm the minutes of the last E.C. Meeting.
- 2.
- 3.
- 4.
- 5.

Looking forward to meet you.

Secretary

I.W.C. of \_\_\_\_\_



## SAMPLE AGENDAS FOR MEETINGS

### **AGENDA - CLUB EXECUTIVE COMMITTEE MEETING**

- |  |  |
|--|--|
| 1. Meeting called to order   | By President                                     |
| 2. Inner Wheel Prayer  | By Secretary                                     |
| 3. Welcome   | By President                                     |
| 4. Apologies, if any   | By Secretary                                     |
| 5. Reading and Confirmation of the minutes of the last E.C.Meeting | By Secretary                                     |
| Proposed by :  | By member present in last meeting.               |
| Seconded by:   |  |
| 6. Matter arising from the minutes                                 | By Secretary                                     |
| 7. Correspondence received from Club/District/ Association/IIW     | By President / Secretary<br>By Treasurer / I.S.O |
| 8. Finance   | By Treasurer                                     |
| 9. Planning of Club activities for the coming month,               | By Secretary                                     |
| 10. Any other matters with the permission of the chair.            |  |
| 11. Vote of Thanks   | By Vice President / Secretary                    |
| 12. National Anthem.   |  |
| 13. Meeting adjourned  | By President                                     |

### **AGENDA - GENERAL BODY MEETING**

- |   |                                    |
|---|------------------------------------|
| 1. Meeting called to order  | By President                       |
| 2. Inner Wheel Prayer   | By Secretary                       |
| 3. Welcome  | By President                       |
| 4. Apology of absence   | By Secretary                       |
| 5. Attendance (Total number of Members ____, Members present ____, %__).  | By Secretary                       |
| 6. Birthday and Wedding Anniversary Greetings.                            | By Secretary                       |
| 7. Induction of New Members. (Optional)                                   | By President.                      |
| 8. To read the Minutes of the last General Body Meeting.                  | By Secretary                       |
| 9. Matter arising out of the Minutes and confirmation of Minutes.         |                                    |
| Proposed by :   | By member present in last meeting. |
| Seconded by:  |                                    |
| 10. Important resolutions and decisions of the Executive Meeting, if any. | By Secretary                       |

11. Correspondence –
  - (a) President
  - (b) Secretary
  - (c) Treasurer
  - (d) ISO
  - (e) Editor
12. Treasurer's Report.
13. Reports of the Projects (Attendance for Projects must be maintained) By Secretary
14. Planning Project Report
15. Announcements of next General Body Meeting and Projects in the coming Months.  
Any other announcements e.g., District Events.
16. Program at Club level
  - (a) Introduction of Speaker
  - (b) Welcome the Speaker
  - (c) Program
17. Vote of Thanks. By Vice President/Secretary
18. National Anthem.
19. Meeting adjourned.

### **AGENDA - INSTALLATION CEREMONY**

1. Escorting the dignitaries to the dais
2. Offering the collar to club president By Outgoing Secretary
3. Meeting called to order By Outgoing President
4. Inner wheel prayer By Outgoing Secretary
5. Welcome speech By Outgoing President
6. Floral welcome By any member
7. Introduction of installing officer By any member
8. Year gone by, with activity report for the year By Outgoing Secretary
9. Installation of incoming president and her team
10. Acceptance speech By Incoming President
11. Induction of new members, felicitations, greetings, help to the needy. By Incoming President
12. Release of club bulletin
13. Speech by installing officer
14. Presentation of memento By Incoming President
14. Vote of thanks By Incoming Vice President/  
Secretary
15. National Anthem
15. Meeting adjourned By President

**AGENDA FOR DISTRICT CHAIRMAN'S VISIT  
(CLUB ASSEMBLY)**

1. Welcome by the President.
2. Lightening the lamp.
3. Offering collars.
4. Meeting called to order.
5. Inner Wheel prayer.
6. President speech.
7. Secretary report.
8. Induction of new members.
9. Chairman's introduction.
10. Self introduction of members.
11. Meeting handed over to Chairman.
12. Release of bulletin.
13. Vote of thanks.
14. National Anthem.

**AGENDA - DISTRICT CHAIRMAN'S VISIT  
(if public meeting is held)**

- |   |                             |
|---|-----------------------------|
| 01. Escorting the dignitaries to the dais           |                             |
| 02. Offering the collar to the<br>Club president    | By Secretary                |
| 03. Offering the collar to the<br>District chairman | By Dist E.C. Member Present |
| 04. Meeting called to order                         | By Club President           |
| 05. Inner wheel prayer                              | By Club Secretary           |
| 06. Welcome speech                                  | By Club President           |
| 07. Floral welcome                                  | By Club President           |
| 08. Introduction of the<br>Dist. Chairman           | By any Member               |
| 09. Club activity report                            | By Club Secretary           |
| 10. Felicitation and awards                         | By Club President           |
| 11. Induction of new members                        |                             |
| 12. Release of club bulletin                        |                             |
| 13. Speech by district chairman                     |                             |
| 14. Vote of thanks                                  | By Vice President/Secretary |
| 15. National anthem                                 |                             |

## **AGENDA FOR THE CHARTER PRESENTATION FUNCTION**

1. Opening remarks by the District Chairman, who will preside at the meeting till the Charter is presented.
2. Roll Call of the Club by the District Secretary.
3. Presentation of the New Club to the District Chairman by the District ESO.
4. Presentation of the Charter by the District Chairman to the Club President (audience as well as those seated on the dais should be standing at the time of Charter presentation).
5. The New President, who has to respond, now takes chair.
6. The District Chairman gives Presidential Jewel to the Club President.
7. Appropriate pins to be presented to other members of the Executive Committee and also members of the Club.
8. The Club is welcomed in to the IIW and Association with the reading of messages from the IIW President and the Association President.
9. Additional speaker and felicitation.
10. Vote of thanks by the Club Vice President.

### **Please Note:**

Write the names of the Charter Members on the backside of the Charter Certificate. Make photocopies of the Charter so that the Charter number, date of formation, date of registration and other details can be preserved.

In case the original charter is lost or damaged the club can request for replacement of the charter by applying through the proper channel and paying the dues.

***The secret of your success is determined by your daily Agenda.***



## SAMPLE FOR MINUTES (GENERAL / EXECUTIVE)

INNER WHEEL CLUB OF \_\_\_\_\_  
MINUTES OF GENERAL BODY / EXECUTIVE MEETING HELD on  
\_\_\_\_\_ Members Present \_\_\_\_\_ % \_\_\_\_\_.

1. Meeting was called to order by President, Mrs \_\_\_\_\_
2. Inner Wheel Prayer was recited by all
3. Welcome by President.
4. Apologies - e.g. All Executive Members were present, there was no apology. Or e.g. Mrs. \_\_\_\_\_, (Post of the member) has sent her apology.
5. Confirmation of Minutes - (of Last Meeting held on) at \_\_\_\_\_ (If there are any corrections or changes in those Minutes, mention them)
6. Matter arising out of the Minutes of last General Body Meeting. If certain changes are suggested or some discussion is held about the changes, Secretary should write about the same.
7. Correspondence received from Club, District, Association, IIW by President, Secretary, Treasurer, ISO should be conveyed to the Members.
8. Finance - Income and Expenditure should be informed to the members.
9. Projects held in Last Month - Short Description, Date, Venue, Beneficiaries, Expenditures, Sponsor's Name, Name of the Project-In-charge & Members present.
10. Any other matter with the permission of the Chair:
  - (i) Any other Resolution to be passed.
  - (ii) The matters which were missed in the previous Meetings.
  - (iii) Suggestions from Members about Projects and working skills
  - (iv) Announcement of important District Events / Elections at District Level / Association Level / IIW Level.
11. Introduction of Guest Speaker
12. Speech / Demo etc.
13. Felicitation of the Guest Speaker.
14. Greetings: Birthday, Anniversary etc
15. Vote of Thanks by Vice-President
16. Meeting adjourned.



**FORMAT OF THE INVITATION FOR CLUB INSTALLATION**

**IIW THEME 2020-21  
“LEAD THE CHANGE”**

Inner Wheel Club of.....

Charter No.....

**Inner Wheel District 326**

**The President and Members of**

**Inner Wheel Club of.....**

Cordially invite you for the Installation of

Mrs.....

And her team of Office Bearers for the year 2020-21

At..... (Venue)

On..... (Date) at..... (Time)

..... has consented to be the

Chief Guest.

President

.....

Secretary

.....

Meeting to be followed by Fellowship.....





**FORMAT OF THE INVITATION FOR  
DISTRICT CHAIRMAN’S OFFICIAL VISIT TO THE CLUB**

**IIW THEME 2020-21  
“LEAD THE CHANGE”**

Inner Wheel Club of.....

Charter No.....

**IW District 326**

**The President and Members of**

**Inner Wheel Club of.....**

Cordially invite you for the

Public Function

On the occasion of the Official Visit of

**District Chairman**

**Mrs. Ina Purohit**

Venue.....

Time.....

Date.....

President

Secretary

.....

.....

Meeting to be followed by Fellowship.....

Note: Only if a public function is organized.



**SUGGESTED FORMAT FOR CLUB LETTERHEAD AND ENVELOPE**



**INNER WHEEL CLUB OF.....  
IW DISTRICT 326, CHARTER NO. ....**

**IIW THEME 2020-21  
“LEAD THE CHANGE”**

District Chairman  
Mrs. Ina Purohit

IIW President  
Dr. Bina Vyas

Association President  
Mrs. Vasudha Chandrachud

President  
(Address & Phone)  
Mail id

Vice-President  
(Address & Phone)  
Mail id

Imm. Past President  
(Address & Phone)  
Mail id

Secretary  
(Address & Phone)  
Mail id

Joint Secretary (if any)  
(Address & Phone)  
Mail id

Treasurer  
(Address & Phone)  
Mail id

I.S.O.  
(Address & Phone)

Editor  
(Address & Phone)

Executive Members  
Phone Numbers

SAMPLE FOR THE  
CLUB LETTER-HEAD



**IIW THEME 2020-21  
“LEAD THE CHANGE”**

From: \_\_\_\_\_  
To \_\_\_\_\_  
\_\_\_\_\_



### SUGGESTED DESIGN OF CLUB FLAG TO BE EXCHANGED



- You can add some special feature of your city/club theme.
- Size should be approximately 7"x10".
- Material of the flag may be satin cloth, Rexene, handmade paper, flex etc.

### SUGGESTED DESIGN OF CLUB FLAG TO BE CARRIED IN RALLIES AND OTHER EVENTS



- Should be in Royal Blue colour with silver or white letters.
- Name of the Club, District, Charter No. should be written.
- Size should be approximately 3'x2'.
- Material of the flag may be preferably Satin cloth or cotton.

**Note:** The flag should be such that it can be carried by putting a pole on one side.

### SUGGESTED DESIGN OF CLUB BANNER



INNER WHEEL CLUB OF .....

Inner Wheel District 326 Charter No.....

IIW President Name	District Chairman Name	Association President Name
Club President Name	Club Secretary Name	Club Secretary Name

**Please Note:**

The Inner Wheel logo, IIW theme logo and social project logo must be printed on the letter head, envelope, flag and banners.



## FORMAT OF REPORT AND REPORTING SCHEDULE

Format for Installation Ceremony Report

- Name of the Club .....
- Date .....
- Chief Guest or Installing Officer .....
- Number of new Members inducted .....
- Projects undertaken ( if any ) in brief(20 words ):.....

Send only two photographs of installation with this report

Format for Activities Report

- Inner Wheel Club of .....
- Name of the President.....
- Name of the Secretary.....

Sl. No.	Date/ Month	Heading	Description of Project	Goal behind the project	No.of club members present	People benefitted	Total Expenses (Rs.)	Fund Raised through it(if any) Rs.

### REPORTING SCHEDULE

Reports and Details	To be sent by the following date	To be sent to the following persons
<b>First Report</b> Details of Installation & Plantation/TEACH	Must reach by 15th Aug.2020	Send the Report - Soft copy and Hard copy to: • District Chairman (with 2 best projects photos • District Vice Chairman. • District Secretary • District Editor (with 3-4 photos only)
<b>Second Report</b> Activities of July Oct.	Must reach by 1st Nov. 2020	
<b>Third Report</b> Activities of Nov. to March	Must reach by 15th March 2021	

**Please Note:** The Reports should be in brief and sent in the given format only.





# PROFORMA 2020-21

## DATE OF VISIT :

### 1. MEMO OF CLUB HISTORY- PLANS AND PROJECTS

- a) Name of the Club \_\_\_\_\_
- b) District Number \_\_\_\_\_
- c) Date of Inauguration \_\_\_\_\_
- d) Inaugurated by(Dist. Chairman) \_\_\_\_\_
- e) Name of Founder President \_\_\_\_\_
- f) Name of Founder Secretary \_\_\_\_\_
- g) Date of Charter Presentation \_\_\_\_\_
- h) Charter Presented by  
(Dist. Chairman) \_\_\_\_\_
- i) Charter Number \_\_\_\_\_
- j) No. of Members at the  
time of Inauguration. \_\_\_\_\_

### 2. MEMBERSHIP DETAILS

- a) No. of Members as on date \_\_\_\_\_ No, of Members resigned during the year \_\_\_\_\_ No. of New Members \_\_\_\_\_.
- b) Do you have Membership forms? \_\_\_\_\_
- c) Is there any possibility of increasing Membership? \_\_\_\_\_
- d) Is the proper form used for the welcome and induction of new Member? \_\_\_\_\_
- e) Do your Members know one another's names? \_\_\_\_\_
- f) Did you have any Transfers? \_\_\_\_\_
- g) Do you have any Honorary Member: \_\_\_\_\_
- h) Do you have any Honored Active Members? \_\_\_\_\_
- i) What is your attendance? (%)  
General Meeting \_\_\_\_\_  
Executive Meeting \_\_\_\_\_  
Projects \_\_\_\_\_
- j) What steps have you taken to improve it? \_\_\_\_\_
- k) Do you have friends in other Rotary Clubs of our District? Where we can have a new Inner Wheel Club? \_\_\_\_\_





**3. CLUB MEETINGS EXECUTIVE REGULAR**

- a) Venue \_\_\_\_\_
- b) Day \_\_\_\_\_
- c) Time \_\_\_\_\_
- d) Closed Months \_\_\_\_\_
- e) Do you observe the "Quorum" Rules for
  - 1. Executive Committee Meetings : \_\_\_\_\_
  - 2. Regular Meetings : \_\_\_\_\_

**4. GENERAL ADMINISTRATION**

- a) What is your Membership Fee? \_\_\_\_\_
- b) Are your fees sufficient \_\_\_\_\_
- c) Do you got Club fees regularly \_\_\_\_\_
- d) Do you triage payment of I.I.W. Association and District Dues with in two Months? \_\_\_\_\_
- e) Do you have any financial difficulties? \_\_\_\_\_
- f) Do you have a Club Voucher File? : \_\_\_\_\_
- g) Do you have an Accounts & Audit File? : \_\_\_\_\_
- h) Who audits your Accounts? \_\_\_\_\_
- i) Do you have separate Club and Charity Fund Accounts? : \_\_\_\_\_
- j) Do you raise Funds for your activities? If yes, how?: \_\_\_\_\_
- k) Do you have Fixed Deposits or Charity Trust in your Club? : \_\_\_\_\_
- l) Do you get international Aid? : \_\_\_\_\_  
If yes, from where and for what project:

**5. SERVICE PROJECTS**

Inner Wheel Motto is- "Friendship and Service" Please keep this Motto in mind and be and ideal club :

- a. Do you continue old Projects : \_\_\_\_\_
- b. How do you find and adopt new Projects? : \_\_\_\_\_
- c. Do you participate in Rotary Projects? : \_\_\_\_\_
- d. How do you involve your Members both new and old? : \_\_\_\_\_





e. Please give your plans, for the year, about service Projects at Club and District Level ?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. PROGRAMME:**

- a. Do you have Fellowship Programmes and Picnics? \_\_\_\_\_
- b. Do you have Education Programme? \_\_\_\_\_
- c. Do you have Entertaining Programmes and Programmes of interest of the Ladies ? \_\_\_\_\_
- d. Do you celebrate Club Birthday, Charter Day and IIW Day? If yes, how?\_\_\_\_\_
- e. Do you greet Members on their Birthdays, Anniversaries, etc? \_\_\_\_\_

**7. ATTENDANCE AT DISTRICT FUNCTIONS**

- a. How many incoming Club Officers attended Training Institute? \_\_\_\_\_
- b. How many Members attended District Assembly? \_\_\_\_\_
- c. How many Members attended District Rally / other functions? \_\_\_\_\_
- d. How many Members attended District Intercity projects and seminars?\_\_\_\_\_
- e. How many members are going to attend the IIIrd South Asian Rally? \_\_\_\_\_

**8. CLUB RECORDS - Do you keep the following?**

- a. Minute Book &Attendance Register for Regular Club Meeting & Executive Committee Meeting : Yes/No
- b. General Register of Members : Yes/No  
(Membership file)
- c. Minutes and Agenda File : Yes/No
- d. District Correspondence File : Yes/No
- e. Association Council File International Inner Wheel : Yes/No
- f. Headquarters File : Yes/No
- g. General Correspondence File : Yes/No
- h. Link Club's File : Yes/No
- i. Literature-Publication Newspaper Cutting File: Yes/No





j. Photo Album : Yes/No

k. IIW Constitution and Handbook

\*Association Bye-laws and

\*Guidelines for Association, District and Clubs : Yes/No

**9. GUIDELINES TO CLUB OFFICERS:**

The guidelines to the respective Club Officers have been distributed through District Directory. Are the same being implemented ?

\_\_\_\_\_

**10. NAMES OF YOUR LINK CLUBS AND DISTRICTS:**

In India

Overseas

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**11. Pulse Polio Do you manage separate booths usually ? What are your activities on NIDs and prior to them ? \_\_\_\_\_**

*Signature of the President*

*Signature of the Secretary*

**NOTE**

1. Please fill up the above Forms in full.
2. Send the above Forms, duly completed and filled, at least 20 days prior to the visit of the District Chairman for her perusal and study.
3. Use another sheet if necessary.

**It take little things – a smile, a pat, a kind word.  
 To show that you care.  
 But it makes one feel – Yes, someones is there!  
 It sows the seed of a hope – a dream of a better dawn.  
 And Life rolls on with renewed spirit.  
 Yes! If we can dream, we can do it.**





### CLUB HISTORY FORMAT

#### INNER WHEEL DISTRICT 326 RECORD OF CLUB HISTORY

Inner Wheel Club of .....

Charter No:.....

Sponsoring Club: .....

Meeting Time, Day & Place: .....

Inner Wheel Year: .....

District Chairman: .....

IIW Theme: .....

Club Officers: .....

President: .....

Imm. Past President: .....

Vice President .....

Secretary: .....

Treasurer: .....

ISO: .....

Editor: .....

Executive Committee: .....

Names of District Officers from the Club (if any) .....

Names of Council Member from the Club and Office held (if any) .....

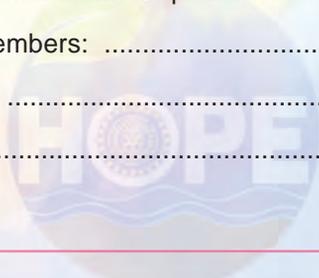
Name of Club Member serving on IIW Board(if any) .....

Membership: ..... Capitation Fees Paid: .....

Honoured Active Members: .....

Honorary Members: .....

Other Information: .....



## SAMPLE OF PROPOSAL FORM OF CLUB ELECTIONS

To The Secretary

Inner Wheel Club of \_\_\_\_\_

We, the undersigned, propose the name of Ms/Mrs \_\_\_\_\_  
for the post of \_\_\_\_\_ (President / Vice President /  
Secretary / Treasurer / ISO / Editor / Other Executive Members) for the  
Inner Wheel Year \_\_\_\_\_.

Yours in Inner Wheel,

Proposed by: Name \_\_\_\_\_ Signature \_\_\_\_\_

Seconded by: Name \_\_\_\_\_ Signature \_\_\_\_\_

## SAMPLE FORM OF CONSENT LETTER OF MEMBER NOMINATED

To The Secretary

Inner Wheel Club of \_\_\_\_\_

I, Ms/Mrs. \_\_\_\_\_ hereby give my consent for  
nomination for

the post of \_\_\_\_\_ for the Inner Wheel Year \_\_\_\_\_.

Yours in Inner Wheel

Signature Ms/Mrs. \_\_\_\_\_

## RESOLUTION FOR ASSOCIATION VICE PRESIDENT / DEPUTY NATIONAL REPRESENTATIVE

It was resolved to nominate Mrs. \_\_\_\_\_  
a Past District Chairman of Inner Wheel Distt. 326 for the office of  
Association Vice President/ Deputy National Representative for the  
year 20\_\_\_\_ - 20\_\_\_\_. She fulfils the necessary qualifications for the  
above office.

Proposed by \_\_\_\_\_ (Name of the Voting Delegate & Club)

Seconded by \_\_\_\_\_ (Name of the Voting Delegate & Club)

Kindly adhere to the above resolution and minute the same in the  
Conference/Assembly minutes. While sending the nomination & enclose  
the complete minutes. Any errors in the resolution or the minutes will  
lead to invalidation.



**DRAFT OF LETTER FOR SENDING THE NOMINATIONS FOR THE DISTRICT EXECUTIVE COMMITTEE**

Dear District Secretary .....  
At the regular meeting of the Inner Wheel Club of ..... held on....., We resolved to nominate Mrs ..... (please give her full name, address and telephone number) a member of our Club, for the office of..... for the Inner Wheel Year .....

She fulfills the qualifications required for the office.

(Mention the list of offices held in your club and in the District with years)

Yours Sincerely,

Date

President/Secretary

(Signature)

**N.B.:**

- 1. This letter must be on the club letterhead only.
- 2. CC. should be sent to election & scrutiny Committee Chairman PDC Mrs. Ranju Jobanputra.

**DRAFT OF LETTER OF CONSENT OF THE NOMINEE TO ACCOMPANY THE NOMINATION LETTER**

To,

Date

District Secretary,

I.W. Dist. 326

I hereby give my consent to send my nomination for the post of District ..... for the year .....

Yours in Inner Wheel

(Name and signature of the Nominee)

**Note:**

- 1. This letter must be on club letterhead only.
- 2. It must be on another leaf of club letterhead and not on the club nomination letter.
- 3. CC. should be sent to election & scrutiny Committee Chairman PDC Mrs. Ranju Jobanputra.

The Club Minutes with the Resolution should be enclosed while sending nomination for District Posts.





**FORMAT OF RESOLUTION FOR OPENING BANK ACCOUNT OF THE CLUB**

( To by typed on the Club Letter Head)

Resolution No \_\_\_\_\_ passed at the E.C. Meeting of Inner Wheel Club of \_\_\_\_\_ held at \_\_\_\_\_ on \_\_\_\_\_  
RESOLVED that an account be opened with \_\_\_\_\_  
Branch of Bank for the year beginning from 1st July 2020 to 30th June 2021 in the name of Inner Wheel Club of \_\_\_\_\_ Administrative A/c / Charity A/c, to be jointly operated by the Club Treasurer along with President or Secretary.

Proposed by:..... Seconded by: .....

PASSED UNANIMOUSLY  
Signed

**President Secretary Treasurer**

**B. FORMAT OF RESOLUTION FOR APPOINTING THE AUDITORS OF THE CLUB**

(To be typed on your Club Letter Head)

Resolution No. \_\_\_\_\_ Passed at the E.C. / G. B. Meeting of Inner Wheel Club of, \_\_\_\_\_ on \_\_\_\_\_ RESOLVED that M/s \_\_\_\_\_ Chartered Accountants, \_\_\_\_\_ (Place) be hereby appointed as the Auditors of the club for the year beginning from 1st July 2020 to 30th June 2021)

Proposed by:..... Seconded by:.....

PASSED UNANIMOUSLY  
Signed

**President Secretary Treasurer**





FORMAT TO REMIT FEES TO THE DISTRICT TREASURER

Name of the Club \_\_\_\_\_

No. of Members in the previous year \_\_\_\_\_

No. of Members in the current year \_\_\_\_\_

No. of Members who have resigned in the current year \_\_\_\_\_

No. of Members inducted in the current year \_\_\_\_\_

Member's Name & Address	Active member	Honorary member	Honoured active	District dues	Assn. dues	Triennial dues	I/W dues	Total Amount

CLAIM FORM

Claim Form for Inner Wheel District/Club .....

To  
The District Treasurer / Club Treasurer                      Date .....

Dear Treasurer  
Please reimburse me an amount of Rs.....

(Rupees.....only)

Details/Bills enclosed.

Towards.....

Signature.....

Name:.....

Designation.....



**SAMPLE OF VOUCHER**

**VOUCHER**

Inner Wheel Club of .....

Voucher No..... Date :.....

Paid to \_\_\_\_\_

a sum of Rs. (in words) \_\_\_\_\_

on account of \_\_\_\_\_

Rs. \_\_\_\_\_

***Paid by*** ***Received by***

**RECEIPT BOOK (DEBIT VOUCHER)**  
(In duplicate or with counterfoil)

**RECEIPT**

Inner Wheel Club of .....

Receipt No..... Date :.....

Received with thanks from Mr./Mrs./M/s \_\_\_\_\_

a sum of Rupees. \_\_\_\_\_

by cash / D.D. No. / Cheque No. \_\_\_\_\_ dt. \_\_\_\_\_

on account of \_\_\_\_\_

Received by Rs.

*This could be with a counter foil on Left Hand Side of smaller size or a duplicate receipt for carbon copy.*



## TREASURER'S REPORT AT CLUB MEETINGS

By Treasurer Mrs. \_\_\_\_\_

Inner Wheel Club of \_\_\_\_\_ Club Account

For the period \_\_\_\_\_ to \_\_\_\_\_

Receipts	Amount (in Rs.)	Payments	Amount (in Rs.)
Opening Balance i. Cash ii. Bank A/c Club Membership Fees (No. of members x Rs. --- per member)		Fees Sent to the District (No. of members x Rs. --- per member) Printing and Stationery Photos Postage and Courier Telephone Gifts and Prizes Closing Balance i. Cash ii. Bank A/c	
<b>Total</b>		<b>Total</b>	

Inner Wheel Club of ----- Charity Account  
For the period ----- to -----

Receipts			Payments		
Particulars	Amount (in Rs.)	Amount (in Rs.)	Particulars	Amount (in Rs.)	Amount (in Rs.)
Opening Balance: Cash Bank A/c					
(i) Project Name :			(i) Project Name :		
Donation from			Printing & Stationery Snacks Photos Gifts and prizes		
(ii) Project Name :			(ii) Project Name :		
Donation from			Printing & Stationery Snacks Photos Gifts and prizes		
			Closing Balance : Cash Bank A/c		
<b>Total</b>			<b>Total</b>		

**FORMAT FOR  
CHANGE OF BANK FOR ACCOUNTS**

In the Annual General Body Meeting of Inner Wheel Club of ---- held at - - (venue) on ---- (date) it has been resolved to close the presently operated Savings A/cs of Inner Wheel Club of ---- and Inner Wheel Club of ----

Charity A/c held at ---- Bank and open a new Savings A/c of Inner Wheel Club of ---- and Inner Wheel Club of ---- Charity A/c) at ---- Bank (name of the bank with branch).

Proposed By :

Seconded By :

Sign :

**President**

**Secretary**

**Treasurer**

**FORMAT FOR CHANGE OF SIGNATORIES**

**Change of Signatories for Operation of Bank Accounts:  
(if no change in bank, just change in signatories)**

In the Annual General Body Meeting of Inner Wheel Club of ---- held at ..... (venue) on ..... (date), in view of change in office holders, it has been resolved that Savings A/c of Inner Wheel Club of ---- and Inner Wheel Club of ..... / Charity A/c at ---- Bank (name of the bank) be jointly operated by Treasurer Mrs. ---- as the first signatory And President Mrs..... or Secretary Mrs..... as the second signatory for the period 1st July 2020 to 30th June 2021.

Proposed By :

Seconded By :

Sign :

**President**

**Secretary**

**Treasurer**



## VALUABLE INNER WHEEL INFORMATION

### THE MARGARETTE GOLDING AWARD

An award created in the name of Margarett Golding for the highly commendable personal service through Inner Wheel or in the community. The very first Margarett Golding Award was presented to Margarett Palmer. Administrator/Secretary of International Inner Wheel by the then IIW President Carole Buchanan in Chester, England.

**Note:** Applications can be sent for the Margarett Golding Award. Please refer to IIW website.

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### RECIPIENTS OF MARGARETTE GOLDING AWARD FROM INDIA

2003-04	Mrs Vijaytai Lavate District 313
2005-06	PAP Mrsraksha Mehta District 314
2010-11	Mrs Chitra Ghosh District 329
2013-14	PIIWP Mrs Minna Kapur District 301
2013-14	PAP Mrs Mano Bhaktavatsalam District 323
2014-15	PDC Mrs Sudha Gupta District 301
2017-18	PDC Mrs Krishna Sagar District 308
2018-19	PAP Mrs. Pushpa Suryamurti, Dist.314
2019-20	PIIWP Mrs. Abha Gupta, Dist.301
	PDC Mrs. Sunita Deodhar, Dist.314

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### JEWELS FROM INDIA AS THE IIW PRESIDENTS

1986-87	PAP Mrs Minna Kapur
1993-94	PAP Mrs Anita Aggrawal
2007-08	PAP Mrs Kamala Ramakrishnan
2010-11	PAP Dr. Mrs Pallavi Shah
2014-15	PAP Mrs Abha Gupta
2017-18	PAP Dr Mrs Kapila Gupta
2020-21	PAP Dr. Bina Vyas

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### PRIDE OF DISTRICT 326 IN THE ASSOCIATION OF IW CLUBS IN INDIA

1997-98	PDC Mrs Manjula Shrishrimal, Association Treasurer
2007-08	PDC Mrs Srinoo Patnaik, Association Secretary
2008-09	PDC Mrs Ranju Jobanputra, Association Treasurer
2011-12	PDC Mrs Rekha Saxena, Association Treasurer.
2014-15	PDC Late Mrs. Sapna Jaiswal, Asso. Secretary elect
2019-20	PDC Mrs. Krishna Mohanty, Association Secretary

## INTERNATIONAL INNER WHEEL CONVENTIONS (Held at interval of not less than 3 years)

Year	Convention	Venue	I.I.W. President
1970	I	Hangue, Netherlands	Helena Foster (G.B. & I)
1973	II	Copengngen, Denmark	Brite Fangal, (Denmark)
1976	III	Sydney, Australia	Gwen Davies (Australia)
1979	IV	Brighton, England	Elizabeth Bager Reistsma , Neitherland
1982	V	Paris, France	Enette Petit (G.B. & I.)
1985	VI	Orlando, Florida US A	Ragnhild Oglænd (Norway)
1988	VII	Stavange, Norway	Dora Bailey (G.B. & I.)
1991	VIII	Hangue, Netherlands	Margaret Spanning (Norway)
1994	IX	Sydney, Australia	Anita Agarwal (India)
1997	X	Berlin, Germany	Beth McNeill (New Zealand)
2000	XI	Syockholm, Sweden	Lillian Pettigrew (Canada)
2003	XII	Florence, Italy	Solveig Svensson
2006	XIII	Chirstchurch NZ	Erna Fandal (Norway)
2009	XIV	Koto Kinbalu, Malaysia	Suzanna Nelsen (Denmark)
2012	XV	Intanbul Turkey	Catherine Refabert (France)
2015	XVI	Copengagen, Denmark	Abha Gupta (India)
2018	XVII	Melbourne, Australia	Kapila Gupta
2021	XVIII	Jaipur, India	Dr. Bina Vyas

## TRIENNIAL CONFERENCES

(An Association Conference, which is held once every three years.  
2/3 majority is required to carry 6 a motion to amend the  
Association Bye-Laws).

Year	Conference	Venue	Association President	Dist. No.
1976-77	I	Bombay	Raksha Mehta	Dist. 314
1979-80	II	Bhopal	Saroj Lalwani	Dist. 304
1982-83	III	Trivandrum	Mureil Sukumaran	Dist. 321
1985-86	IV	Delhi	Shubh Manchanda	Dist. 301
1988-89	V	Vijaywada	Mythri Gandhi	Dist. 302
1991-92	VI	Bombay	Asha Bajaj	Dist. 314
1994-95	VII	Cochin	Vimala Abraham	Dist. 321
1997-98	VIII	Coimbatore	Shanta Mookken	Dist. 320
2000-01	IX	Chennai	Kamla Rama Krishnan	Dist. 323
2003-04	X	Pune	Roshan Chindhy	Dist. 313
2006-07	XI	Mumbai	Pallavi Shah	Dist. 314
2008-09	XII	Varanasi	Nandini Bhargava	Dist. 312
2012-13	XIII	Hyderabad	Sarita Lunani	Dist. 302
2015-16	XIV	Kolkata	Mamta Ag arwal	Dist. 329
2018-19	XV	Pune	Smita Pingale	Dist 313

## SOUTH ASIA RALLY

(Held once in every 3 years)

Year	Rally	Venue	Association President	District
2008-09	1 <sup>st</sup>	Kochi	Azhagu Annamalai	Dist. 320
2011-12	2 <sup>nd</sup>	Sri Lanka	Kapila Gupta	Dist. 301
2013-14	3 <sup>rd</sup>	Mumbai	Pushpa Suryamurthy	Dist. 314
2016-17	4 <sup>th</sup>	Malaysia	Prabha Raghunandan	Dist. 325
2019-20	5 <sup>th</sup>	Dhaka (postponed)	Mamta Gupta	Dist. 329

## INTERNATIONAL INNER WHEEL PRESIDENTS & IIW THEMES

Year	Name of the President (Country)	Theme
1967-69	Lavender Weightman (GB & I)	
1969-70	Helena Foster (GB & I)	Action
1970-71	Elesabeth Bager (Sweden)	Participation, Engagement, Activity
1971-72	C. Sharp (GB & I)	Unity & Understanding
1972-73	Brite Fangel (Denmark)	
1973-74	Agens Bulpitt (GB & I)	Tolerance
1974-75	M. Armstrong (GB & I)	Challenge
1975-76	Gwen Davies (Australia)	Bridging The Gap
1976-77	Marie Clarie Cronstedt (Sweden)	Preserve, Protect, Promote
1977-78	Kay Martin (GB & I)	Survival - Be Involved
1978-79	Elizabeth Bier - Reitsma (Netherlands)	Work for Peace Through Love
1979-80	Joan Pyke (GB & I)	Help Children Smile
1980-81	Anne Lebeau (Belgium)	Open Your Heart
1981-82	W. Petitt (GB & I)	Be Concerned
1982-83	Britt. J. Fjellander (Sweden)	Understanding & Peace
1983-84	Esther A. Vibal (Philippines)	Continuing Search for Peace
1984-85	Renganhild Oglænd (Norway)	Communicate
1985-86	Doris Browne (GB & I)	Co-operate
1986-87	Minna Kapur (India)	Identify
1987-88	Dora Bailey (GB & I)	Have Patience
1988-89	Alison Dowson (New Zealand)	Protect Children-They are the Future
1989-90	Brenda Taylor (GB & I)	Put Your Heart Into It
1990-91	Margaret Spennig (Norway)	Give Our World a Future
1991-92	Isabel Mcknight (GB & I)	Take Time
1992-93	Gwendolen Bowman (Australia)	Undrstanding
1993-94	Anita Aggarwal (India)	Expand to Serve Better
1994-95	Barbara Benett (GB & I)	Widen Your Horizons
1995-96	Ida Dubbeldam-de-Klerk (Netherlands)	Open Your Heart & Home
1996-97	Beth Mc Neil (New Zealand)	Look Beyond Yourself-Be Involved
1997-98	Dr. Elizabeth Jones (GB & I)	Together We Are Stronger
1998-99	Lovise Richardson (Australia)	Make Our World a Better Place - Communicate & Educate

1999-00	Lilian Pettigrew (Canada)	Reach Out, Keep Hope Alive Turn Giving Into Living
2000-01	Vivienne Bolton (GB & I)	Stranger Are Friends We Have Not Meet
2001-02	Carole Buchanan (Australia)	Enthusiasm Creates Action
2002-03	Eileen Harsant (U.K.)	Make The Friendship Positive
2004-05	Metje Hanekamp-Van de Kamp (Netherlands)	Work Together & Give Hope
2005-06	Ema Fandal (Norway)	Support Give Strength
2006-07	Janet Day (U.K.)	Show That Your Care Through Friendship & Service
2007-08	Kamala Ramakrishnan (India)	Communicate Our Vision
2008-09	Suzanne Nielson (Denmark)	Realise Your Visions and Make a Difference
2009-10	Anne Fryer (GB & I)	Help Bring Hope
2010-11	Dr. Pallavi Shah (India)	Commit with Conviction, Compassion, Consistency
2011-12	Catherine Refabert (France)	Think Ahead - Aim High
2012-13	Carol Young (New Zealand)	Be a Friend
2013-14	Gabriella Adami (Italy)	We, for Women
2014-15	Abha Gupta (India)	Light the Path
2015-16	Charlotte De Vos (Belgium & Luxembourg)	Unique & United
2016-17	Alatise Oluyemisi (Nigeria)	Touch a Heart
2017-18	Dr. Kapila Gupta (India)	Leave a lasting Legacy
2018-19	Christine Kirby (Australia)	Empwer and Evolve
2019-20	Phyllis Charter (GB & I)	Together We Can
2020-21	Dr. Bina Vyas	Lead the Change

**Association has now got its own office premises:**

*The address is -*

**963 Avinashi Road, Kalaikathi Buildings,  
Pappenaickenpalayam, Coimbatore 641037**

**For Inner Wheel Badges & Pin,**

*Contact:*

**MOHAN PLASTIC INDUSTRIES**

63, Roshanara Plaza Complex,  
Roshanara Road, Delhi - 11007.

Ph: 011-23828130, 238211258 Cell / Whatsapp: 9811361388

Email: mohanplastic@yahoo.com

## COUNTRIES AND GEOGRAPHICAL REGIONS WHICH HAVE INNER WHEEL

Algeria	Great Britain & Ireland	Pakistan
Andorra	Greece	Papua New Guinea
Australia	Guadeloupe	Philippines
Austria	Guinea	Poland
Bahamas	Guyana	Portugal
Bahrain	Hungary	Rodriguez
Bangladesh	Iceland	Romania/N/D
Barbadour	India	Russia
Belgium	Israel	Senegal
Benin	Italy	Serbia
Botswana	Ivory Coast	Singapore
Bulgaria	Jamaica, West Indies	Slovenia
Burkina Faso	Japan	South Africa
Cameroon	Jordan	South Korea
Canada	Kenya	Spain
Cayman Island	La Reunion	Sri Lanka
Chad	Lebanon	Surinam
Colombia	Lithuania	Sweden
Corsica	Luxembourg	Switzerland
Croatia	Madagascar	Taiwan
Cyprus	Madeira	Tanzania
Denmark	Malawi	Togo
Djibouti	Malaysia	Trinidad
Egypt	Mali	Tunisia
Estonia	Malta	Turkey
Faroe Islands	Martinique	Uganda
Finland	Mauritius	Ukraine
Fiji	Mexco	United Arab Emirates
France	Morocco	United States of America
French Guiana	Nepal	Virgin Island
Goban	Netherlands	Windward Isles
Gambia	New Caledonia	West Africa
Germany	New Zealand	Zambia
Ghana	Nigeria Norway	Zaimbabwe

# STATISTICS

## IIW

Countries - 104  
 Associations - 04  
 No of Districts - 175  
 No of Clubs - 3979  
 No. Of Members - 108614

## Association of Inner Wheel Clubs in India

Districts - 27  
 Clubs - 1350  
 Total no. of Members - 45572  
 New Clubs till date - 34

*Before you are a leader,  
 Success is all about Growing Yourself.  
 When you become a leader,  
 success is all about Growing others.  
 The search for happiness is our  
 common goal & twenty-four hours a day,  
 all our activities are directed towards reaching it.*



## INNER WHEEL DISTRICTS IN INDIA WITH GEOGRAPHICAL BOUNDARIES

Dist.	Area	Dist.	Area
298	Puducherry & Tamil Nadu	314	Maharashtra (Mumbai, Navi
301	Delhi, Haryana & Uttar Pradesh		Mumbai & Thane District)
302	Andhra Pradesh	315	Andhra Pradesh
303	Maharashtra (Vidarbha Region, Nasik & Jalgaon District)	316	Karnataka & Andhra Pradesh
304	Madhya Pradesh & Gujarat	317	Karnataka, Goa & Maharashtra (some of Konkan Region)
305	Gujrat, Rajasthan & Madhya Pradesh	318	Karnataka including Mangalore
306	Gujarat & Maharashtra (Dhule & Nandurbar District)	319	Karnataka (Bangalore & its surrounding areas) & Andhra Pradesh
307	Punjab, Himachal Pradesh & Jammu & Kashmir	320	Kerala & Tamil Nadu
308	Punjab, Himachal Pradesh, Haryana, Uttaranchal & Uttar Pradesh	321	Kerala & Tamil Nadu
309	Punjab, Rajasthan & Haryana	322	Tamil Nadu (Chennai & its surrounding areas)
310	Uttar Pradesh & Uttaranchal	323	West Bengal, Assam & Sikkim, Meghalaya
311	Uttar Pradesh & Uttaranchal	324	
312	Uttar Pradesh & Madhya Pradesh	325	Bihar & Jharkhand
313	Maharashtra (Marathwada Region & some of Konkan Region)	326	Orissa, Chhatisgarh, Madhya Pradesh
		327	West Bengal (Kolkata & its surrounding areas) & Andaman & Nicobar Islands

## IMPORTANT DAYS

11 <sup>th</sup> July	World Population Day
1 <sup>st</sup> to 7 <sup>th</sup> August	World Breast Feeding Week
5 <sup>th</sup> August	Friendship Day
15 <sup>th</sup> August	Independence Day ( India)
5 <sup>th</sup> September	Teacher's Day (India)
8 <sup>th</sup> September	International Literacy Day / Day of the Girl Child
15 <sup>th</sup> September	International Peace Day
16 <sup>th</sup> September	International Day for Preservation of Ozone Layer
21 <sup>st</sup> September	World Alzheimer's Day / Rose Day / International day of Peace (Cancer Patients Support Day)
26 <sup>th</sup> September	Day of the Deaf
29 <sup>th</sup> September	World Heart Day
1 <sup>st</sup> to 7 <sup>th</sup> October	Wildlife Week
1 <sup>st</sup> October	International Day for Older Person / International Day for the Disabled
4 <sup>th</sup> to 7 <sup>th</sup> October	World Animal Week
5 <sup>th</sup> October	International World's Teacher Day
6 <sup>th</sup> October	World Habitat Day
9 <sup>th</sup> October	World Sight Day: World Post Day
10 <sup>th</sup> October	World Mental Health Day
15 <sup>th</sup> October	World Food Day
16 <sup>th</sup> October	World White Cane Day (guiding the Blind)
20 <sup>th</sup> October	World Osteoporosis Day
1 <sup>st</sup> November	Anti Poverty Day
14 <sup>th</sup> November	Children's Day (India); World Diabetes Day
14 <sup>th</sup> to 20 <sup>th</sup> Nov	Child Rights Week /National Book Week
15 <sup>th</sup> to 21 <sup>st</sup> Nov	World New Born Week
<b>10<sup>th</sup> January</b>	<b>International Inner Wheel Day</b>
12 <sup>th</sup> January	National Youth Day
24 <sup>th</sup> January	National Girl Child Day
26 <sup>th</sup> January	Republic Day (India)
23 <sup>rd</sup> February	World Understanding & Peace Day
8 <sup>th</sup> March	International Women's Day
15 <sup>th</sup> March	World Consumer Day
21 <sup>st</sup> March	World Forestry Day
22 <sup>nd</sup> March	World Day for Water
7 <sup>th</sup> April	World Health Day
11 <sup>th</sup> April	National Safe Motherhood Day
22 <sup>nd</sup> April	Earth Day
15 <sup>th</sup> May	International Day of the Family
31 <sup>st</sup> May	World "No Tobacco Day"
5 <sup>th</sup> June	World Environment Day

## INNER WHEEL ABBREVIATIONS

IIW	International Inner Wheel
IWC	Inner Wheel Club
IWD	Inner Wheel District
DISTT. CH.	District Chairman
PDC	Past District Chairman
PP	Past President
I PP	Immediate Past President
ASSN	Association
AC Member	Association Council Member
PAP	Past Association President
SEC	Secretary
Jt. SEC.	Joint Secretary
TRE.	Treasurer
VP	Vice President
IPAP	Immediate Past Association President
ISO	International Service Organizer
ESO	Extension Service Organizer
CCCC	Constitution & Credential Committee Chairman
CGR	Chairman's Group Representative
NR	National Representative
Dy. NR	Deputy National Representative
IWR	International Inner Wheel Representative
DISTT	District
EC	Executive Committee
DC	District Committee
GB Meeting	General Body Meeting
LETS	Leader Elect Training Seminar
PETS	President Elect Training Seminar
SETS	Secretary Elect Training Seminar
CCA	Chairman Citation Award
PIIWP	Past International Inner Wheel President
PIIWB	Past International Inner Wheel Board of Directors
IPIIWP	Immediate Past International Inner Wheel President

## GLOSSARY FOR INNER WHEEL

**Account** - a record of money received and paid out with resulting balance.

**Active Members.** Women from any of the three categories of membership (listed on page 3 of the C&H).

**Ad Hoc Committee** - a temporary committee, which may be formed by Clubs, Districts, National Governing Bodies and International Inner Wheel for any special needs.

**Amendment** - modification to a Motion/Proposal

**Archiving** - keeping of important documents.

**Audit** – an official examination of the accounts by a qualified Accountant.

**Badge** – an emblem or brooch, usually displaying the Inner Wheel logo, worn to show membership. It should be worn at all Inner Wheel events and visits to other special functions. Only badges of an approved design are permitted.

**Ballot** – a paper vote - a written vote - a secret vote.

**Blueprint** – Instructions or Guidelines for the work and duties of each Officer. There should be Blueprints for Club, District, National and International Inner Wheel Officers.

**Board** - the International Governing Body.

**Board Director** -elected members, from different countries, to serve on the International Governing Body and govern Inner Wheel.

**Board Member** former name for Board Director of IIW (used before 1995).

**Bye-laws** - within the framework of the Constitution, National Governing Bodies may have their own.

Bye-Laws, which enable members to enjoy their membership according to the customs and traditions of their own country.

**Canvassing** - that is asking for votes by any means – this is not permitted.

**Capitation Fee** - annual membership fee, a charge per person paid to the Club, District, National Governing Body and International Inner Wheel.

**Charter Presentation**– a ceremony to welcome a new Club into Inner Wheel and introduce all the new members and the Officers.

**Charter Certificate** - a certificate presented to each new Club showing the date the Club was registered or the date of the inaugural meeting.

**Constitution and Handbook – C&H** - contains the rules, which provide the basis on which Inner Wheel is organised, these rules are binding on all Inner Wheel members. Revised after each convention.

**Constitution Chairman** She is responsible for interpreting and explaining the Constitution, and ensuring that all changes are done correctly. As her work is highly specialised, she has to be nominated by Clubs, but elected just by the International Inner Wheel Governing Body.

**Convention** - International congress held every three years

**Delegate** - agents for voting and representing the club

**Division of the Club** - splitting one club into two or more clubs

**Deputy** – a person appointed to act on behalf of, or represent, another.

**Directory** – a booklet giving contact information about Officers, and other relevant details.

**Dues** – annual capitation fees

**ECOSOC** - United Nations Organisation for Economic and Social Development.

**Ex Officio** - by virtue of Office held

**Extension**- formation of new Inner Wheel Clubs and promotion of new membership within existing Clubs.

**General Motion** – a proposal of a more general nature, which does not change the rules in the Constitution and Handbook.

**Governing Body** – the Officers responsible for managing Inner Wheel at each level.

**Honorary Member**- A person whom the Club wishes to honour by making them an Honorary Club Member for a limited time.

**Honoured Active Member** – An Active member who has done outstanding service, which the Club members recognise, and wish to honour by paying her subscriptions for a limited time.

**Inner Wheel Logo** – the official Inner Wheel emblem which must not be defaced or changed in any way.

**Inaugural Meeting** – the first official meeting of a new Inner wheel Club.

**International Headquarters** – IIW's Secretariat in England. Address: Suite 2.3, 20 Market Street, Altrincham, Cheshire, WA14 1PF, U.K.

**International Administrator** –works in the office above and deals with all correspondence to and from International Inner Wheel, and all the administrative affairs of IIW.

**International Service Organiser - I.S.O. or Overseas Service Organiser – O.S.O**

These offices are both the same; they inform members about International/Overseas Charities and organise help to areas, throughout the world, where there is a need.

**Margarette Golding Award** –an award created in the name of Margarette Golding who started the Inner Wheel Organisation. The award was established by IIW, in 2000, for women (IW members or non-members) who have given **exceptional** personal service to local communities or people in other countries in need of help.

**Membership at Large** – if an Active Member resides in an area of a country where there are no Inner Wheel Clubs, she may be granted Member at Large status.

**Minutes-** a written record of each business meeting held by the Clubs/ Districts/ National and International Committees.

**Non Districted Clubs** – Clubs formed in a country or an area where there are no other, or very few Inner Wheel Clubs. As they are not part of a District they must communicate directly with IIW.

**National Governing Body** – Can be formed in any country which has 2 or more Districts. It elects a National Council, to be responsible for managing Inner Wheel in that particular country.

**Newsletter** – an informal printed report issued periodically to members

**NGO** Non Governmental Organization

**Nominate** – propose a candidate for election to office.

**Nominee** – a member who is nominated for a particular office.

**Per capita** – means ‘for each person’. As used in reference to the annual membership fees to International Inner Wheel, National Governing Bodies, Districts and Clubs.

**Proposal** - a suggestion to change the Constitution, which is put forward for discussion then voted on.

**Proxy Vote holder** – a member elected to hold votes for Clubs not able to attend a meeting, and to vote on their behalf.

**Quorum** – required number of members that must be present to constitute a valid meeting.

**Rally** – a more informal gathering of members.

**Ratify** – formally confirm or accept a Resolution or an agreement made.

**Resolution** – something proposed and resolved upon, a decision taken

**Standing Orders** – rules governing the way all business should be conducted at Conventions and Conferences.

**Structure** – the way in which Inner Wheel is organised – its framework.

**Theme** - an annual theme, chosen by the IIW President, suggested to inspire members into action.

**Tenure of office** – length of time a member can hold an office.

**Trustee** – a member appointed to have responsibility for the properties of International Inner Wheel.

**UN** United Nations

**UNICEF** – United Nations International Children’s Education Fund

**United Nations Day of Peace** to be observed on September 21<sup>st</sup> each year.

**World Inner Wheel Day** - January 10 is the date celebrated by clubs all over the world, to mark the commencement of the Inner Wheel Organisation, by Margarett Golding, in 1924. On that day, members are asked to think of their fellow members worldwide and also perform some personal service.

*Courtesy : IIW Website*



## SERVICE AVENUES - GUIDELINES

### **CLUB SERVICE :**

Promote friendship and understanding, motivate members to attend events organised programmes, celebrate important events, host district events, exercise the duties and enjoy the rights as Inner Wheel Members.

### **COMMUNITY SERVICE**

Every member of Inner Wheel has to be responsible and find ways and means to ensure better quality of life to people around, in some form or the other. Conduct a survey and determine the most pressing needs and concerns of the community - Develop a plan to ensure that the project will be successful. Promote the women and girl child.

### **VOCATIONAL SERVICE**

Provide opportunities for vocational training by organising or sponsoring special courses on cooking, baking, tailoring, painting, making soft toys, handicrafts, embroidery, typing, electronics, carpentry, printing, beauty care, interior decoration, flower arrangement etc. for poor students.

Encourage self-employment programmes by donating sewing machine, grinder, typewriter, iron box, computer, carpenter tool kit etc. to the needy arrange loans.

### **PERSONAL SERVICE**

Personal service is nothing related to the contribution of money. It purely means the quality time spent by a member for the needy. As Inner Wheel members, we can help and bring hope in the lives of many people by a soothing smile, by our meaningful touch and by devoting our quality time. By motivating our members in personalized service, we can rest assured that the many calls for help echoing throughout the world will be answered.

### **CONTINUING SERVICE**

The leaders at the helm of affairs of any service organisation may come and go, but, the motto and objectives - service to the poor and needy should go on forever.

Be of service. Whether you make yourself available to a friend or co-worker, or you make time every month to do volunteer work, there is nothing that harvests more of a feeling of empowerment than being of service to someone in need.

## THE INCUMBENCY CHART OF INNER WHEEL DISTRICT 326

Year	Dist. Chairman	Vice-Chairman	Dist. Secretary	Dist. Treasurer	Dist. E.S.O.	Dist. I.S.O	Dist. Editor
1985-86	Lalita Jain	Rachel Reginald	Maya Surjan	Hansa Kothari	N Sarangi		Deepa Kale
1986-1987	Rachel Reginald	Maya Surjan	Pratiya Patnaik	M Kapadia	Sarla Dubey	I Aruna	V L Mahavar
1987-1988	Maya Surjan	Gouri Sen	V L Mahavar	A Deshpande	G Senapati	I Aruna	S Mohapatra
1988-1989	Gouri Sen	V Mahavar	I Aruna	Pratiya Patnaik	A Deshpande	Ashalata	K Tiwari
1989-1990	V L Mahavar	I Aruna	A Deshpande	J Chikhalikar	Pratiya Patnaik	A Subedar	V Tiwari
1990-1991	I Aruna	A Deshpande	Chitra Bahadur	Deepa Jadwani	Vijaylaxmi Tiwari	J Chikhalikar	R Khetrapal
1991-1992	A Deshpande	Chitra Bahadur	Ranjita Behera	Ranita Chawla	J Chikhalikar	B Jayanti	A Kulkarni
1992-1993	Pratiya Patnaik	Ranjita Behera	Sabita Mishra	B Jayanti	Sabita Patnaik	N Sarangi	J Chikhalikar
1993-1994	Ranjita Behera	B Jayanti	N Sarangi	Manju Shrishrimal	Deepa Jadwani	Manju Mukherjee	M Chawla
1994-1995	B Jayanti	N Sarangi	Manju Shrishrimal	D Rajlaxmi	Manju Mukherjee	R Khetrapal	Shobha Kakkar
1995-1996	Manju Mukherjee	Manju Shrishrimal	Namita Sinha	Vijaylaxmi Tiwari	S Patnaik	R Mohanty	Preeti Shah
1996-1997	Manju Shrishrimal	Namita Sinha	Preeti Shah	Shobha Kakkar	Gayatri Das	Kiran Shukla	Priya Ambrose
1997-1998	Namita Sinha	Preeti Shah	Vijaylaxmi Tiwari	Priya Ambrose	Kiran Shukla	Gayatri Das	Puspalata Mohanty
1998-1999	Chitra Bahadur	Vijaylaxmi Tiwari	Priya Ambrose	Kiran Shukla	V L Mahavar	Punam Grover	Pratibha Jain
1999-2000	Vijaylaxmi Tiwari	Priya Ambrose	Rita Khetrapal	Puspalata Mohanty	Manju Mukherjee	Pratibha Jain	Punam Grover
2000-2001	Priya Ambrose	Kiran Shukla	Pratiya Jain	Punam Grover	R Khetrapal	Manjula Mishra	Raj Ruprah



Year	Dist Chairman	Vice-Chairman	Dist. Secretary	Dist. Treasurer	Dist. E.S.O.	Dist. I.S.O	Dist. Editor
2001-2002	Preeti Shah	Puspaldatta Mohanty	Punam Grover	Raj Ruprah	Pratiba Jain	Padma Agrawal	Manjula Mishra
2002-2003	Puspaldatta Mohanty	Punam Grover	Raj Ruprah	Padma Agrawal	Ranjita Behera	Srinoo Patnaik	Ranju Jobanputra
2003-2004	Punam Grover	Raj Ruprah	Srinoo Patnaik	Ranju Jobanputra	Padma Agrawal	Sanghamitra Sahoo	Rachana Chaturvedi
2004-2005	Raj Ruprah	Padma Agrawal	Ranju Jobanputra	Rachana Chaturvedi	Srinoo Patnaik	Rekha Saxena	Dipti Mohanty
2005-2006	Padma Agrawal	Srinoo Patnaik	Sanghamitra Sahoo	Dipti Mohanty	Ranju Jobanputra	Laxmi Samantaray	Rekha Saxena
2006-2007	Srinoo Patnaik	Ranju Jobanputra	Dipti Mohanty	Rekha Saxena	Sanghamitra Sahoo	Seema Chhabra	Laxmi Samantaray
2007-2008	Ranju Jobanputra	Sanghamitra Sahoo	Rekha Saxena	Laxmi Samantaray	Dipti Mohanty	Prema Pansari	Mamata Purohit
2008-2009	Sanghamitra Sahoo	Dipti Mohanty	Laxmi Samantaray	Mamata Purohit	Rekha Saxena	Anita Pati	Sapna Jaiswal
2009-2010	Dipti Mohanty	Rekha Saxena	Mamata Purohit	Sapna Jaiswal	Laxmi Samantaray	Nalini Mohapatra	Anita Pati
2010-2011	Rekha Saxena	Laxmi Samantaray	Sapna Jaiswal	Anita Pati	Mamata Purohit	Madhumita Mohanty	Nalini Mohapatra
2011-2012	Laxmi Samantaray	Mamata Purohit	Anita Pati	Nalini Mohapatra	Sapna Jaiswal	Jayashree Bhattacharya	Madhumita Mohanty
2012-2013	Mamata Purohit	Sapna Jaiswal	Nalini Mohapatra	Madhumita Mohanty	Anita Pati	Krishna Mohanty	Jayashree Bhattacharya
2013-2014	Sapna Jaiswal	Anita Pati	Madhumita Mohanty	J. Bhattacharya	Nalini Mohapatra	Jagruti Doshi	Krishna Mohanty
2014-2015	Anita Pati	Nalini Mohapatra	J. Bhattacharya	Krishna Mohanty	Madhumita Mohanty	Ina Purohit	Jagruti Doshi
2015-2016	Nalini Mohapatra	Madhumita Mohanty	Krishna Mohanty	Jagruti Doshi	Jayashree Bhattacharya	Manisha Shrivastava	Ina Purohit
2016-2017	Madhumita Mohanty	Jayashree Bhattacharya	Jagruti Doshi	Ina Purohit	Krishna Mohanty	T. Chiranjevi	Manisha Shrivastava
2017-2018	Jayashree Bhattacharya	Krishna Mohanty	Ina Purohit	Manisha Shrivastava	Jagruti Doshi	Rasika Bahadur	T. Chiranjevi
2018-2019	Krishna Mohanty	Jagruti Doshi	Manisha Shrivastava	T. Chiranjevi	Ina Purohit	Sandhya Mishra	Rasika Bahadur
2019-2020	Jagruti Doshi	Ina Purohit	T. Chiranjevi	Rashika Bahadur	Manisha Shrivastav	Anjana Bhamra	Sandhyarani Mishra
2020-2021	Ina Purohit	Manisha Shrivastav	Rasika Bahadur	Sandhyarani Mishra	T. Chiranjevi	Madhusmita Tripathy	Anjana Bhamra

## INNER WHEEL YEAR PLANNER

### JULY 2020

- The Inner Wheel Year begins on 1st July. Update Club Information.
- Plan for Installation.
- Start e-projects. Observe Doctor's Day & Mega plantation on 1st July.
- Observe World Population Day on 11th July.
- Plan activities & Projects for the year. Form Project Committees.
- Collect Dues from members and send to the District Treasurer.
- Induct new members. Strive towards increasing membership.
- A Special Award will be given to the Club to observe "Each one add one" of minimum 5 new members, sponsor a new club and have no members leaving the club.
- Check if any corrections are needed in District Directory and inform the District Chairman and District Secretary
- Be in touch with Zonal Coordinators and plan for IW Forest and Oxygen Park.

### AUGUST 2020

- Distribute Umbrellas with IW logo to the needy labourers on 1st August.
- Celebrate International Friendship Day. Greet your friends.
- Celebrate Independence Day on 15th August and spread awareness to respect National Flag.
- Ballot papers will be sent to the Clubs from Association for Elections, for the post of Association Vice President / Deputy National Representative. Follow instructions given.
- Complete collection of subscription and send District Dues to the District Treasurer.
- Send Installation Report to the District Editor for the E Bulletin.
- Attend the East Zone Meet on 29th & 30th Aug. at Puri. (subject to change in date due to Covid-19).
- Be in touch with Zonal Coordinators and plan for mega zonal project.

### SEPTEMBER 2020

- Celebrate Teacher's Day on 5th September. Honour the Teachers in your town/city.
- Celebrate International Literacy Day on 8th Sept.
- Implement educational scheme for the needy. Sponsor educational help for orphans.
- Observe International Peace Day on 21st Sept. Arrange a talk on moral values of the year
- Visit orphanages, institutions for the physically and mentally challenged, old age home and plan projects accordingly.
- District Secretary will ask for nominations for District Executive



Committee. Read Rules and act accordingly. Refer to the Constitution Association Bye-laws Book 2016.

- Provide need based materials to Old Age Home.
- Plan for pond/well restoration, rain water harvesting projects.
- Plan vocational training for women and girls and provide them need based materials and send the Project report to the District Chairman. An Award will be given for the Best Project. By District Chairman and Award Committee Chairman.

### **OCTOBER 2020**

- Celebrate voluntary Blood Donation Day on 1st October.
- Attend Multi-District Rally cum ISO Meet & Editor Meet at Puri on 4th October.
- Celebrate Senior Citizen's Day and Day of the Disabled on 1st October.
- Organise Home cooked meals for the elderly, spend time with them.
- Plan for clothes Bank & food bank in consultation with Zonal Coordinator.
- Send ballot papers to Association Secretary Mrs. Padma Preetha.
- Send nominations for District Executive Committee, if any, to the District Secretary Mrs. Rasika Bahadur.
- Arrange hand knitted winter mufflers and send them to soldiers of our border with IW logo, Club and District name, tag and a message.

### **NOVEMBER 2020**

- Send 1st Half Yearly Report of the Club to District Chairman, District Vice Chairman, District Secretary and District Editor (with 2 - 4 photoes).
- Celebrate Children's Day on 14th November.
- Send 1st Half Yearly Report of the Club to District Chairman, District Vice Chairman, District Secretary and District Editor (with 2 - 4 photoes) by 1st November.
- Observe Child Rights week from 14th to 20th November. Plan activities and projects for the underprivileged Children.
- International Day for Elimination of violence against women on 23rd November.
- Arrange awareness seminar on Girl Trafficking in schools and colleges.
- Organise educational camps for adolescent girls about the problems of puberty.
- Promote renewable energy, solar cookers, solar lights, solar water heaters, awareness and installation.

### **DECEMBER 2020**

- Distribute winter clothes to needy on 1st Dec.
- World AIDS DAY on 1st December.
- Arrange workshops for members and societies nearby to learn garbage disposition.

- Organize zonal sports.
- Hold Club Elections for incoming Office Bearers 2021-22. Send the list to District Chairman, District Vice Chairman and District Secretary before December 31st December 2020.
- Send Association Ballot papers in time.
- Organize free Medical Check-up Camps.

**JANUARY, 2021**

- Attend District Conference on 10th and 11th January at Bhubaneswar.
- Celebrate International Inner Wheel Day on 10th January.
- Organize a Past President's Meet or any Activity in your Club.
- National Youth Day on 12th January. Organize seminar on youth development.
- Organise zonal picnic.
- Celebrate Republic Day on 26th January.
- Send the IIW Ballot papers to District Vice Chairman

**FEBRUARY, 2021**

- Attend IIW Convention from 3rd to 6th March at Jaipur, Rajasthan.
- Send Club information Forms to District Secretary.
- Organise zonal fund raising programme.
- Observe World Understanding and Peace Day on 23rd February.

**MARCH, 2021**

- Celebrate International Women's Day on 8th March.
- Send Club Information Form to District Chairman, District Vice Chairman and District Secretary  
Celebrate March as month for Women.

**APRIL, 2021**

- Observe World Health Day on 7th April.
- Observe Earth Days on 23rd April.
- Send Final report to District Chairman / District Secretary by 1st April 2021.

**MAY, 2021**

- Observe world Labour Day on 1st May.
- World "No Tobacco Day" on 31st May.
- Continue the remaining zonal projects.

**JUNE, 2021**

- World Blood Donor's Day on 14th June.
- Observe World Environment Day on 17th June.
- International Day against "Drug Abuse and illicit drug trafficking on 26th June.
- Appreciate all Club Members for the support and help during the year.
- Hand over all Files / Banners / Collar / Bank details and Papers / Club Charter / Pins etc to the new team.
- Attend the Dist. Assembly 2020.

## PLACES OF INTEREST IN OUR DISTRICT

District 326 is a beautiful combination of three states - Odisha, Chhattisgarh and Eastern Part of Madhya Pradesh. The speciality is the rich cultural heritage, places beaming with religious fervour, historical significance, architectural marvels, centres of educational prowess, nascent landscape and pleasant beaches and plethora of bounties of scenic beauty. These attractions draw people from far and wide.

**Some of the places of interest are -**

**Konark :** The Sun Temple of Konark on the seashore, about 66 kms. from Bhubaneswar is stupendous in properties and truly amazing in its ornamentation.



**Jagannath Temple-Puri :** About 63 kms. by road from Bhubaneswar is the sacred city of Puri dominating Orissa's sea coast in all its secluded splendor. It is one of the Char Dham, the four most holy places of pilgrimage in India.



**Hirakud Dam :** The fourth largest dam in the world is Located on Mahanadi River near Sambalpur generating Hydro Electricity.



**Chandipur on Sea :** Chandipur on sea is only a few kilometers from Balasore. It is one of the most attractive sea beaches in the whole world.

**Bhubaneswar:** Capital city of modern Orissa, Lingaraja Temple (1050AD) is supposed to be fine example of purely Hindu Temple in India. Hundreds of temples from 7th Century A.D. demonstrate the artistic skills of Oriya sculptors and architecture. This temple city has the oldest rock cut caves In Khandagiri -Udayagiri and Dhauli where Ashokan inscriptions are engraved.



**Nandan Kanan :** It is open Zoo for elephants and lions and of course for white tiger. The largest Lion Safari of India and the only white tiger safari in world. One of the most beautiful spots hardly 15 kms from Bhubaneswar. Aerial Ropeway and entertainment area and modern Aquarium all geared to educate and entertain.

**Chilika Lake** : It is the largest blackish water lagoon lake In Asia with flora fauna. It offers good boating and fishing besides a Bird sanctuary for naturalists and eco-tourists. It is only 15 kms. from Chatrapur Dist. Ganjam. 105km from Bhubaneswar.



**Kanha National Park** : It can be reached by a motorable road from Jabalpur, Kanha National Park is situated at 170 kms. from Jabalpur.

**Bandhavgarh National Park** : Wild life Is excellent and comprise of tiger, panther, spotted deer, sambhar, barking deer, wild beer and bl.S.On.

**Jabalpur** : There are many places of interest like Bargi Dam, Gandhiji Memorial at Tilwaraghat, Botanical Garden, Madan Mahal. Shail Parna Udyan, Balancing Rock, Pisanhari ki Madhia (Jain lemples) etc.



**Marble Rocks & Dhuandhar** : Smoke Cascade at Jabalpur. Water fall at Bheraghat provide an unforgettable experience, The principal attraction here are the Marble Rocks.

**Roopnath** : It is 52 kms. from Jabalpur famous for a Lingam (Panch Murti) dedicated to Shiva and placed in left of rock.

**Dongargarh** : Dongargarh is 105 km from west of Raipur religious place is famous for temple of Bamleswari Devi" on hill top.



**Bastar** : Near Jagadapur, there is the famous Chitrakoot Falls and ancient caves at Kutumbasar. And also famous for handicrafts of wood and metal.

**Raipur** : About 35 kms, from Raipur is very famous religious place, Champaran. It attracts many devotees. It is the capital city of Chhattisgarh.

**Bilaspur** : Achanakmar Abhyaranya, Kanan Pendari, Chaturgarh, Patanpur, Soerinarayan are places of worth tourist attraction. Bilaspur is known as the Nyay Dhani of Chhattisgarh.



# CALENDER JULY 2020 - JUNE 2021

	JULY				AUGUST				SEPTEMBER					
SUN	5	12	19	26	30	2	9	16	23	6	13	20	27	
MON	6	13	20	27	31	3	10	17	24	7	14	21	28	
TUE	7	14	21	28	4	11	18	25	1	8	15	22	29	
WED	1	8	15	22	29	5	12	19	26	2	9	16	23	30
THU	2	9	16	23	30	6	13	20	27	3	10	17	24	
FRI	3	10	17	24	31	7	14	21	28	4	11	18	25	
SAT	4	11	18	25	1	8	15	22	29	5	12	19	26	

	OCTOBER				NOVEMBER				DECEMBER					
SUN	4	11	18	25	1	8	15	22	29	6	13	20	27	
MON	5	12	19	26	2	9	16	23	30	7	14	21	28	
TUE	6	13	20	27	3	10	17	24	1	8	15	22	29	
WED	7	14	21	28	4	11	18	25	2	9	16	23	30	
THU	1	8	15	22	29	5	12	19	26	3	10	17	24	31
FRI	2	9	16	23	30	6	13	20	27	4	11	18	25	
SAT	3	10	17	24	31	7	14	21	28	5	12	19	26	

	JANUARY				FEBRUARY				MARCH				
SUN	31	3	10	17	24	7	14	21	28	7	14	21	28
MON	4	11	18	25	1	8	15	22	1	8	15	22	29
TUE	5	12	19	26	2	9	16	23	2	9	16	23	30
WED	6	13	20	27	3	10	17	24	3	10	17	24	31
THU	7	14	21	28	4	11	18	25	4	11	18	25	
FRI	1	8	15	22	29	5	12	19	26	5	12	19	26
SAT	2	9	16	23	30	6	13	20	27	6	13	20	27

	APRIL				MAY				JUNE				
SUN	4	11	18	25	30	2	9	16	23	6	13	20	27
MON	5	12	19	26	31	3	10	17	24	7	14	21	28
TUE	6	13	20	27	4	11	18	25	1	8	15	22	29
WED	7	14	21	28	5	12	19	26	2	9	16	23	30
THU	1	8	15	22	29	6	13	20	27	3	10	17	24
FRI	2	9	16	23	30	7	14	21	28	4	11	18	25
SAT	3	10	17	24	1	8	15	22	29	5	12	19	26

